

**SUBMITTED BY:** Jennifer Smith, Community Services & Economic Development Director

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, City Manager

**FOCUS AREA:** Other / NA

**ORGANIZATIONAL  
IMPROVEMENTS:**

**SUBJECT:** **AUTHORIZING a LICENSE AGREEMENT between FAMILY HEALTH CARE AMIGOS and the CITY OF DOUGLAS, GRANTING a NON-EXCLUSIVE LICENSE to use a portion of city-owned property to locate two non-affixed Conex Box containers for agency-related storage.**

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**EXECUTIVE SUMMARY:**

This agenda item brings forward a License Agreement between Family Health Care Amigos and the City of Douglas, granting permission to locate two non-affixed Conex Box containers on city-owned parcel 409-13-190 located on 1<sup>st</sup> Street between E and F Avenues. Family Health Care Amigos is a non-profit organization that operates a community lending shed for the distribution of free durable medical equipment and related supplies to seniors and low-income households.

**BACKGROUND:**

Family Health Care Amigos, a Patagonia-based non-profit organization, started with 12 clients four years ago and has now expanded across two counties, serving almost 400 individuals. A needs survey was conducted in 2016 by SEAGO and identified critical needs for seniors, including incontinence supplies and durable medical equipment for seniors. The survey data and results shaped the organization, which works through volunteers, donations, and grant funding.

The non-profit is working with St. Vincent de Paul to build a volunteer base and is operating on their property temporarily using a City of Douglas borrowed Conex Box until they purchase their own Conex Box containers and find a more permanent location in Douglas, which is the basis for this consideration today. The Conex Box containers will be purchased by a recent grant award made by Copper Queen Hospital Foundation and will be placed on the city-owned parcel identified through this proposed license agreement. The Conex Box containers will become the "lending shed" for this program, and equipment and supplies will be stocked at least once a month and have at least one distribution date in the community.

Promotional material will soon be distributed to the community regarding registration for supplies and equipment, and/or volunteer interest.

The license agreement is at no cost and requires the agency to furnish liability insurance to the city.

**DISCUSSION:**

Staff recommends approval of the License Agreement between Family Health Care Amigos and the City of Douglas.

**FISCAL IMPACT:**

N/A

**"...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE LICENSE AGREEMENT BETWEEN FAMILY HEALTH CARE AMIGOS AND THE CITY OF DOUGLAS."**