

**SUBMITTED BY:** Xenia Gonzalez, Neighborhood Resources & Grants Director

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, City Manager/Luis Pedroza, Deputy City Manager/City Treasurer

**FOCUS AREA:** Collaboration

**ORGANIZATIONAL IMPROVEMENTS:**

**SUBJECT:** **PURCHASE AGREEMENT APPROVAL** between the City of Douglas and Southeastern Arizona Governments Organization (**SEAGO**) FTA Access & Mobility Grant for the **DOUGLAS RIDES TRANSIT PROGRAM**

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**EXECUTIVE SUMMARY:**

The City of Douglas and SEAGO are seeking to enter into a five-month purchase agreement for the purchase of vouchers for use on buses operated by Douglas Rides in the City's Transit Department. Each voucher will be for a one-way trip.

**BACKGROUND:**

SEAGO received funding from the Federal Transit Administration's Access & Mobility Grant for the purpose of providing Douglas residents vouchers for rides (free of charge to the rider) on the Douglas Rides transit program. (Fixed route and Dial-A-Ride)

**DISCUSSION:**

SEAGO will initially purchase 1,500 vouchers from the City of Douglas, with the option to purchase up to 1,500 additional vouchers by September 30, 2023. The vouchers will have an expiration date of April 30, 2024.

**FISCAL IMPACT:**

The City of Douglas agrees to bill SEAGO for all vouchers issued within 30 days of delivery of the vouchers by SEAGO. The total value of each voucher will be \$1.00 per trip, with the City's match being 25% per voucher; total cost billed per voucher will be \$0.75, for up to 1,500 vouchers initially with option to purchase up to 1,500 more.

The authorization of the purchase agreement will bring in up to \$2,250 in unanticipated revenue for the Douglas Rides transit program.

**Fiscal Year:** 2022/2023

**Amount Requested:** N/A

**Budgeted:** N/A

**Account (s):**

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE PURCHASE AGREEMENT WITH SEAGO FOR THE VOUCHER PURCHASE.”**