

Memorandum of Understanding
Between
Cochise Local Coalition to End Homelessness (LCEH)
And
The City of Douglas

This Memorandum of Understanding (MOU) between Cochise LCEH and the City of Douglas, an Arizona, municipal corporation (City) shall have an Effective Date of 7/1/2024. Cochise LCEH will partner with City to end homelessness in our communities.

Background

Catholic Community Services of Southern Arizona (CCS) has received a contract from the Arizona Department of Housing (ADOH) to serve as the Lead Agency for the Local Coalition to End Homelessness for Cochise Counties. All agencies participating in the LCEH should sign an MOU with the LCEH.

I. Purpose

The purpose of the MOU is to define a framework for collaboration between the Cochise LCEH and participating agencies.

II. Responsibilities here

Cochise LCEH will provide:

- Facilitation of LCEH meetings
- Facilitation of Membership meetings
- Facilitation of Coordinated Entry and Case Conferencing meetings
- Management of the By-Name-List
- Coordination of Point in Time Count
- Assistance in disseminating Information
- Leadership in completion of required governance documents

Participating agency will:

- Assign a staff member to participate in LCEH meetings
- Permit assigned staff member to vote on LCEH topics
- Assist in engaging local stakeholders to participate in the LCEH
- Participate in the Annual Point in Time Count

V. Term

1. The term of this MOU shall begin on 7/1/2024 and will continue until terminated in writing by either party.
2. No modifications to this MOU shall be valid and enforceable unless the terms of such

modification are written and mutually agreed to by both parties.

3. This MOU may be terminated without cause by either party upon thirty (30) days written notice, or as mutually agreed to in writing by both parties.

VI. Client Confidentiality

Both parties understand and concur that this MOU is subject to all State and Federal laws protecting participant confidentiality. Participant confidentiality will be maintained equally for all individuals present for service. The use or disclosure by either party of any information concerning an eligible individual served under this agreement is directly limited to the fulfillment of this MOU.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized officers and made effective as of the Effective Date.

Cochise LCEH		City of Douglas	
Authorized Signature	Date	Authorized Signature	Date
Printed Name/Title		Printed Name/Title	