

SUBMITTED BY: Xenia Gonzalez, Neighborhood Resources & Grants Director

MANAGEMENT TEAM REVIEW: Ana Urquijo, City Manager

FOCUS AREA: Collaboration

**ORGANIZATIONAL
IMPROVEMENTS:**

SUBJECT: **RESOLUTION NO. 24-1641**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **APPROVING** the City of Douglas **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN** with substantial amendment for fiscal year 2023.

EXECUTIVE SUMMARY:

As a CDBG entitlement community, the City of Douglas is required to prepare and submit to HUD for approval a Consolidated Plan for every 5-year cycle, as well as an Annual Action Plan for every year of that cycle. The Annual Action Plan for FY23 was approved by Mayor & Council on May 10, 2023 and approved by HUD on July 20, 2023.

BACKGROUND:

Staff recommendation for the use of the funds was towards infrastructure improvements – installation and/or replacement of sewer line along North Rogers Avenue from East Applewhite Drive to 20th Street. Unfortunately, after an engineering assessment was completed, the determination was made that this proposed project would not be feasible.

DISCUSSION:

Staff needs Mayor and Council's approval of and authorization to submit the CDBG Annual Action Plan FY2023 with Substantial Amendment to HUD for CDBG funds. The funding allocation for FY2023 is \$165,619.

Staff recommends that these funds be reallocated and used towards public facilities improvements at Veterans Park – installation of a shade structure/cover over the City of Douglas municipal pool.

TOTAL PROJECT COST	\$132,495
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The remainder of the funding will be used to cover administrative expenses associated with the administration of the CDBG grant. (\$33,124).

FISCAL IMPACT:

The City of Douglas is expected to receive \$165,619 from HUD for CDBG FY23 projects.

Fiscal Year: 2024/2025

Amount Requested: N/A

Budgeted: N/A

Account (s):

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 24-1641.”