

**SUBMITTED BY:** Alejandro Martinez, Finance Director

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, City Manager

**FOCUS AREA:** Other / NA

**ORGANIZATIONAL  
IMPROVEMENTS:**

**SUBJECT: COMMUNITY FUNDING PROGRAM REQUEST.**

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**EXECUTIVE SUMMARY:**

As part of the budget process for Fiscal Year 2025, Mayor and Council approved an allocation of \$27,800 for funding requests for the Community Funding Program (CFP). This program still has \$1,500 available for mid-year funding requests.

**BACKGROUND:**

For the consideration of Mayor and Council, I present to you a request that aligns with program criteria by supporting Council priorities of expanding amenities and enhancing tourism opportunities within the community. The request (attached to this memo) comes from the Douglas Arts and Humanities Association, DBA Border Arts Corridor (BAC), seeking \$15,000 for programming. If awarded, BAC will use the funding to strengthen and expand their arts initiatives in **Douglas**, specifically the BAC Fellowship, the Binational Artwalk, and the Binational Theater Program in collaboration with Stories That Soar. These programs provide critical support to local and cross-border artists. This request meets all program requirements, and the staff presents this as an open recommendation for facility needs.

Please note that the average issuance under this program is \$4,500. The lowest issuance is \$1,800 and the highest issuance is \$15,000 for DARC matching funds for the Meals on Wheels program.

This request comes to you under this existing CFP program and meets the needs of its program requirements. However, there is an upcoming program focused specifically on historic preservation of the downtown and funding requirements will include either matching funds from building owners or conservation easements in exchange for fund distribution. We hope to finalize this program in FY26.

If approved, staff recommends covering any funding shortfall by transferring from the Vision 2032 Line item, which currently has \$100,000 left.

**DISCUSSION:**

Staff is supportive of using the CFP program for these needs.

**FISCAL IMPACT:**

TBD

**Fiscal Year:** 2024/2025

**Amount Requested:**

**Budgeted:** Y / N

**Account (s):**

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE \_\_\_\_\_.”**