

MINUTES

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, January 8, 2025, at 5:30 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Jose Grijalva called the meeting to order.

1. **CALL TO ORDER. 5:30 p.m.**
2. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, JOSE GRIJALVA	X	
MAYOR PRO TEMPORE, DANYA ACOSTA	X	
COUNCILMEMBER, MELISSA RODRIGUEZ	X	
COUNCILMEMBER, JOSE MONTANO	X	
COUNCILMEMBER, RAY SHELTON		X (excused)
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, RICHARD C. ACOSTA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

4. **DISCUSSION/DECISION** to call for and **CONDUCT** an **EXECUTIVE SESSION**.

A. Under the authority of ARS 38-431.03 (A3), (4) and (7) to consider its position, instruct its representatives and obtain legal advice regarding the **PURCHASE, SALE, or LEASE** of **REAL PROPERTY** known as the **RIVERA BUILDING** located at 357 E. 10th Street.

B. Under the authority of ARS 38-431.03 (A1) regarding the **CITY TREASURER** position.

Motion by Council Member D. Acosta, second by Council Member Montaño to enter into executive session at 5:32 p.m.

Motion PASSED by a vote of 6-0. Roll call: Voted in Favor: Mayor Jose Grijalva, Council Members: Melissa Rodriguez, Jose Montaño, Danya Acosta, Michael Baldenegro and Richard Acosta. Voted Against: None.

Motion by Council Member Montaño, second by Council Member Baldenegro to adjourn the executive session at 6:20 p.m.

Motion PASSED unanimously.

5. **UPDATE/DISCUSSION/DECISION.**

A. Update regarding the **RIVERA BUILDING**.

Denis Fitzgibbons reported that Council has directed staff to move forward with opening the bid for the Rivera building. Additionally, the city will continue with the planned budgeted roof repairs as outlined in the current budget.

- B. **CITY TREASURER APPOINTMENT.**

Motion by Council Member D. Acosta, second by Council Member Rodriguez to appoint Alejandro Martinez as City Treasurer.

Motion PASSED by a vote of 6-0. Roll call: Voted in Favor: Mayor Jose Grijalva, Council Members: Melissa Rodriguez, Jose Montaña, Danya Acosta, Michael Baldenegro and Richard Acosta. Voted Against: None.

Luis Pedroza read a statement: "Dear Mayor Grijalva, I understand that you requested my resignation as City Treasurer and would like to transfer the function to the finance department specifically to the finance director where it originally was placed and to allow for future growth and mentorship of the position. Please accept this letter as my official resignation as City Treasurer effective 5:30 p.m. on January 8, 2025. I want to assure you that there is no wrongdoing for me throughout my tenure as City Treasurer and in full transparency I requested this letter to be read in public. I will remain in my position as Deputy City Manager along with the same duties overseeing the Finance, Public Works, Neighborhoods Resources and Grants departments as approved in one of the latest reorganizations. My pay and range are to remain the same. Understand that the City Manager will remove the City Treasurer component from the job title in my current job description as well as remove any City Treasurer functions as soon as this change becomes effective. I look forward to continuing with the many facets of the Port of Entry project and the various exciting projects ahead for Douglas. I am thankful for the opportunity I had to serve the council and the City of Douglas in this role for the last 12 years. Thank you."

Mayor Grijalva emphasized that there was no wrongdoing and expressed appreciation for the statement.

Council Member D. Acosta commented <inaudible>.

Council Member Baldenegro commented <inaudible>.

6. ADJOURNMENT.

Motion by Council Member D. Acosta, second by Council Member Rodriguez to adjourn the meeting at 6:25 p.m.

Prepared by:  Cynthia Acuña Robles, Deputy City Clerk