

**MAYOR AND COUNCIL SPECIAL MEETING  
NOVEMBER 13, 2024 AT 4:30 PM**



**MINUTES**

The City of Douglas Mayor and Council met in a Special Meeting Executive Session on Wednesday, November 13, 2024, at 4:30 p.m., at City Hall Human Resources Conference Room, 425 10th Street. The Honorable Mayor Donald Huish called the meeting to order.

1. **CALL TO ORDER. 4:30 p.m.**
2. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, JOSE MONTANO		X (excused)
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, RICHARD C. ACOSTA	X	
CITY MANAGER, ANA URQUIJO		X (excused)
CITY ATTORNEY, DENIS FITZGIBBONS		X (excused)
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

4. **DISCUSSION/DECISION** to call for and **CONDUCT** an **EXECUTIVE SESSION**.  
A. Under the authority of ARS 38-431.03 (A1) to conduct the **ANNUAL EVALUATION** for the **CITY TREASURER** and the **CITY CLERK**.

**Motion by Council Member Morales, second by Council Member Shelton to enter into executive session at 4:32 p.m.**

**Motion PASSED** by a vote of 6-0. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Danya Acosta, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.

**Motion by Council Member Morales, second by Council Member Shelton to adjourn the executive session at 5:22 p.m.**

**Motion PASSED** unanimously.

5. **UPDATE on EXECUTIVE SESSION ITEMS.**  
A. Regarding the **CITY TREASURER** and the **CITY CLERK**.

Mayor Huish expressed gratitude to have Ms. Andrade and Mr. Pedroza as part of the city staff that received excellent evaluations, and appreciation for their contributions as part of the executive team.

6. **ADJOURNMENT.**

**Motion by Council Member Morales, second by Council Member Baldenegro to adjourn the meeting at 5:22 p.m.**

Prepared by:  Cynthia Acuña Robles, Deputy City Clerk