



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, MAY 28, 2025 AT 1:30 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

1. CALL TO ORDER: By Chair

2. ROLL CALL/QUORUM

PRESENT

Aleshia Balmer

Dave Laakso

Kabri Martyniek

Randy Walker

Cathy North

Lauren Vonk

Alexia Dawson

Ruth Crowe

Maggie Bandstra

ALSO PRESENT

City Manager Lisa Nocerini

Planning & Zoning Administrator Sean Homyen

3. APPROVAL OF AGENDA

Approval of Agenda

Motion by Walker, Seconded by Vonk *to amend the agenda to combine items 9a - 9c to one vote for banner approvals.* - Motion carried by unanimous roll call vote.

4. APPROVAL OF MINUTES

A. Approval of Minutes

Motion by Walker, Seconded by Vonk *to approve the minutes of April 23, 2025* - Motion carried by unanimous roll call vote.

5. OFFICER REPORTS

A. Secretary - None

B. Treasurer – Included in the email

C. Vice-Chair - None

D. Chair – None

6. PUBLIC COMMUNICATION – WRITTEN - None

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES) - None

8. UNFINISHED BUSINESS: None

9. NEW BUSINESS

A. Community Pride - Gateway Banner Application

B. Beats on Beery - Gateway Banner Application

C. Duck Dash - Gateway Banner Application

*Motion by Walker, seconded by Martyniek to approve the three Gateway Banner Application Signs
- Motion carried by unanimous voice vote.*

D. Beats on Beery - Community Events Grants Program Application

*Motion by Walker, seconded by Vonk to approve the Beats on Beery Events Grants Program request
for \$900.00 to be taken from Community Promotions.*

*Motion by Laakso seconded by Martyniek to amend the motion to approval the Beats on Beery Events
Grants Program request for \$900.00 with the understanding that \$300 will be approved for June and
the other two will be for next fiscal period pending budget approval. - Motion carried by unanimous
voice vote.*

**E. Food Trucks (Discussion) – Staff went over the current food truck ordinance, and requests that have
come in from local businesses that would like to have a food truck. DDA Members provided their input
and agreed to discuss this at the next meeting.**

**F. Update on Farmer's Market Swag/Giveaways - Planning & Zoning Administrator Sean Homyen
provided an update on what was received for the giveaway items at the DDA table.**

G. Upcoming Events:

- June 3rd: 10:00am - 2:00pm. Opening Day of the Douglas Farmer's Market

- June 7th: DDA Grand Opening Ribbon Cutting Ceremony at the Redefine Med Spa Location at
1:00pm.

DDA Members were notified of the upcoming events.

10. COMMITTEE REPORTS - None

11. STAFF/MANAGER REPORTS – City Manager Lisa Nocerini provided an update on the charging stations.

12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None

**13. BOARD COMMENTS – Walker brought that staff of making a list of pet friendly stores. Brought up an
update on the upcoming go girl event. Crowe mentioned that there is a parking problem downtown.
Bandstra informed DDA members of the ribbon cutting ceremony for the Oxbow.**

14. CHAIR COMMENTS - None

15. ADJOURNMENT

Motion by Vonk, seconded by Martyniek, to adjourn the meeting.