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**SUBMITTED BY:** William D. Osborne, AICP, City Planner

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, ICMA-CM, City Manager

**FOCUS AREA:** Organization Improvements

**ORGANIZATIONAL IMPROVEMENTS:** Remove planning and zoning fees from building fees, and re-organize to focus on process of calculations – first calculating project valuation, then of building inspection and plan review fees, and associated fees.

**SUBJECT:** **RESOLUTION NO. 23-1545**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **DECLARING** as a public record that certain document filed with the City Clerk and entitled “2023 Amendments to Title 15” relating to building permits and inspection fees and amending certain provisions of chapter 15.08 of the Douglas Municipal Code.

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**EXECUTIVE SUMMARY:**

The Planning and Zoning Commission met on March 21, 2023, and recommended to the City Council to approve the proposed amendment of the Douglas Municipal Code Chapter 15.08 to correct omissions and errors in numeration, spelling, and re-organize code to reflect order of calculating project valuation and fees.

**BACKGROUND:**

The City of Douglas Buildings and Construction Code (DMC Title 15) has significant ambiguity and conflicting provisions with Title 17, and has internal errors and omissions. Focusing on proper order of calculating project valuation consistent generally with the City-adopted 2006 International Building Codes family, then addressing and properly enumerating calculation of fees for building plan review and inspections will advance the public health, safety, and general welfare.

**DISCUSSION:** Staff recommends approval.

**FISCAL IMPACT:** N/A

**Fiscal Year:** 2022/2023

**Amount Requested:** N/A

**Budgeted:** Y / N

**Account (s):**

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 23-1545.”**