

**SUBMITTED BY:** Luis Pedroza, Management Services Director/City Treasurer

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, City Manager

**FOCUS AREA:** Collaboration

**ORGANIZATIONAL IMPROVEMENTS:** EnterTextHere

**SUBJECT:** **AUTHORIZING** the CITY of DOUGLAS to enter into an AGREEMENT AMENDMENT 1 with the **ARIZONA DEPARTMENT of CORRECTIONS, REHABILITATION and REENTRY (ADCRR) for SEWER SERVICES.**

**EXECUTIVE SUMMARY:**

The Sewer services agreement between the City of Douglas and Arizona Department of Corrections, Rehabilitation and Reentry (ADCRR) sets out the new terms in charging the Douglas prison for sewer services provided by the City and sets responsibilities for both parties. ADCRR wishes to execute Amendment 1 to clarify language and housekeeping to the agreement signed in November 2021.

**BACKGROUND:**

Amendment 1 will provide some clarification language and housekeeping to the original sewer services agreement to ADCRR signed in November 2021. In addition, the Amendment will address:

- Billing ADCRR on the prior month's usage as opposed to estimated based on last year's usage. Originally, the City did not have the system requirements to do this, but can now accommodate making it a much more efficient way to bill.
- ADCRR would like that in addition to the Warden that the Central Office Facilities Division be alerted when sewage is above the allotted usage treatment.
- ADCRR requested that planned service interruptions notifications go from 48 to 96 hours in advance.
- The City updated the language to reflect the recent water and sewer increases passed by Mayor and Council via Ordinance 21-1141 as effective and not as potentially becoming effective.
- Changed ADCRR from commercial user to industrial user. Were charging industrial user fee per 100,000 gallons in the original agreement but were not charging the correct industrial monthly fixed rate.
- Adjusted the credit to ADCRR for two commercial buildings to new rates as adopted by Mayor and Council.

**DISCUSSION:**

The amendment proposed is beneficial for the City and ADCRR to provide this clarifying language. ADCRR has reviewed and agree with the Amendment. Staff recommends approval of Amendment 1.

**“...I MOVE THAT THE MAYOR AND COUNCIL AUTHORIZE THE CITY OF DOUGLAS TO ENTER INTO AN AGREEMENT AMENDMENT 1 WITH THE ARIZONA DEPARTMENT OF CORRECTIONS, REHABILITATION AND REENTRY (ADCRR) FOR SEWER SERVICES.”**

**FISCAL IMPACT:**

Decrease in monthly fee from \$150 to 62.40 per month.

**Fiscal Year:** 2021/2022

**Amount Requested:** \$

**Budgeted:** Y / N

**Account (s):**