

SUBMITTED BY: Elise Moore, Public Works Director/City Engineer

MANAGEMENT TEAM REVIEW: Luis Pedroza, Deputy City Manager

FOCUS AREA: Collaboration

**ORGANIZATIONAL
IMPROVEMENTS:**

SUBJECT: **RESOLUTION NO. 24-1593**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING** Resolution No. 03-319 and the Public Works Policy Numbers 6.04 and 6.05; and **AUTHORIZING** the city to **RENEW** the **CITIZEN PAY PROGRAM** allowing the city to form **PROPERTY OWNER AGREEMENTS** per the adopted policy for **SIDEWALK, CURB** and **GUTTER INSTALLATION**.

EXECUTIVE SUMMARY:

The Mayor and Council have requested that the staff look at renewing this program to allow for collaboration with local property owners on the development of new sidewalk, curb, and gutter in the community. The policy will allow the city to form agreements with property owners for them to pay for material costs for the project, and the city would schedule the work with their crews.

BACKGROUND:

The City of Douglas previously had a policy called the Citizen Pays Program. This original policy was adopted in 2003. The program was halted due to lack of resources. The revised policy will allow for the inclusion of commercial businesses to participate and will specify the work is to meet current city construction standards and be ADA compliant.

DISCUSSION:

Staff recommends approval of this resolution to implement a Citizen Pays Program.

FISCAL IMPACT:

There will be staff costs to implement the program. Material costs will be paid by the property owner requesting the work to be performed. These costs will be tracked as the program progresses.

Fiscal Year: 2023/2024

Amount Requested:

Budgeted: Y / N

Account (s):

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 24-1593.”