



**To: The City of the Village of Douglas City Council**  
**From: Lisa Nocerini, City Manager**  
**RE: Third Coast Surf Shop, Inc. Contract**  
**Date: August 5<sup>th</sup>, 2024**

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The contract with Third Coast Surf Shop, Inc. who manages the kayak facility at Wade's Bayou Park, expires on December 31st, 2024, unless extended or terminated.

According to the existing contract, upon mutual consent of the City and the Contractor, the three (3) year contracted may be renewed for two (2) optional one (1) year extensions at the prices, terms and conditions of the initial contract.

The existing terms consist of the following:

- The contractor agrees to pay the City of Douglas 12 percent of gross operating profit from Wade's Bayou Park, with a minimum base amount of \$5000.00 to be paid, as rent per year. Payment is to be completed by check in three installments, before the last day of the months of July, August, and October, to the City during the three (3) year agreement period.

In FY2022, the city received \$5015.00, even with a late start, and in FY2023, the city received \$6811.50, from the gross operating profits.

The City Administration is requesting the following direction from the City Council:

1. Approve an extension to the existing contract.
2. Authorize a request for proposals.

*Motion (Option 1): Approve an extension to the existing contract with Third Coast Surf Shop, Inc., for two optional one-year extensions.*

*Motion (Option 2): Approve authorizing the city administration to issue a request for proposals.*