

**SUBMITTED BY:** Elise Moore, Public Works Director/City Engineer

**MANAGEMENT TEAM REVIEW:** Luis Pedroza, Deputy City Manager

**FOCUS AREA:** Other / NA

**ORGANIZATIONAL  
IMPROVEMENTS:**

**SUBJECT:** **RESOLUTION NO. 23-1541**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the **ACCEPTANCE** of a \$30,000 **GRANT** and the entry into a **TECHNICAL ASSISTANCE GRANT AGREEMENT** with **North American Development Bank (NADB)**, for the operations and maintenance manual for the Wastewater Treatment plant oxidation ditch process in the City of Douglas and the surrounding community.

**EXECUTIVE SUMMARY:**

The City of Douglas applied to the North American Development Bank (NADB) for a funding request to develop an Operation and Maintenance Manual for the City of Douglas Wastewater Treatment Plant (WWTP). NADB is an international organization created to help preserve, protect and enhance the environment of the border region. This grant is provided through the Project Development Assistance Program (PDAP) that is funded by the U.S. Environmental Protection Agency (EPA). The funding will allow the City of Douglas Public Works Department to hire a consultant to develop this document for use by the City's WWTP.

The city has a scope of work with a consultant in the amount of \$30,000, with EUSI, LLC, for the performance of this work. The city will cover the consultant's direct expenses in excess of the grant amount. These direct expenses are in the amount of \$4,500. This City has received a letter of no objection from NADB for this consultant.

**BACKGROUND:**

This grant is up for Mayor and Council's consideration of its acceptance from the North American Development Bank in the amount of \$30,000.00.

**DISCUSSION:**

Staff recommends acceptance of this grant in amount of \$30,000.00.

**FISCAL IMPACT:**

There will be a cost of \$4,500 for the direct expenses of the consultant in excess of the grant amount.

**Fiscal Year:** 2022/2023

**Amount Requested:**

**Budgeted:** Y / N

**Account (s):**

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 23-1541.”**