

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
SPECIAL MEETING - APRIL 13, 2022 AT 5:30 PM**



Minutes

The Mayor and Council met in a Special Meeting on Wednesday, April 13, 2022, at 5:30 p.m., at City Hall, Council Chamber, 425 10th Street. The Honorable Mayor Pro Tempore Morales called the meeting to order.

1. CALL TO ORDER: 5:30 p.m.

2. ROLL CALL.

	PRESENT	ABSENT
MAYOR, DONALD C. HUIH		X (excused)
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.

Ms. Andrade stated no public participation requests were submitted.

4. ZONING REGULATIONS PUBLIC HEARING.

- A. The purpose of the Public Hearing is to allow public participation regarding Zoning Regulations mentioned in the third readings of Ordinances 22-1143 and 22-1145.

William Osborne provided background information on the public hearing pertaining to Ordinances 22-1143 and 22-1145.

No members of the public addressed council on the public hearing items.

5. ADJOURNMENT.

Motion by Council Member Shelton, **second** by Council Member Acosta to adjourn the meeting at 5:38 p.m.

Prepared by:

A blue ink signature, appearing to be 'Alma Andrade', is written over a circular stamp or seal.

Alma Andrade, City Clerk

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
SPECIAL MEETING - APRIL 13, 2022 AT 5:45 PM**



Minutes

The Mayor and Council met in a Special Meeting on Wednesday, April 13, 2022, at 5:45 p.m., at City Hall, Council Chamber, 425 10th Street. The Honorable Mayor Pro Tempore Morales called the meeting to order.

1. **CALL TO ORDER: 5:45 p.m.**
2. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH		X (excused)
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

4. **City of Douglas HOUSING AUTHORITY Section 8 Administrative Plan PUBLIC HEARING.**

A. The purpose of the Public Hearing is to allow public participation for the City of Douglas Housing Authority ADMIN PLAN.

Ms. Georgine Piper provided background information and stated that rules and regulations required Housing Authorities to prepare an Administrative Plan every fiscal year according with the guidelines and submit to HUD. Ms. Piper stated this is an annual process.

Ms. Andrade stated no public participation requests were submitted.

5. **ADJOURNMENT.**

Motion by Council Member Grijalva, second by Council Member Shelton to adjourn the meeting at 5:49 p.m.

Prepared by:

A blue ink signature of Alma Andrade, consisting of a stylized 'A' and 'A' connected together.

Alma Andrade, City Clerk

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
REGULAR MEETING - APRIL 13, 2022 AT 6:00 PM**



Minutes

The Mayor and Council met in a Regular Meeting on Wednesday, April 13, 2022, at 6:00 p.m., at City Hall, Council Chamber, 425 10th Street. The Honorable Mayor Pro Tempore Morales called the meeting to order.

1. **CALL TO ORDER:** 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** by Council
3. **INVOCATION:** by Council Member Grijalva
4. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH		X (excused)
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

5. PRESENTATION of AWARDS.

- A. **CERTIFICATE of APPRECIATION** to Mr. Gary Clark for his outstanding dedication to the Douglas community since 1974.

Council Member Morales congratulated Mr. Clark for his many years of service to the Douglas Community.

Council Member Lindemann also congratulated Mr. Clark for all his work and dedication throughout the years since 1974.

6. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.

Mr. Michael Saremi of Douglas emailed his request to be read and was in reference to:

- Airport Proposal MOA Super Sonic

Ms. Ida Pedrego of 1815 5th Street, commented on:

- Thanked Ms. Urquijo for a well-done presentation during Senator Mark Kelly's visit to the Douglas community.

7. DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:

- A. **EXPENDITURES** for the Month of **MARCH** totaling \$1,844,956.64.
- B. **MEETING MINUTES** for **February 9 and February 23, 2022.**

Motion by Council Member Grijalva, second by Council Member Baldenegro to approve the consent agenda items as presented.

Council Member Acosta removed item 7C for further discussion.

Motion to amend by Council Member Grijalva, second by Council Member Baldenegro to approve items 7A & 7B.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

7C. **BID AWARD** to Pros Consulting for the **PARKS** and **RECREATION MASTER PLAN**.

Ms. Urquijo provided background information and stated one bid was received from Pros Consulting Inc. with a cost of \$89,830.00 with an optional \$5,500 for a customized website page for project updates and public engagement.

Motion by Council Member Shelton, second by Council Member Grijalva to approve item 7C.

Council Member Acosta requested clarification on the item and inquired on what would the Parks and Recreation Master Plan would address since there was considerable amount of money included.

Ms. Jennifer Smith responded that the Parks and Recreation Master Plan was approved by Mayor and Council during the last budget cycle. Additionally, Ms. Smith stated the consultant would come in to assess facilities and plan discussions had been about a community center, feasibility, budgeting component, capital component, and components were assessed on needs. Moreover, Ms. Smith mentioned that in her experience the city worked with internal knowledge and feedback to include possible annexation.

Council Member Grijalva mentioned that he spoke to Mr. Pedroza on a community center and agreed with the necessity of one and added that master plans are very important and are a guiding tool; and thanked staff for coming up with the proposal.

Lastly, Ms. Smith mentioned the city has money set aside and are looking at different areas for the center.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

8. DISCUSSION/DECISION on APPROVALS.

- A. **THIRD READING OF ORDINANCE NO. 22-1142**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, to **UNDERTAKE A DEPARTMENTAL REORGANIZATION** affecting various departments and amending Ordinance No. 631, 673, 728, 848, 04-871, 09-954, 13-1027, 18-1086, 19-1103, 19-1108 and 21-1133; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ms. Urquijo provided background information that included minor modifications.

Motion by Council Member Lindemann, second by Council Member Shelton to approve third reading of Ordinance No. 22-1142.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- B. **THIRD READING OF ORDINANCE NO. 22-1143**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ADOPTING "2022 AMENDMENTS to ARTICLE 5 of the ZONING REGULATIONS"** by reference to AMEND SECTION 510.1, SECTION 510.2, SECTION 510.7, SECTION 510.8, AND SECTION 513.1, RENUMBER and AMEND SECTION 513.2, SECTION 513.3, and SECTION 513.4, and ADD SECTION 513.2, PERMITTED USES, and SECTION 513.3, PROPERTY DEVELOPMENT STANDARDS, of the CITY of DOUGLAS ZONING REGULATIONS; Providing for Severability; and establishing an effective date thereof.

Ms. Urquijo provided background information.

Motion by Council Member Acosta, second by Council Member Grijalva to approve third reading of Ordinance No. 22-1143.

Council Member Lindemann mentioned it was good for downtown and looks forward to its implementation.

Council Member Acosta added that studies and masterplans are tied up to the urban design and also having the second port of entry in the community and encouraged to check on the design that ties into the rezoning as well.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- C. **THIRD READING OF ORDINANCE NO. 22-1145**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **REZONING THREE PARCELS of LAND** within the NORTHWEST ¼ of SECTION 7, TOWNSHIP 24 SOUTH, RANGE 28 EAST FRONTING ON N. LESLIE CANYON RD, located in DOUGLAS, ARIZONA, from SINGLE-FAMILY RESIDENTIAL 32,000 (SFR32) and GENERAL COMMERCIAL (GC) to HEAVY INDUSTRY (HI) and AMENDING the OFFICIAL ZONING DISTRICT MAP, established by Ordinance 691 and AMENDED by Ordinance 858; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ms. Urquijo provided background information.

Motion by Council Member Acosta, second by Council Member Grijalva to approve third reading of Ordinance No. 22-1145.

Council Member Lindemann expressed excitement for the job creation and economic development that this would bring.

Council Member Grijalva thanked Mr. Osborne for the rezoning items presented.

Mr. Rusty Glen of 5275 W. Tera Way of McNeal, AZ 85617, member of the audience addressed the council on the Leslie Canyon Rezoning and expressed excitement and support of the same.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- D. **FIRST READING OF ORDINANCE NO. 22-1146**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY** within the City of Douglas, subject to taxation, a certain rate upon each One Hundred Dollars (\$100.00) of valuation sufficient to raise the amount estimated to be required in the annual budget, and providing funds for General Municipal Expenses; all for the fiscal year ending the 30th day of June, 2023, establishing severability of components of Ordinance; and establishing an effective date thereof.

Luis Pedroza provided background information and stated that the 2022 Tax Levy information is as follows:

- The primary assessed value for the City this year is \$58,097,555
- Primary assessed valuation went up \$237,740 or 0.4% (excluding new construction)
- \$1,193,037 was added to the tax rolls from new construction
- The recommended property tax rate for this year is to keep the City's property tax rate at 1.1519 which would levy \$669,226.
- The levy is an increase from \$656,825 to \$669,226 for a total increase of \$12,401, due to new construction and slight increase in valuation.

Motion by Council Member Shelton, second by Council Member Grijalva to approve the placement of Ordinance No. 22-1146.

Council Member Grijalva reiterated that the tax rate will remain the same and there was more revenue coming in as the city was growing little by little.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

Motion by Council Member Acosta, second by Council Member Shelton to approve the first reading Ordinance No. 22-1146.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- E. **RESOLUTION NO. 22-1491**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ADOPTING** the **City of Douglas Public Housing Authority's (The PHA) Administrative Plan for FY2022 and authorizing the submission of all required related forms to HUD**, and authorizing the Mayor to sign the required certifications related to these items.

Ms. Georgine Piper provided background information.

Motion by Council Member Shelton, second by Council Member Baldenegro to approve Resolution No. 22-1491.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- F. **RESOLUTION NO. 22-1492**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the CITY OF DOUGLAS to **ACCEPT GRANT FUNDING** and ENTER into a SUBGRANTEE AGREEMENT with the STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY for a REIMBURSABLE GRANT FUND allocation in the amount of **\$648,719 for PERSONNEL OVERTIME and MILEAGE COSTS** under OPERATION STONEGARDEN Fiscal Year 2021 Allocation Grant Program.

Chief Fullen provided background information and added the Police Department was selected to receive \$648,719 in funding through Operation Stonegarden Award Grant Program. Additionally, Chief Fullen stated that the success of this was attributed to men and women of the police agency including personnel communications as well as professional staff who support and administer such program, and without them this would not be successful.

Motion by Council Member Baldenegro, second by Council Member Grijalva to approve Resolution No. 22-1492.

Mayor Pro Tempore Morales congratulated Chief Fullen for the continuation in receiving such grants.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

- G. **RESOLUTION NO. 22-1493**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING** Resolution No. 22-1489 and **RATIFYING and ADOPTING** the results of the Primary Mail Ballot Election held on March 8, 2022.

Alma Andrade provided background information.

Motion by Council Member Baldenegro, second by Council Member Acosta to approve Resolution No. 22-1493.

Council Member Grijalva thanked Ms. Andrade for confirming the actual results.

Council Member Baldenegro congratulated council members on their reelection.

Roll call: Voted in Favor: Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

9. CITY MANAGER REPORTS.

Ms. Urquijo congratulated council members on their reelection. Additionally, Ms. Urquijo reported the following:

- The General Services Administration (GSA) officials from San Francisco, Region 9 met with city staff to confirm and show presence for the two-port solution project.
- City staff hosted Senator Mark Kelly's visit to the community, several topics were discussed such as the port of entry, airport, and telling Douglas' story for vision 2032. Community stakeholders were also in attendance.
- New City of Douglas DAZ-L App for city's news, updates, and information.
- Budget meetings are underway with departments to review requests.

10. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.

Council Member Grijalva congratulated Mr. Paul Franco from Infinite Power for energy solutions for his solar fest event. Additionally, Council Member Grijalva thanked everyone who attended the basketball games to see them play. Moreover, Council Member Grijalva thanked Ms. Urquijo for the budget meetings and staff for their requests. Further, Council Member Grijalva commented that Senator Mark Kelly's meeting was great, the Senator came to Douglas, is aware of Douglas' needs and especially came through and flew through the Douglas Municipal Airport and gave staff suggestions in reference to the airport runway.

Council Member Lindemann stated that his friend and former colleague Bob Fernandez when they served together, Mr. Fernandez mentioned that the port of entry was key to prosperity and Council Member Lindemann agreed.

11. ADJOURNMENT.

Motion by Council Member Grijalva, second by Council Member Shelton to adjourn the meeting at 7:05 p.m.

Prepared by:



Alma Andrade, City Clerk