

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
SPECIAL MEETING - FEBRUARY 28, 2024 AT 5:30 PM**



MINUTES

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, February 28, 2024, at 5:30 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Pro Tempore Morales called the meeting to order.

1. **CALL TO ORDER. 5:30 p.m.**
2. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH		X (excused)
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON		X (excused)
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Cheryl Knott of Pearce, AZ commented on the following:

- Opposes the IDA approval of the Riverview, LLC \$15mil bond.

Christian Sawyer of 510 E Globo Lane, Douglas, AZ commented on the following:

- Introduction of himself.

Joanna Seeley of 3359 E. Red Stag, Pearce, AZ, commented on the following:

- Opposes the IDA approval of the Riverview, LLC \$15mil bond.

Diana LaMar of 1303 F Avenue, Douglas, AZ, commented of the following:

- IDA open meeting law violations.

4. **DISCUSSION/DECISION on APPROVALS.**

A. **RESOLUTION No. 24-1592**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **APPROVING the SUBSTANTIAL AMENDMENT (THIRD) to the COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Annual Action Plan FY2019 and Five-Year Consolidated Plan 2019-2023 for the City of Douglas.**

Xenia Gonzalez provided background on the item. Ms. Gonzalez reported that a public hearing was held prior to the current meeting for the approval of a substantial amendment. She highlighted that the City of Douglas receives Community Development Block Grant (CDBG) funds and was allocated \$200,518 for COVID-19 eligible projects under the CARES Act. Ms. Gonzalez added that a previous agreement with a local nonprofit for a community garden project fell through, leading to the proposal to reallocate \$22,913.23 for contactless water stations to be installed in public facilities in low and moderate-income census tracts in Douglas. Lastly, Ms. Gonzalez corrected a previous statement about the cost of the water stations, indicating they are around \$2,200 each, potentially allowing the purchase of up to eight stations.

Motion by Council Member Acosta, second by Council Member Baldenegro to approve Resolution No. 24-1592.

Council Member Lindemann stated that it is a great idea, and hopes in the future that they can expand it to other areas.

Council Member Grijalva asked if the golf course qualifies for a station.

Ms. Gonzalez answered that unfortunately not since the golf course is not located within a low- and moderate-income census tract.

Mr. Baldenegro inquired of a station at La Placita Park.

Ms. Gonzalez stated there is a water station at Placita Park but it is not a contactless station.

Council Member Acosta asked how long would it take for all of the water stations to be operation.

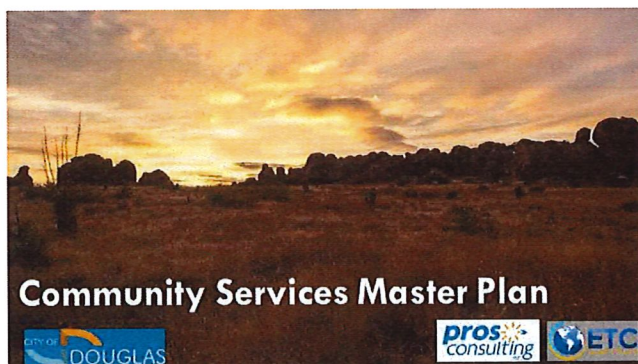
Ms. Gonzalez reported that the operationalization of all water stations will depend on factors such as lead time for ordering and delivery, supply chain issues, availability of a concrete slab for placement, and access to a water source and acknowledged the need for potential work in some locations to facilitate installation. Lastly, Ms. Gonzalez expressed the hope to complete the installation quickly to maximize the utilization of remaining funds.

Roll call: Voted in Favor: Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro and Jose Grijalva. Voted Against: None.

5. PRESENTATION/DISCUSSION.

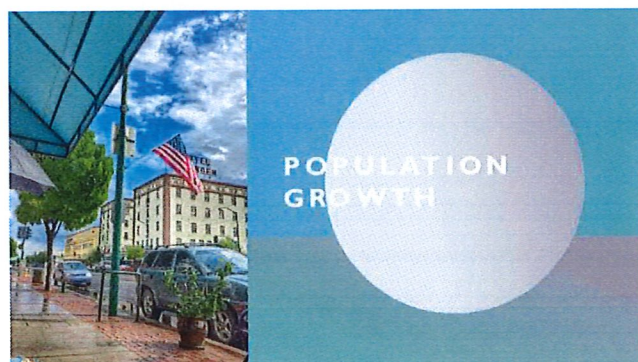
A. COMMUNITY SERVICES MASTER PLAN draft by PROS CONSULTING.

Jennifer Smith provided background and reported Pros Consulting worked on developing the community services master plan aimed at guiding future investments in recreational experiences, parks, and facilities over the next decade. The plan focuses on identifying current and future recreation needs of the city and aims to ensure equitable distribution of recreational facilities and opportunities to Douglas residents and stakeholders. Ms. Smith added that the purpose of tonight's presentation is to share the final draft prepared by Pros Consulting and to welcome any questions or feedback from the audience. Lastly, Ms. Smith stated the plan is included in the meeting packet, and a presentation will be delivered by consultant Mike Svetz, who attended virtually to present the draft and review the recommendations.

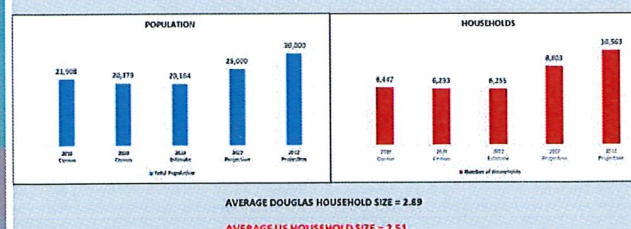


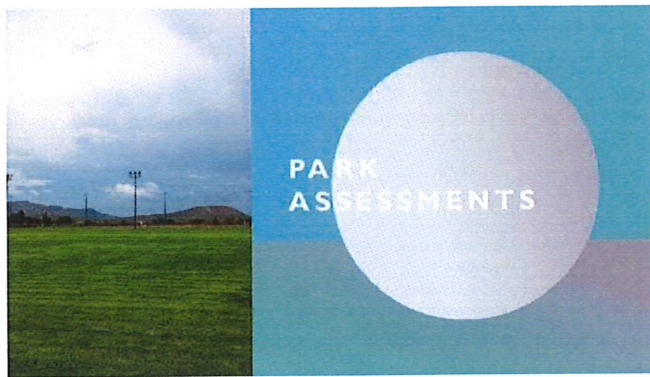
Agenda

- **Population Growth**
- **Park Assessment Findings**
- **Community Needs**
- **Level of Service**
- **Cost Estimating for Capital Improvements**
- **Funding Strategies**
- **Strategic Implementation**
- **Next Steps**
- **Questions**



What Will Douglas Look Like?





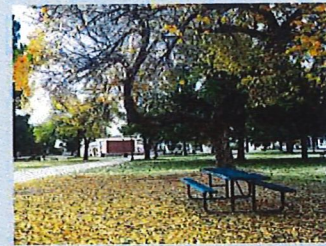
SITE ASSESSMENTS

What We Evaluated

Access + Connectivity
Street crossings, sidewalks,
park circulation, signage,
general accessibility

Condition
Physical condition of amenities

Functionality
Relevance, usability and
integration of park features



Overall Score	PARK/FACILITY NAME	ADDRESS	PARK TYPE	OVERALL SCORE	RATING
	17th Street Park	21th Street and I Avenue	Neighborhood	2.0	Fair
	Airport Park (20 acre developed)	East Goshobo Trail	Community	3.7	Good
	Douglas Calvary Cemetery	1413 15th Street	Special Use	4.3	Very Good
	Douglas Golf Club and RV Park	1372 East Fairway Drive	Regional	3.8	Good
	Joe Leary Park	1340 15th Street	Community	2.8	Fair
	Memorial Park	100 East 14th Street	Pocket	5.0	Excellent
	Pan American Park	North Eastside Avenue	Pocket	5.3	Good
	Paseo de las Americas Under Park	Pan American Avenue	Linear	3.0	Excellent
	Walter Oel Sol Park	1021 G Avenue	Pocket	3.0	Excellent
	Paul Castro Park	700 East 15th Street	Community	3.7	Good
	Stella Park	300 East 14th Street	Special Use	3.0	Fair
	Spencer Park	East 3rd Street	Neighborhood	2.7	Fair
	Forester Field Park	1700 North 14th Avenue	Neighborhood	3.0	Fair
	Union Memorial Park	1500 Black Elm Street	Community	3.7	Good



Recreation Programs and Services

Highest Priority	
Recreation Programs and Services	COMMUNITY NEED
Fitness & wellness classes (adult)	High
Free/low-cost community events	High
Cooking classes	High
Art, dance, performing arts	High
Education classes	High
Water fitness classes	High
Equipment rental	High

Library Programs and Services

Highest Priority	
Library Programs and Services	COMMUNITY NEED
Library programs for adults	High
Newspapers/magazines	High
Wireless access (hotspots)	High
Public computers	High
Downloadable materials (eBook, eAudiobook)	High
Library website	High
Online research tools	High
Books for children	High
Library programs for children	High
Meeting room facilities	High

Parks, Facilities, Trails, Amenities

Highest Priority	
Facilities and Amenities	COMMUNITY NEED
Walking & biking trails	High
Indoor walking tracks	High
Community gardens	High
Urban trails (cycle/walking)	High
Dog park	High
Indoor fitness equipment	High
Indoor event/party/meeting space	High
Outdoor large event space/amphitheater	High



Level of Service Methodology

- ❖ **Level of Service standards** guide the investment in new parks, facilities and amenities.
- ❖ Developed using a **combination of local, regional and national resources**, including:

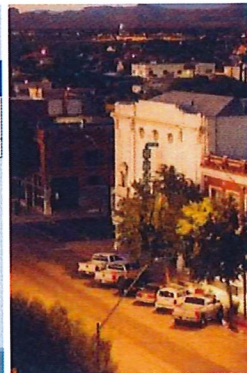
- **Prioritization of Community Need**
- **Current Level of Service** – Is current level of service appropriate?
- **Population Growth** – What is the anticipated population growth in next 15 years
- **Current Inventory and its condition ratings** - Is there a greater need to take care of what already exists vs. construct new?
- **Opportunity to acquire and develop parkland**
- **National Recreation and Park Association (NRPA) guidelines.**
- **Recreation participation rates** reported by the Sports & Fitness Industry Association's (SFIA) 2022 Study of Sports.
- **Market Potential Indices**
- **Financial Sustainability** – Operations and maintenance funding needed to support new investment

Level of Service – Park Acres

Recreation Component	2023 Inventory		Service Levels			2033 Needs	
	City Inventory		Current Service Level	Recommended Service Level		Most Standard Need Exits	Additional Facilities/Amenities Needed
CORE PARK TYPE							
POCKET PARKS	0.69	0.04	acres per 1,000	0.05	acres per 1,000	Need Exits	1 Acre(s)
NEIGHBORHOOD PARKS	4.47	0.21	acres per 1,000	0.45	acres per 1,000	Need Exits	9 Acre(s)
COMMUNITY PARKS	174.25	8.25	acres per 1,000	8.00	acres per 1,000	Need Exits	85 Acre(s)
Total	179.40	8.51	acres per 1,000	8.50	acres per 1,000	Need Exits	75 Acre(s)
OTHER PARK TYPES							
GOLF COURSE	202.80	9.61	acres per 1,000	NA	acres per 1,000	NA	NA Acre(s)
LINEAR PARKS (PATHWAYS)	19.20	0.88	acres per 1,000	NA	acres per 1,000	NA	NA Acre(s)
SPECIAL USE PARKS (Skatepark and Cemetery)	35.85	1.70	acres per 1,000	NA	acres per 1,000	NA	NA Acre(s)

Level of Service – Indoor Facilities

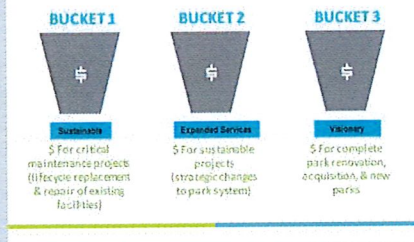
Indoor Community Recreation Facility	2023 Inventory		Service Levels			2033 Needs	
	City Inventory		Current Service Level based upon Current City Population	Recommended Service Level		Most Standard Need Exits	Additional Facilities/Amenities Needed in 2033
RECREATION FACILITY	2,500	0.1 Sq Ft per Person	1.0 Sq Ft per Person	Need Exits			27,500 Square Feet



COST ESTIMATING FOR CAPITAL IMPROVEMENTS

Capital Improvement Plan

Understanding Cost "Buckets"



Overall Capital Improvement Plan Summary

SUMMARY BY TIER	
Tier	Estimated Total Project Cost
Sustainable Projects	\$5,732,183
Expanded Service Projects	\$100,000
Visionary Projects	\$24,560,000
TOTAL	\$30,392,183

Projects that Drive the CIP Cost Estimate

Project	Brief Description	Estimated Total Project Cost
Park System	Amenity Replacement throughout Park Systems	\$5,732,183
Airport Park	Develop up to 60 acres west of airport runway for athletic field expansion, dog park, relocation of skatepark and support amenities including restrooms, parking, ramadas, loop trail.	\$20,000,000
Douglas Calvary Cemetery	Cemetery Master Plan	\$50,000
Douglas Golf Club and RV Park	Feasibility Study to repurpose golf course	\$40,000
Douglas Municipal Library	Conduct Library Master Plan that considers expansion	\$80,000
Recreation/Community Center	Conduct a study to determine the feasibility of constructing a 30,000 square foot recreation center to support gymnasium, fitness, and enrichment programming needs of current and future residents.	\$100,000
Skate Park	Repurpose existing skateboard location as urban park that complements Visitor Center	\$250,000
Veteran Memorial Park	Construction of New Outdoor Aquatic Center (Concept 2 or 3)	\$4,000,000
TOTAL		\$30,292,183



CAPITAL IMPROVEMENT FUNDING STRATEGIES

Primary Funding Strategies

- Grants
- City Capital Improvement General Fund Funding
- General Obligation Bond
- Impact Fees
- Partnerships



Focus Areas

- **Level of Service Provision** - Maintain the proportion of park acres per population
- **Trails** - Establish connectivity between parks and greenways
- **Park Land Improvements** - Provide a park and recreation system offering the community a variety of parks and services

Focus Areas

- **Recreation Programming** - Increase community participation in programs to align with national standards.
- **Operations and Staffing** - Empower and train current department employees while growing staff as the parks and recreation system expands.
- **Financing the Park System** - Pursue adequate funding to support improvements to existing system and operations & maintenance

Next Steps

- *Final Edits to Master Plan Document based on City Council Feedback/Direction as needed*
- *Consideration of Adoption on Future City Council Agenda*



Council Member Lindemann proposed an idea to consider reallocating funds designated for the Eighth Street Pool towards transforming it into a ball field, addressing an existing need, and expanding the Aquatic Center into a water park.

Mr. Svetz acknowledged the interesting idea of reallocating funds from the Eighth Street Pool towards transforming it into a ball field and expanding the Aquatic Center into a water park, although this concept wasn't incorporated into the master plan due to prior assessments. They expressed doubts about the feasibility of expanding athletic fields at Veterans Park due to limited acreage. They suggested expanding fields at Airport Park for dedicated use in baseball, softball, and soccer. Additionally, they supported the idea of integrating the outdoor pool with the indoor Aquatic Center to streamline operations and provide a cohesive indoor-outdoor experience.

Council Member Grijalva highlighted ongoing discussions regarding the issue of abandoned houses and potential solutions such as demolition and redevelopment, and suggested that instead of leaving vacant lots after demolition, these spaces could be repurposed into pocket parks, particularly in areas with high community need. He provided an example of Tompkins and 21st Street where an abandoned house has been present for years, proposing that creating a pocket park there could benefit local children and enhance the community's aesthetics.


Mayor Pro Tempore Morales expressed concern about the lack of upgrades listed for Castro Park in discussions about park improvements. Mayor Pro Tempore Morales noted the park's significance for events like Douglas Days and

suggested remodeling the restrooms or upgrading the band stage and sound system to better accommodate the frequent use of the park.

Mr. Svetz reported \$300,000 has been allocated to Castro Park as part of the \$5.7 million, which includes life cycle replacement associated with that is concrete replacement, restroom replacement, and performance area.

B. PROPOSED MAPPING of INNOVATIVE COMMUNITY OVERLAY ZONING DISTRICTS in twelve (12) delineated areas within the City of Douglas.

William Osborne provided the presentation.



Innovative Community Overlay Zoning Districts
Code Section 17.05.516

- Allow existing residential, commercial, and mixed-use development properties to be considered *legal conforming*.
- Allow variety of new housing types, especially in the IC-Residential Overlay, and some extent in the IC-Mixed-Use Overlay.
- Multiple detached residences and/or limited detached accessory commercial allowed on parcels.
- IC-Residential, IC-Commercial, and IC-Mixed-Use Overlays would allow application for parcel split approvals to create minimum 3,000 square foot lots, with minimum 25 ft. street frontage.
- IC-R setbacks at front and side are 4 ft., but 5 ft. from any other structures on- or off-site.

Innovative Community Overlay Zoning Districts
Code Section 17.05.516

- IC-C and IC-MU Overlay setbacks are zero ft. from property lines, but 5 ft. from any structures on- or off-site, and rear setback is zero ft. with an alley present, 5 ft. without.
- Off-street parking requirements are relaxed.
- Allow for adaptive re-use in IC-C and IC-MU Overlays.
- International Building Codes, engineering standards, and FEMA regulations and State Health Laws still apply.
- Notification for projects made responsibility of applicants – proof required as part of building permit application submittal.

Innovative Community ZMA-2023-01 to 07, -11 to 15

- ZMA-2023-01 Overlook Addition: IC-R and IC-MU
- ZMA-2023-02 North A Avenue: IC-C
- ZMA-2023-03 Eastside Additions: IC-MU
- ZMA-2023-04 Country Club Addition, Block 3: IC-MU
- ZMA-2023-05 Applewhite Addition, Block 1: IC-C
- ZMA-2023-06 Eastside Addition, Blocks 3&8: IC-MU
- ZMA-2023-07 Musgrave Addition, Block 38: IC-MU
- ZMA-2023-11 Original Townsite, Blocks 26, 27, 34, 35, 46, 47, 52, 53: IC-MU
- ZMA-2023-12 Railroad Addition, Blocks 5-9, 11-16: IC-R
- ZMA-2023-13 Sunspot South: IC-R
- ZMA-2023-14 Rogers Avenue North of Applewhite Drive: IC-R and IC-MU
- ZMA-2023-15 North Douglas Addition, Blocks 11, 12, 15 and Block 16: IC-R and IC-MU

Council Member Lindemann inquired on the off street parking requirements.

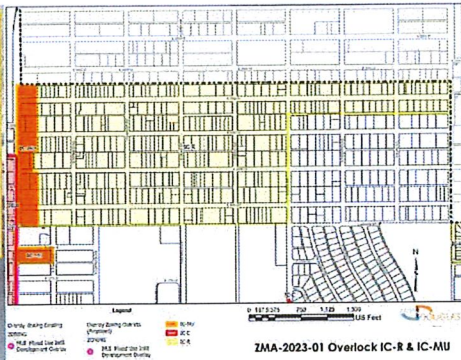
Mr. Osborne discussed the challenges faced by properties with General Commercial zoning, particularly regarding parking space requirements based on outdated standards. He noted that many existing retail properties on A Avenue do not meet these requirements due to their development predating current zoning codes which makes it difficult for such properties to improve or expand their use, especially in areas close to residential neighborhoods. Lastly, Mr. Osborne emphasized the need to address these challenges to encourage investment in existing developments, and proposed Innovative Community overlays as a solution to adapt regulations for developed areas, aiming to streamline processes and reduce barriers to investment.

Council Member Lindemann inquired about the possibility of revitalizing the concept of old neighborhood grocery stores. He suggested that many existing buildings, formerly grocery stores, have limited parking due to their location on streets. Council Member Lindemann sought clarification on whether the proposed changes aimed to relax parking requirements to facilitate the return of such neighborhood grocery stores.

Mr. Osborne agreed with the notion, citing a nearby snack shop near a laundromat as a prime example. He highlighted that imposing parking requirements on such businesses could hinder their ability to reinvest in their properties.

ZMA-2023-01 Overlook Additions

- 361 parcels total.
- 350 parcels zoned MHR, but less than 1/2 are mobile home use, and trends have been against mobile home unit production and placement for over a decade - proposed IC-R.
- 11 parcels along the east side of A Ave zoned MHR have mix of commercial and multi-family residential uses, proposed for IC-MU.



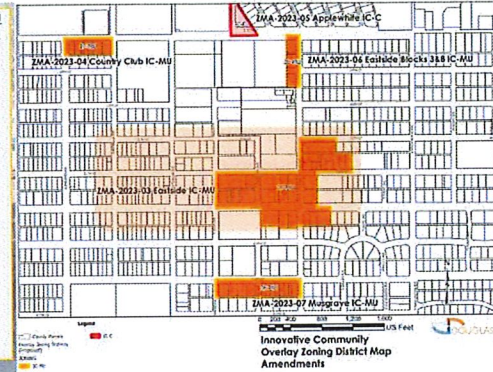
ZMA-2023-02 North End West Side of A Avenue

- 40 parcels total.
- 39 parcels zoned GC, proposed IC-C.
- One parcel at southeast corner of 18th Street & A Ave is zoned GC (Extended Stay Douglas), proposed for IC-MU.
- GC development standards requiring 40 foot setbacks, off-street parking requirements make improvements infeasible without variance request processing and public hearings.



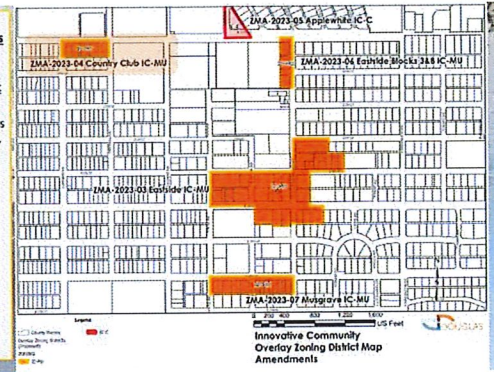
ZMA-2023-03 Eastside IC-MU Overlay Zoning Districts Map Amendment of Limited Commercial, Multi-Family Residential, and General Commercial

- 35 parcels total.
- 21 parcels zoned GC, with a mix of uses, proposed IC-MU.
- 11 parcels zoned LC, with multi-family residential use and office uses, proposed for IC-MU.
- 3 parcels zoned MFR, two parcels with apartments, one with a former movie theater.
- GC and LC development standards requiring 40 foot setbacks, off-street parking requirements make improvements infeasible without variance request processing and public hearings.



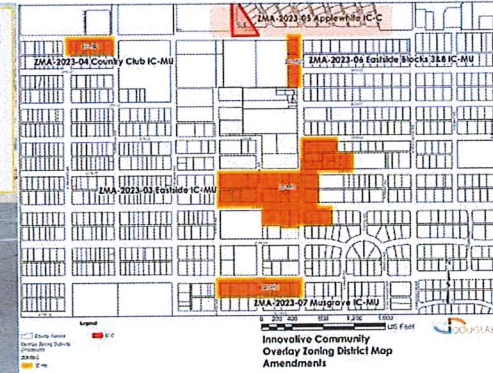
ZMA-2023-04 Country Club Addition Block 3, Lots 19-36 IC-MU Overlay Zoning Districts Map Amendment of GC District

- 7 parcels total, zoned GC.
- GC development standards requiring 40 foot setbacks, off-street parking requirements make improvements infeasible without variance request processing and public hearings.
- Proximity to residential and education uses with strong demand for housing, and therefore mixed use to protect commercial development potential - IC-MU recommended.



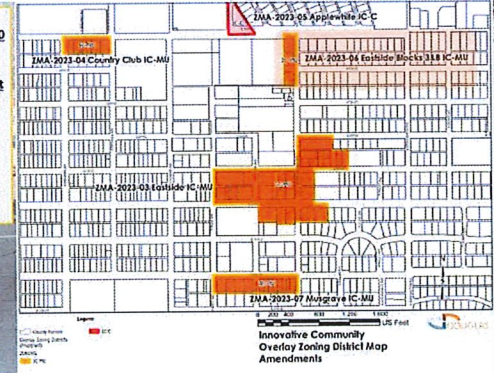
ZMA-2023-05 Applewhite Addition Block 1, Lot 8 IC-C Overlay Zoning Districts Map Amendment of LC District

- One triangular-shaped parcel zoned LC, and City-owned, undevelopable with 40 foot frontage setback requirements, so proposed IC-C.



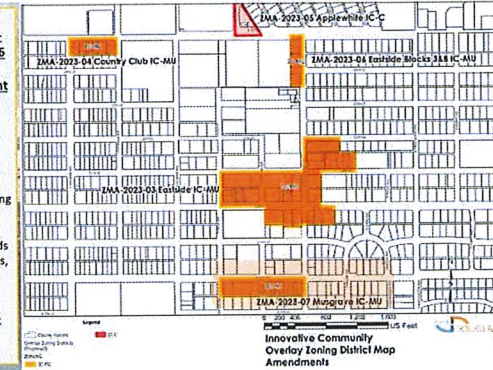
ZMA-2023-06 Eastside Addition Block 3, Lots 7-10 and Block 8, Lots 7&8 IC-MU Overlay Zoning Districts Map Amendment of LC District

- 3 parcels total.
- 2 parcels zoned LC, one vacant, 1 zoned MFR in multi-family residential use, proposed IC-MU to allow existing and potential uses.



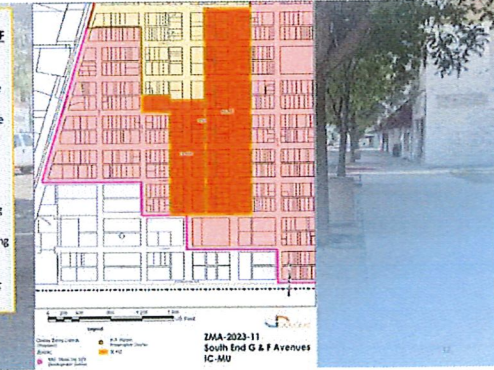
ZMA-2023-07 Musgrave Addition Block 38, Lots 9-16 and Block 39, Lots 9-16 IC-MU Overlay Zoning Districts Map Amendment of LC District

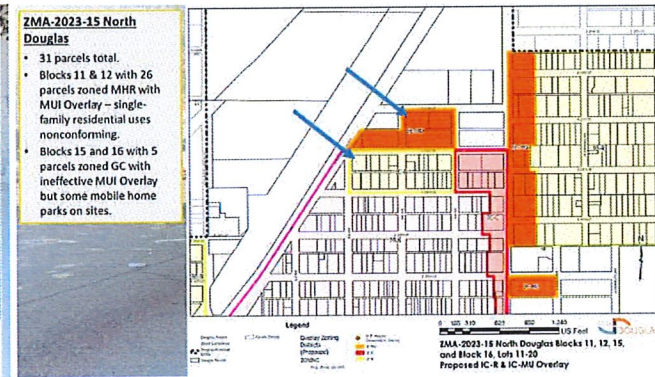
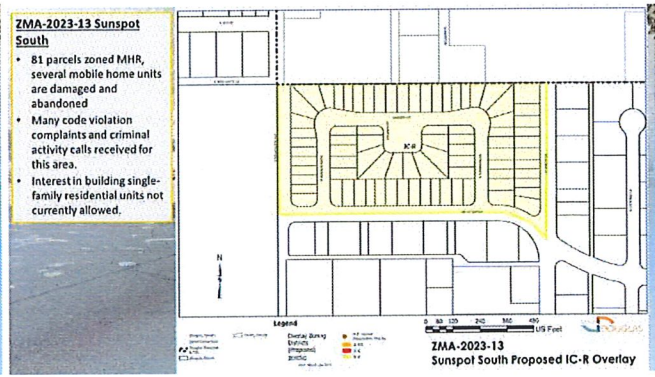
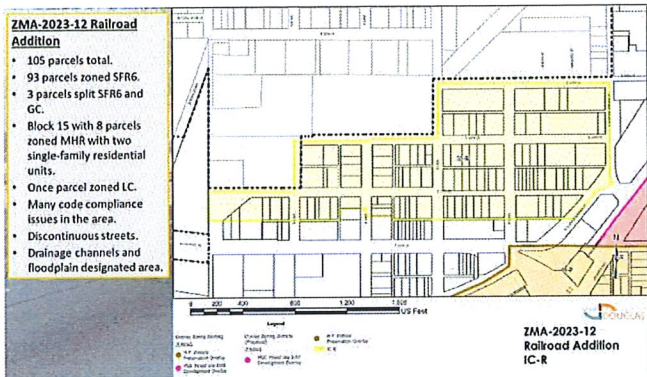
- 12 parcels zoned LC, all single-family residential use.
- Proposed IC-MU to make existing residences legal conforming, without taking away commercial development potential.
- LC development standards requiring 40 foot setbacks, off-street parking requirements make improvements infeasible without variance request processing and public hearings.



ZMA-2023-11 Original Townsite (South End G & F Avenues)

- 130 parcels total.
- 97 parcels along F Avenue zoned GC.
- 33 parcels along G Avenue zoned LC.
- Mix of residential and commercial uses in area, mostly commercial on G Avenue, vast majority residential near and along F Avenue.
- IC-MU would make existing uses legal conforming without taking away commercial development potential.





City-Proposed Innovative Community Overlays
Zoning Districts Map Amendments
(ZMA-2023-01 to 07, -11 to 15) Staff Recommendation

The Planning & Zoning Commission unanimously recommended **APPROVAL** of all of the proposed Zoning Districts Map Amendments to allow legal conforming status and increase infill development and redevelopment potential for each of the proposed Overlay areas.

Questions?
ZMA-2023-01 to 07, -11 to 15
City-Proposed
Innovative Community Overlays
Zoning Districts Map Amendments

William D. Osborne, AICP, City Planner
 william.osborne@douglasaz.gov

Mr. Osborne mentioned it had been considered amending zoning district regulations for certain areas but found the use of overlays to be the most efficient and least burdensome approach. He explained that amending zoning regulations would require mailing notifications to every affected property owner, which could be costly and time-consuming. By using overlays, property owners retain their development potential without significant zoning changes, allowing them to choose how to use their property. This approach avoids the need for extensive mailings and streamlines the process for property owners.

Council Member Lindemann raised a concern that zoning overlays might exclude certain sections of the city where non-conforming structures, like casitas in backyards, have been established over the years. He pointed out that implementing overlays in specific areas may overlook these existing structures and their unique circumstances.

Mr. Osborne acknowledged that there might be areas not covered by the current overlay process. He noted that some properties not initially identified may still benefit from overlays, and suggested that property owners in those areas could propose amendments. Additionally, Mr. Osborne mentioned the possibility of considering further areas for overlays in the future.

Mr. Osborne highlighted the existence of another overlay district, the Mixed Use Infill Overlay Development Zone, which shares similarities with the current proposal. However, he noted issues with the regulations of this overlay, particularly regarding the benefits provided to properties with substandard lot sizes. Mr. Osborne explained that the benefits outlined

in the purpose statement of this overlay were not fully accessible to properties with commercially zoned underlying zones and standard lot sizes. The Innovative Community overlays address this issue by providing direct access to benefits such as mixed-use development or increased residential intensity without being hindered by lot size restrictions. This approach ensures flexibility and options for property owners, particularly in zoning districts where existing regulations may not effectively meet community needs.

Council Member Lindemann emphasized that homeowners should have the right to make improvements on their property, which they pay taxes on. They hope this principle will be upheld, enabling homeowners to make necessary accommodations for aging family members, such as building additional rooms.

Mr. Osborne noted that many individuals are already making modifications to their properties without adhering to existing codes. In addition, this will provide opportunity for property owners to have the cover of city regulations.

Council Member Baldenegro raised a concern of homeowners on Sunspot area and property owners on 19th Street through 23rd Street when their dwelling becomes condemned they cannot build they have to put another mobile home.

Mr. Osborne respond that the Innovative Community Overlay for residential or mixed use would allow for that to happen.

Council Member Acosta inquired of designating this overlay across Douglas.

Mr. Osborne answered that is the next step and highlighted that properties conforming to current codes likely have owners satisfied with their neighborhood's layout, whereas those identified for the overlay are already non-conforming. This recognition reflects the unique situations of these properties compared to others. Mr. Osborne suggested that the Mixed Use Infill Overlay might be the next consideration for changes, but it requires notification to all affected properties, and it only applies to substandard-sized parcels. The Innovative Community overlays, on the other hand, offer flexibility in mixing uses or increasing residential or commercial intensity while accommodating unique property configurations.

Council Member Grijalva suggested that the term "not legally conforming" creates a disconnect with constituents, as it implies that the city allowed them to build non-conforming structures. He emphasized the need for empathy and understanding from the city's perspective, acknowledging that mistakes may have been made in issuing permits for non-conforming buildings. Lastly, Council Member Grijalva proposed bridging this gap by acknowledging any oversight on the city's part and working collaboratively to rectify the situation. This approach could help alleviate hostility from constituents and foster a more collaborative relationship between the city and its residents.

Mayor Pro Tempore Morales reported that this will be coming to Mayor and council at the March meeting with ordinances.

6. ADJOURNMENT.

Motion by Council Member Acosta, second by Council Member Grijalva to adjourn the meeting at 6:44 p.m.



Prepared by: Cynthia Acuña Robles, Deputy City Clerk