

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE  
REGULAR MEETING - NOVEMBER 13, 2024 AT 6:00 PM**



The City of Douglas Mayor and Council met in a Regular Meeting on Wednesday, November 13, 2024 at 6:06 p.m., at the Douglas Visitor Center, 345 16<sup>th</sup> Street. The Honorable Mayor Huish called the meeting to order.

**MINUTES**

**1. CALL TO ORDER.** 6:06 p.m.

Mayor Huish commented that he is very appreciative of the citizens' patience as there is some construction done at the council chambers at city hall that that is the reason the meeting is being conducted at the Visitor Center.

- 2. PLEDGE OF ALLEGIANCE.** By Council.  
**3. INVOCATION.** Council Member Ray Shelton  
**4. ROLL CALL.**

	PRESEN	ABSENT
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, JOSE MONTANO		X (excused)
COUNCILMEMBER, DANYA ACOSTA		X (excused)
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, RICHARD C. ACOSTA	X	
CITY MANAGER, ANA URQUIJO		X (excused)
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

**5. READING OF PROCLAMATION.**

**A. VETERANS DAY.**

Mayor Huish expressed his gratitude to Council Member Baldenegro for stepping in to read at a special Veterans Day ceremony that the Mayor was unable to attend. In observance of Veterans Day, Mayor Pro Tempore Morales read the proclamation in honor of her late husband, Henry.

Mayor Huish also extended his thanks to Mrs. Morales and, on behalf of the council and city staff, conveyed the City of Douglas' deep appreciation to all Veterans for their service and unwavering dedication to our country.

**B. SMALL BUSINESS SATURDAY.**

Mayor Huish read the proclamation. Mayor Huish thanked the many small businesses that we have in Douglas and appreciated their resiliency and efforts.

**6. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

**7. DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:**

- A. EXPENDITURES** for the month of **OCTOBER 2024** totaling **\$2,524,268.62**.  
**B. MEETING MINUTES** for **OCTOBER 9, 2024**.  
**C. ARIZONA BORDER ALLIANCE - COMMUNITY FUNDING PROGRAM REQUEST FY2025**.  
**D. SKYLINE BUILDERS and RESTORATION CONTRACT APPROVAL for COUNCIL CHAMBER DAIS REPLACEMENT Project.**

- E. **BID AWARD to PACE for EFFLUENT STUDY.**
- F. **BID AWARD to ENTERPRISE AUTOMATION for the SUPERVISORY CONTROL and DATA ACQUISITION (SCADA) system.**
- G. **INDUSTRIAL DEVELOPMENT AUTHORITY CHAIR RESIGNATION of PATRICK SCHERDEN effective NOVEMBER 7, 2024.**

**Motion by Council Member Morales, second by Council Member Shelton to approve consent agenda items as presented.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

#### **8. PRESENTATION of AWARDS.**

- A. **RECOGNITION to PATRICK SCHERDEN for 15 years of VOLUNTEERISM, APPOINTED IDA DIRECTOR on JULY 8, 2009, and ELECTED IDA PRESIDENT on JUNE 9, 2015.**

Mayor Huish commented that it is an honor to have such a willing and participant into helping the city go forward and presented Mr. Scherden with a recognition.

- B. **CERTIFICATE of ACHIEVEMENT for EXCELLENCE in FINANCIAL REPORTING for FY 2023 AUDIT.**

Mayor Huish invited the entire Finance staff in attendance to come forward to receive this financial reporting award.

#### **9. DISCUSSION/DECISION on APPROVALS.**

- A. **SECOND READING OF ORDINANCE NO. 24-1200**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING the ACCEPTANCE** of donated real property from James Gary W & Shelley James Judy Living Family Trust consisting of assessor's parcel number APN 409-06-018N in the City of Douglas, establishing severability of components of ordinance; and establishing an effective date thereof.

Ms. Gonzalez provided background information, explaining that the James Gary W. & Shelley James Judy Living Family Trust owns a parcel formerly identified as APN 409-06-018N, a portion of which appears to be a street or public right-of-way. Judy Shelley-James recently completed a parcel split, dividing the property into three separate parcels. She intends to donate one of the newly created parcels, now identified as APN 409-06-018N, to the City of Douglas. The parcel is located on 9th Street, west of Pan American Avenue and extending to N. Chiricahua Road.

**Motion by Council Member Morales, second by Council Member Baldenegro to approve the second reading of Ordinance No. 24-1200.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

- B. **SECOND READING OF ORDINANCE NO. 24-1201**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING the DOUGLAS ZONING CODE**, Article 3 – General Provision, Section 310 – Conditional Uses and Article 5 – Schedule of District Regulations, Section 501 – Single Family Residence relating to **ACCESSORY DWELLING UNITS**; incorporating the recitals by reference; setting forth definitions; establishing fines and penalties for violations; providing for enforcement; providing for the repeal of conflicting ordinances; establishing severability of components of ordinance; and establishing an effective date thereof.

Ms. Gomez provided background information, noting that Planning and Zoning held a meeting on October 3, and the first reading took place last month. She explained that House Bill 2720 proposes prohibiting municipalities from restricting the use or advertisement of single-family accessory dwelling units. The bill also bans additional parking requirements, excessive design standards, such as large setbacks, and mandates for improvements in public streets. Currently, the city requires accessory dwelling units to be smaller than the primary structure and



comply with setbacks in the SFR zoning code. However, the new bill would limit the city's ability to set setbacks greater than 5 feet.

**Motion by Council Member Morales, second by Council Member Shelton to approve the second reading of Ordinance No. 24-1201.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

C. **SECOND READING OF ORDINANCE NO. 24-1202**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING** the Douglas Municipal Code **TITLE 6 CHAPTER 6.16**, providing for **RESTRICTIONS ON MAINTAINING FOWL WITHIN THE CITY**; providing for repeal of conflicting ordinances; establishing severability of components of ordinance; and establishing an effective date thereof.

Ms. Gomez provided background information, explaining that the proposal focuses on dangerous or prohibited animals, with a particular emphasis on the maintenance of fowl. House Bill 2325 establishes that municipalities cannot pass laws preventing residents with homes on one and a half acres or less from keeping up to six fowl, which is an increase of two from the current code. The bill also includes other restrictions, such as requiring enclosures to be placed specifically in the rear or side yard, at least 20 feet away from neighboring properties. The enclosures must not exceed 200 square feet and cannot be more than 8 feet in height.

**Motion by Council Member Morales, second by Council Member Shelton to approve the second reading of Ordinance No. 24-1202.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

D. **FIRST READING OF ORDINANCE NO. 24-1203**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **REZONING A 0.15 ACRE PARCEL of LAND** within Douglas lots 21 and 22 block 96 (11th Street and F Avenue) from **GENERAL COMMERCIAL (GC) to MULTI-FAMILY RESIDENTIAL (MFR)**; and **AMENDING** the **OFFICIAL ZONING DISTRICT MAP**; establishing severability of components of ordinance; and establishing an effective date thereof.

Ms. Gomez provided background information, noting that the Planning and Zoning Commission met on November 7, 2024, and recommended approval for the proposed rezone of parcel number 40903090, located at DOUGLAS LOTS 21 and 22 BLK 96. The proposed rezone would change the designation from General Commercial to Multi-Family Residential (MFR). The parcel has not been used for commercial purposes in over 14 years, and the request is to rezone it for a more appropriate use. The area has been residential for the past 14 years and no longer qualifies under the current mixed-use or general commercial overlays. This rezone aligns with the general plan's goals and provides a necessary range of opportunities for safe, decent, and affordable housing, supporting cohesive neighborhoods for the current and future needs of Douglas residents.

**Motion by Council Member Shelton, second by Council Member Baldenegro to approve the placement of Ordinance No. 24-1203.**

Council Member Morales asked for clarification regarding the previous business at the location.

Ms. Gomez responded that it was a sewing business, which included dry cleaning and tailoring services using sewing machines.

Council Member Morales noted that Mrs. Keel was present at the meeting.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**Motion by Council Member Shelton, second by Council Member Baldenegro to approve the first reading of Ordinance No. 24-1203.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**E. FIRST READING OF ORDINANCE NO. 24-1204**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona **REZONING** a **2.66 ACRE PARCEL** of **LAND** located at 1120 15th Street and 1151 16th Street with legal description of Meguire all of BLK 1 7-04 LV 50 COMMERCIAL from **MULTI-FAMILY RESIDENTIAL (MFR)** to **GENERAL COMMERCIAL (GC)**; and **AMENDING** the **OFFICIAL ZONING DISTRICT MAP**; establishing severability of components of ordinance; and establishing an effective date thereof.

Ms. Gomez provided background information and stated that the Planning and Zoning Commission met on November 7 and recommended approval for parcel number 410-17-001, commonly known as the Chiricahua Pediatric Clinic. The owners are seeking a rezone as they plan to purchase the lot from the Douglas Unified School District and continue operating the Pediatric Clinic. The proposed rezone aligns with Douglas' goals to promote commercial growth in land development and usage. It also reflects the area's evolving land development patterns and supports the continued commercial use of the property. The general plan designates this area as a commercial corridor, and the rezone aligns with broader objectives, such as expanding essential healthcare services and enhancing the economic vitality of the area through a mix of commercial and community-focused initiatives.

**Motion by Council Member R. Acosta, second by Council Member Baldenegro to approve the placement of Ordinance No. 24-1204.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**Motion by Council Member Baldenegro, second by Council Member R. Acosta to approve the first reading of Ordinance No. 24-1204.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**F. RESOLUTION NO. 24-1639**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the entry into an **INTERGOVERNMENTAL AGREEMENT (IGA)** with the **CITY of BISBEE** to provide **PUBLIC TRANSIT SERVICES** through the established Douglas Transit Program; authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this Resolution.

Ms. Gonzalez provided background information and stated that since 2015, the City of Bisbee has contracted with the City of Douglas to provide public transit services to Bisbee in the form of operating the Bisbee Bus. The previous IGA has expired, and staff is proposing that the new IGA attached is the new Intergovernmental Agreement that will allow the city to continue public transit service effective October 1, 2024, through September 30, 2026. This is a two-year agreement for the city to continue to furnish bus drivers dispatching produce agency required reporting and overall management of the bus system. Both cities benefit from this contract for sharing resources has brought efficiencies to both communities.

**Motion by Council Member Shelton, second by Council Member Baldenegro to approve Resolution No. 24-1639.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**G. RESOLUTION NO. 24-1640**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the City of Douglas to **RATIFY** a **PURCHASING COOPERATIVE AGREEMENT** with the State of Arizona.



Mr. Martinez provided background information and requested that the Mayor and Council authorize the City Manager to execute and ratify the Arizona State Purchasing Cooperative Agreement. This agreement grants the city access to favorable pricing and simplified procurement processes for goods and services through the state's cooperative purchasing program. The agreement was last ratified and signed in October 2018 and now requires renewal.

**Motion by Council Member Baldenegro, second by Council Member R. Acosta to approve Resolution No. 24-1640.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

H. **RESOLUTION NO. 24-1641**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **APPROVING** the City of Douglas **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN** with substantial amendment for fiscal year 2023.

Ms. Gonzalez provided background information and explained that as a CDBG entitlement community, the City of Douglas is required to prepare and submit a Consolidated Plan to HUD for approval every 5 years, along with an Annual Action Plan for each year within the cycle. The Annual Action Plan for FY23 was approved by the Mayor and Council on May 10, 2023, and received HUD approval on July 20, 2023.

Ms. Gonzalez further noted that the reallocation of funds will shift from sewer improvements on North Rogers Avenue to public facility improvements at Veterans Park, specifically to install a roof over the structure at the 8th Street pool.

**Motion by Council Member Baldenegro, second by Council Member Morales to approve Resolution No. 24-1641.**

Mayor Huish added that the public hearing was held before the meeting at City Hall since it was advertised, and the discussion was the same as far as the change.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

I. **RESOLUTION NO. 24-1642**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **RATIFYING** and **GRANTING** a **UTILITY EASEMENT** with a **REVISED LEGAL DESCRIPTION** to **ARIZONA PUBLIC SERVICE** company for installation and maintenance of electric lines, together with appurtenant facilities and fixtures over part of city owned parcel number 408-34-008b, to service a temporary well site and the new commercial port of entry and authorizing the City Manager to execute all necessary documents.

Ms. Moore provided background information and explained that the city adopted a Resolution during the August 14, 2024, meeting to approve an easement for APS. However, APS discovered that the easement needed to be revised due to insufficient distance between the new power poles and the existing border patrol lights along the border. Although construction is underway, the revised dedication easement needs to be ratified to allow the poles to be permanently placed on the city's property. Additionally, revised easements must be approved by other landowners in the area, including the county and the US Fish and Wildlife.

**Motion by Council Member Morales, second by Council Member Shelton to approve Resolution No. 24-1642.**

Council Member Baldenegro asked if the poles mentioned are located along Border Road.

Ms. Moore clarified that the existing APS lines run west toward the new port of entry, and this temporary power will extend westward along the easement adjacent to the border.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

J. **RESOLUTION NO. 24-1643**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the scope of work for **ENGINEERING DESIGN SERVICES** from Carollo Engineers in the amount of **\$205,792.00**, to design, prepare bid documents, and **CONSTRUCT WELL 18** for **FUTURE WATER SUPPLY**, and authorizing the City Manager to execute all necessary documents.

Ms. Moore provided background information, explaining that the design aims to improve water production. Initially, staff considered drilling a new well at 25th Street and A Avenue. However, after the adoption of the new AMA, staff discovered an existing well nearby that could potentially be impacted by the new one. Attempts to obtain a waiver from the property owner were unsuccessful, therefore staff explored other options for a new well. They secured funding from WIFA to increase the city's water production and, under the AMA, identified areas where an existing well with low output could be replaced with a more productive well. The hydrogeologist recommended Well 11 as the best candidate for this replacement, which, once operational, would be referred to as Well 18. This is the first step in the process, which includes redesigning the well and relocating the pipes to increase production.

**Motion by Council Member Baldenegro, second by Council Member Shelton to approve Resolution No. 24-1643.**

Council Member Baldenegro inquired about the current output of Well 18, asking if staff knew its current production rate, as it was previously 320 gallons per minute.

Ms. Moore responded that when trying to activate Well 11, it quickly begins pulling in air after just a few hours, which is known as cavitating. This issue occurs because the depth of the well is insufficient to draw enough water. Although the well has a pump, it can't be operated for more than a couple of hours without depleting the water supply too much to be useful. The goal is for the new well to be deeper, allowing staff to run it continuously and increase production. This new well will be located near the two water towers on 15th Street.

Council Member Baldenegro also asked if the well by the High School Library is dormant.

Ms. Moore believed it was but would verify the water department.

Mayor Huish added that staff are being proactive in preparing for the city's anticipated growth, and he appreciated their efforts to plan.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

K. **RESOLUTION NO. 24-1644**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the City of Douglas to enter into a **MEMORANDUM of UNDERSTANDING (MOU)** with the **ARIZONA BORDER ALLIANCE (ABA)** in support of the environmental and climate justice community change grants program through the U.S. Environmental Protection Agency (EPA), Office of Environmental Justice and External Civil Rights (OEJECR).

Ms. Villalobos provided background information and stated that this memorandum seeks approval from the Mayor and Council to adopt a Resolution authorizing the City of Douglas to enter into a Memorandum of Understanding (MOU) with the Arizona Border Alliance (ABA) for a joint application to the Environmental and Climate Justice Community Change Grants Program, administered by the U.S. Environmental Protection Agency's (EPA) Office of Environmental Justice and External Civil Rights (OEJECR). This grant will allow the city to address critical environmental and climate justice concerns, improve community health, and support sustainability efforts.

Ms. Villalobos further explained that the grant program would enable the city to apply for funding to support the necessary water and wastewater infrastructure for the new commercial port of entry, while also complementing green infrastructure projects throughout Douglas.



**Motion by Council Member R. Acosta, second by Council Member Shelton to approve Resolution No. 24-1644.**

Mayor Huish publicly thanked the ABA and Ms. Alex Boneo, who represents them, expressing sincere appreciation for the partnership. He highlighted that this is a crucial opportunity for the city to bridge the funding gap for the infrastructure needed for the new commercial port of entry. Mayor Huish emphasized the importance of valuing this partnership and expressed hope for continued collaboration on future initiatives to improve the city.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**L. RESOLUTION NO. 24-1645**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona **AUTHORIZING** the execution of an **INTERGOVERNMENTAL AGREEMENT** between the City of Douglas and Cochise County regarding efforts to **DESIGN** and **CONSTRUCT** the **CONNECTOR ROAD** for the **COMMERCIAL LAND PORT** of **ENTRY** in Douglas, Arizona.

Mr. Pedroza provided background information and explained that the city and county are collaborating through an Intergovernmental Agreement (IGA) to design and construct a connector road from the new commercial port of entry to State Route 80. The IGA outlines a coordinated effort between the city, county, and State and Federal partners to complete the project. The city has pledged \$8,170,000 from a state grant to support various aspects of the project. The county recently applied for a \$43 million federal MPDG grant for construction, and the city's pledge will be used as a match for this federal grant. Although the grant has already been submitted, a formal commitment is required, which is provided by the IGA. The IGA also enables continued collaboration on future grant applications for the same purpose.

Additionally, ADOT applied for a \$20 million congressional directed spending grant, and the county was awarded a \$5 million SMART grant for design. The IGA allows the city and county to begin the Right of Way (ROW) acquisition process for the connector road, which has been discussed with ADOT. Beginning this process early will save approximately 7 months, helping to ensure the port of entry opens by Q2 2028. Both the city and county are committed to working with ADOT and federal agencies to complete the project. If these efforts are unsuccessful, the city and county will combine resources to finish the connector road according to the county's standards, with financial means available. This commitment was also requested by the GSA and included in the Donation Acceptance Agreement.

**Motion by Council Member Shelton, second by Council Member Baldenegro to approve Resolution No. 24-1645.**

Mayor Huish commended the staff for their proactive approach, even though the port of entry is not scheduled to open until 2028. He emphasized the importance of partnerships in this effort. While the project is in the county, the county understands that the city will ultimately take ownership, and both are working together to ensure its success. He highlighted that the MPDG grant mentioned by Mr. Pedroza is crucial for securing the funding needed for the connector road. With the expectation of hearing about the grant either this month or next, the city is advancing the project without using any local funds.

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

**M. RESOLUTION NO. 24-1646**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** a scope of work for engineering design services from Stantec Consulting Services Inc. in the amount of **\$900,966.00**, for **ENGINEERING DESIGN** of the **WESTWARD EXPANSION WASTEWATER CROSSING** of **WHITEWATER DRAW**, and authorizing the city manager to execute all necessary documents.

Ms. Moore provided background information, explaining that this is a continuation of the project to extend utilities to the west for the expansion area. The design, managed by Stantec, will address various components, including the Whitewater Draw crossing. This crossing is particularly challenging due to its location in a FEMA floodplain, requiring a bridge for the wastewater line. A utility bridge is likely to be built to carry the line across the river. The



project will also include the necessary ADEQ APP expansion permit from the US Army Corps of Engineers for crossing waters of the US, as well as a Cochise County permit for the floodplain. This design was specifically requested by NADBank, as the city had previously approved a scope of work for Stantec to design utilities extending westward. NADBank required a connection between the westward expansion and the wastewater plant, and this design will establish that connection.

**Motion by Council Member Baldenegro, second by Council Member Shelton to approve Resolution No. 24-1646.**

**Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.**

#### **N. NEW CITY FLAG DESIGN.**

Ms. De La Torre provided background information on the city flag design, explaining that Douglas has never had its own flag before. Mayor Huish sought to leave a legacy for the city, so staff reached to local high schools, offering an incentive for students to submit flag designs. A Douglas High School art student created a concept that heavily inspired the final design.

The proposed flag celebrates Douglas' rich cultural heritage, natural landscape, and community values through intricate symbols that honor the city's history, geography, and spirit.

The outermost circle of the flag represents the city's border with Agua Prieta, with lines that progressively become smaller and more open, symbolizing the border shared between the two cities. Moving clockwise inward, the design reflects the sense of unity between the community and Agua Prieta.

The outer circle features several symbols representing core values in the community. At the bottom corner, there is a family symbol, reflecting the strong family values cherished by Douglas residents. Water droplets symbolize the transformative rains that nurture vegetation and uplift spirits. A creosote bush, known for its resilience in harsh desert conditions, embodies the strength and endurance of the community. The pine tree represents native plant life and the deep-rooted heritage of Douglas. A large mountain symbolizes abundance and prosperity, while the bulldog, the mascot of Douglas High School, represents community pride, loyalty, and tradition.

The copper pick commemorates the historic rivalry with Bisbee High School, known as the second-oldest rivalry in the U.S. The guitar and music note reflect the cultural vibrancy and joy of the community through music and dance. In the inner circle, eight alternating black and white dots represent day and night, honoring Douglas' resilience and longevity over time. The central circle showcases symbols that illustrate key aspects of Douglas' history and achievements: the smokestacks of the historic copper smelters, representing the city's industrial heritage; icons of a cow, lamb, and chicken, symbolizing the city's ranching and agricultural contributions; a military helmet, honoring military service and veterans; an airplane outline, representing Douglas' rich aviation history and its role in early U.S. international air travel; and a baseball player, commemorating the 1958 Douglas Copper Kings' historic achievement.

At the bottom of the central circle, the D-Hill symbol is included, representing a community landmark that lights up at night, thanks to the Rotary Club. At the very center of the flag, a globe is encircled by the sun, symbolizing happiness in Native American tradition. Two arrows within the globe signify Douglas' role in global trade and cross-border relations with Mexico. A purple heart marks Douglas' status as a Purple Heart Community.

This flag design serves as a visual narrative of Douglas' unique heritage, values, and enduring community ties, blending history and hope through carefully selected symbols.

Council Members Shelton and Baldenegro commented on the historical significance of the city, noting that the train was once known as the "Gateway to the West," and the fountains were a popular meeting spot for locals in the early 1930s, where people often gathered for the first time and met soldiers heading to California.

Council Member Baldenegro remarked that while the flag design is a great representation, he believes the Indian sun should be placed on the outside of the flag. He suggested that many people may not know where Douglas is



located, so by placing the U.S. flag symbol larger and positioning the sun on the outer edge, along with the train at the bottom, it would provide better clarity.

Council Member Baldenegro also asked Mayor Huish to discuss the idea of incorporating a penny into the design.

Mayor Huish shared that he had considered adding a copper penny, acknowledging that it might be hard to see in the current handout, but he wanted to share ideas on how it could be included. He also commended Nikki for her excellent work collaborating with Carlos on design ideas.

Mayor Huish encouraged everyone to take the survey and to share any additional ideas that might arise. He expressed that this flag concept has been on his mind for a while, and he feels it truly represents the pride of the community. He appreciated the input and hopes to present it during the December 4 meeting.

Council Member Baldenegro inquired about the color of the flag.

Mayor Huish responded that the color choices have been discussed, and Ms. De La Torre has been working on patterns that incorporate the city's official colors.

Mr. Pedroza asked if the survey would be available on the website, and Ms. De La Torre confirmed that it would be added.

**Mayor Huish directed staff to move forward with comments, keep designing and finishing up with suggestions made.**

## **10. CITY MANAGER REPORTS.**

Mr. Pedroza provided a clarification regarding Item 7D on the consent agenda. While the agenda lists "Gordon Construction," the correct contractor's name is actually "Skyline Buildings and Restoration," although the correct name is reflected in the council's packets.

Mayor Huish asked if this change would affect any of the values, to which Mr. Pedroza confirmed it would not.

Mr. Pedroza also took a moment to acknowledge Ms. Elise Moore, as this would be her final meeting with the City of Douglas. She will be leaving with her last day on Friday. He recognized her two years of service, noting her significant contributions to the city's progress, particularly in public works and the port of entry projects. Mr. Pedroza thanked Ms. Moore for her dedication and all the service she provided to the residents of Douglas.

Mr. Pedroza provided the following report:

Regular Council Meeting 11-13-202    City Manager Report Item  
Community Calendar:

- This weekend, is the Inaugural Apacheria Gravel Bike Race on Geronimo Trail and around Downtown Douglas. There is excellent community participation. This is an international event with at least 23 riders registered from Mexico. A Documentary will be produced to feature the race and highlighting Douglas.
  - Date: November 16<sup>th</sup> (Saturday)
  - Time: 8:00 AM – 4:30 PM
  - Start/Finish: Border Air Museum
- Community Mural Project
  - Date: November 14, 15 with the mural celebration on Nov 16<sup>th</sup>
  - Time: 12:00-4:00 PM Thursday & Friday. Community helps paint the 'Water' themed mural
  - Location: Douglas Public Library
  - Artist: NNUZZO
- Christmas Tree Lighting and Light Parade
  - Date: November 30<sup>th</sup>
  - Theme: A Candy Wonderland
  - Tree Lighting Ceremony: Starts at 5:30 PM with carol singing, followed by tree lighting at 6:15 PM
  - Light Parade: Starts at 7:00 PM

- Next week join us for the National Fitness Campaign Launch Ceremony
  - Date: November 20th
  - Time: 10:00 AM
  - Location: Veterans Memorial Park Fitness Court (West of Municipal Pool)
- New Aquatic Center Hours
  - Monday - Friday: 5:00–8:00 AM and 4:00–7:00 PM
  - Saturday: 7:00–10:00 AM
  - Thanksgiving Closure: Closed on November 28th (Thursday) and November 29th (Friday) in observance of Thanksgiving

Library Events:

- Fall Paint Night for Adults
  - Date: November 15
  - Time: 5:00 PM (advance registration at the Circulation Desk is required)
- Crafternoon (teens and adults)
  - Date: November 18
  - Time: 2:00 – 5:00 PM
  - Theme: Thanksgiving Arts & Crafts
- Book Club Meets
  - Date: November 19
  - Time: 6:00 PM
  - Title: Antoine de Saint-Exupéry's The Little Prince
- STEAM Club: Recipe for Success (ages 6 – 17)
  - Date: November 20
  - Time: 3:00 PM
  - Theme: Thanksgiving
- Preschool Story Hour
  - Date: November 21
  - Time: 11:00 AM
  - Theme: Thanksgiving
- Brain Break (all ages)
  - Date: November 25
  - Time: 2:00 – 5:00 PM
  - Activity: Board Games
- Chess Club Meets
  - Date: November 26
  - Time: 3:30 PM
  - Sponsor: Cochise Chess

Other Announcements:

City Council Chamber undergoing some construction

**11. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.**

None.

**12. ADJOURNMENT.**

**Motion by Council Member Morales, second by Council Member Shelton to adjourn the meeting at 7:20 p.m.**

**Prepared by:**



**Alma Andrade, City Clerk**