
SUBMITTED BY: William D. Osborne, AICP, City Planner

MANAGEMENT TEAM REVIEW: Ana Urquijo, City Manager

FOCUS AREA: Organization Improvements

ORGANIZATIONAL IMPROVEMENTS: Update of the City of Douglas 2002 General Plan will refresh the policy direction of our changing community and support capital planning, grants, and regulatory amendments.

SUBJECT: **AUTHORIZING the APPROVAL** to request budget authority to fund \$68,000 from unrestricted fund balance to update the **CITY OF DOUGLAS 2002 GENERAL PLAN.**

EXECUTIVE SUMMARY:

The City of Douglas last updated its General Plan in 2002. An update is necessary to reflect current realities, changes to Arizona Revised Statute regarding general plan requirements, as well as to prepare policies to address current and future opportunities, challenges, and possibilities.

BACKGROUND:

The City of Douglas lacks policies that would support capital project funding requests, grants, and regulatory amendments. The process of updating the General Plan requires approval by a popular vote by November 5, 2024. Beginning that process quickly is necessary to keep the update on track.

DISCUSSION:

Staff recommends approval.

FISCAL IMPACT:

The approval to request budget authority to fund \$68,000 from unrestricted fund balance to update the City of Douglas 2002 General Plan; not impacting total budget authority.

Fiscal Year: 2023/2024

Amount Requested: \$68,000

Budgeted: \$10,000

Account (s):

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE BUDGET REQUEST TO FUND \$68,000 FROM UNRESTRICTED FUND BALANCE TO UPDATE THE CITY OF DOUGLAS 2002 GENERAL PLAN.”