



The Mayor and Council met in a Special meeting on Wednesday, October 27, 2021, at 5:30 p.m., in the Council Chamber of City Hall, 425 10<sup>th</sup> Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER: 5:30 p.m.**
2. **PLEDGE OF ALLEGIANCE: by Council**
3. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES		X (excused)
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER/ANA URQUIJO	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

**4. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

No public participation request was submitted.

**5. PROCLAMATION PRESENTATION:**

READING of **EXTRA MILE DAY** PROCLAMATION by Mayor Huish.

Mayor Huish proceeded to read the proclamation:



**PROCLAMATION**  
**Extra Mile Day**

**WHEREAS** the City of Douglas, Arizona, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

**WHEREAS** the City of Douglas, Arizona, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

**WHEREAS** the City of Douglas, Arizona, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and fill up fellow members of their community; and

**WHEREAS** the City of Douglas, Arizona, acknowledges the mission of Extra Mile America to create 375 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED THAT** I, Donald C. Huish, Mayor and on behalf of the Council, do hereby proclaim November 1, 2020, to be Extra Mile Day.

I urge each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Douglas to be affixed this 27<sup>th</sup> day of October, 2020.



Donald C. Huish, Mayor




425 10<sup>th</sup> Street Douglas, AZ 85607 | 520.417.7200 | www.douglasaz.gov

Mayor Huish mentioned the Extra Mile Honorees.

Dr. Ed and Linda Gomez and Mr. Ken Nelson will be recognized at a future meeting.


Mayor read the names and background of the following Honorees.



## Doris Ford Webb

Doris Ford Webb is a native of the Douglas, Arizona community, who has continued to go the extra mile for not only those whom she helps within her healthcare profession, but for members of the community as well. Volunteering with operation Santa for Senior Citizens in the community through SEAGO has been a highlight of her volunteer work in which she provides warm items like blankets, gloves, scarfs, socks bundled together and gifted to the community and elderly. From 2015 to 2018, Doris participated in the Back-to-School Care Fair which allows children of the community to gather essential materials needed for the following school year. Doris was elected Vice President of the Douglas Area Food Bank from 2011 to 2019 and since 2013 during the holiday season when times can be tough, she continues to help with the Toys for Tots program and coordinating with the Douglas Fire Department to hand baskets of food to help make the holidays a family memory for years to come.

"Being a part of the Douglas community has always been important to me and my family. From participating at that American Legion as a kid with my father (Leon Ford Sr.), to being an athlete in High School, the community was always there to support me and my family and it's why I continue to give back until this day. Going the Extra Mile to see the smile on another family's face is worth every second".



## Desiree Rice

Desiree Rice moved to Douglas, AZ in March 2020 from Seattle, WA and opened a small business in June of 2020. In July of 2020 she started investing in the beautification of Douglas by organizing clean-ups in areas where she noticed large amounts of garbage. For Thanksgiving, she collaborated with another small business and supplied a complete Thanksgiving meal for several Douglas families. During the Christmas holiday, she and her husband Josh adopted several families in Douglas and provided the entire family with gifts. This is an act of kindness she and her mom started years ago and has continued the tradition in honor of her mother who passed in 2018. Desiree has loved her new life in Douglas and has been an incredible asset to the community.

Honorees were provided with a certificate of recognition.

#### 6. DISCUSSION/DECISION on APPROVALS:

CHARTER REVIEW COMMITTEE **Resignation** of Scott Lehman retroactive to October 3, 2021; and

CHARTER REVIEW COMMITTEE **Appointment** of Leticia Alvarez Stricklen effective October 27, 2021.

**Motion** by Council Member Lindemann, **second** by Council Member Shelton to approve the resignation of Scott Lehman retroactive to October 3, 2021; and the appointment of Leticia Alvarez Stricklen effective October 27, 2021.

**Roll call: Voted in Favor:** Donald Huish, Council Member: Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

Mayor Huish provided a certificate of appointment to Ms. Stricklen.

## 7. PRESENTATION/DISCUSSION:

A. **PRESENTATION** by Mr. Gabriel A. Cruz from CRUZ FARM & FINCA COLIBRI: Educational Farm and Creative Space; Pasture Raised Hens Egg Production and Garlic Pilot Program in Douglas, AZ.

Mayor Huish stated Mr. Cruz is a proud Bulldog, came back home and wanting to invest in the community. Additionally, Mayor Huish mentioned Mr. Cruz has exiting things for the community.

Mr. Gabriel Cruz with Cruz Farm, borned and raised in Douglas, Arizona, graduated in 2001. Mr. Cruz mentioned he was involved in 4H program and participated in Future Farmers of America and is one of the few able to participate from age 5 up until 18 years old involved in Agriculture. Additionally, Mr. Cruz mentioned he went to UofA and was heavily involved in Agriculture and graduated with a degree in Agriculture and Economics. Mr. Cruz added he had worked in Latin America, Mexico City, consulted multinationals in Europe, worked in London, Paris, and in the Middle East which spent time in Dubai, and Lebenon.

Mr. Cruz expressed that Cruz Farm has become one of the largest pasteurized operations in the United States. Mr. Cruz presented on the following points:

- Cruz Farm Finca Colibri, Educational Farm and Creative Space
- Driving Philosophy: "Investments in agriculture are the best weapons against hunger and poverty, and they have made life better for billions of people" Bill and Melinda Gates Foundation
- The Need for a Paradigm Shift: Agriculture Access to food is still a privilege lack of experiential learning.
- Our Vision
- The Movement We've Begun: We believe communities are empowered when they are represented.
  - Education
  - Economic Development
  - Health & Wellness
  - Food Security
  - Social Culture
- Testament to our Work
  - Pilot Program Mexico Rio Sonora
  - Over 1,000 people inspired
  - Cochise County Pilot
- Project Roadmap
- Our Trusted Industry Partners
- How You can Contribute
- Board of Advisors
- Our Team

Refer to presentation for more details:

<P:\102721 Special\Gabriel Cruz Cruz Farms Presentation 10.27.21.pdf>

Mayor Huish expressed it was amazing that exist north of town on Leslie Canyon Road, and added many possibilities and project is exciting. Mayor Huish stated a young man accomplishing things around the world.

Council Member Acosta mentioned it was an amazing program, and shared her background of growing up in California which is all agriculture and cattleranching community. Additionally, Council Member Acosta wondered what could be done locally, farming and ranching, but it was awesome and commended Mr. Cruz.

Mr. Cruz added the intent was to collaborate with FFA and get students involved to influence and inspire them.

Council Member Acosta mentioned sometimes kids don't know where food come from, and being self sufficient in the area and become more sustainable as well was something they needed to know.

Council Member Lindemann complimented Mr. Cruz and thanked him for the presentation. Council Member Lindemann also shared he has farming background.

Council Member Shelton stated it was great to have Mr. Cruz back in Douglas. Council Member Shelton inquired if Mr. Cruz talked to Douglas High School teachers and presented his vision.

In response, Mr. Cruz stated it was his first time presenting to the Community.

Council Member Shelton asked if Cruz Farm was raising in Leslie Canyon Road.

Mr. Cruz agreed and mentioned it would become the Headquarter.

Council Member Grijalva thanked Mr. Cruz for being an inspiration to young people and thanked him for his charcter.

Council Member Acosta mentioned all her family was from Rio Sonora.

Mayor Huish thanked Mr. Cruz for his presentation.

Mayor Huish took the opportunity to invite "Stewart" Farm to present on a project also north of Douglas, at a future council work session meeting.

Mr. Stewart mentioned they were working on networking and making an opportunity for things to change in the future.

B. CDBG-CV Presentation by Mr. Anthony Reed, Executive Director of the United Way of Sierra Vista and Cochise County, and CDBG Active Projects presentation by Xenia Gonzalez, CDBG Administrator.

Xenia Gonzalez provided background information on Corona Virus Act. The City of Douglas received two rounds of fundind for Corona Virus Relief and opted to partner with United Way of Sierra Vista, Mr. Reed is the Executive Director, to disburse funds in the community.

Mr. Anthony Reed provided background information on his time in Douglas as a Teacher, then a Principal for PPEP Tech High School in Douglas. Mr. Reed also introduced Kevin Westin-United Way Board Member.

Mr. Reed mentioned the actual grant agreement funds were \$143,293 dolars, and continued to say that the initial CDBG funds totaled \$95,500; an additional \$47,793 was added for a total of \$145,683.

Mr. Reed added the funds distribution was as follows:

- Rent/Utilities Assistance (\$45,300)
- Food Assistance (\$25,400)
- COVID Testing/Administration (\$67,818)
- Administrative Fees (\$7,165)

Mr. Reed provided the following information:

Rent/Utilities

- Partnered with St. Vincent de Paul-Douglas
- Assisted 1,248 persons, 428 families – including 573 children
- 126 persons were Single Females/Head of Household

Food Assistance

- Initially partnered with DARC (Meals on Wheels) & Douglas Area Food Bank
- Fed more than 400 local families and stacked and provided much-needed food boxes for local smaller non-profits and churches
- 19 persons were Elderly Females

Mr. Reed mentioned the Douglas Area Food Bank didn't take the funds for food assistance.

COVID-19 Testing

- Partnered with Chricahua Community Health Center
- Provided 911 COVID tests for community members
- After vaccine became available, CDBG funds covered administrative costs for COVID vaccine shots for 814 community members

Administrative Fees

- United Way charged the City of Douglas 5% of total CDBG amount
- Ensured all funds were distributed per agreement
- Provided monthly accountability of all funds
- Worked diligently with City of Douglas when changes had to made based on community needs

Mr. Reed stated on behalf of the United Way of Sierra Vista Board of Directors, thank the City of Douglas for allowing them to partner with the City to help the community members in dire straits throughout this pandemic.

Council Member Acosta thanked Mr. Reed for his and mentioned Chiricahua Community Health Center was the only facility conducting COVID testing in the county. Additionally, Council Member Acosta stated there was no conflict of interest in allocating funds for Chiricahua, and thanked Ms. Gonzalez for her hard work as well.

Xenia Gonzalez also thanked Mr. Reed for being easy and flexible to work with. Ms. Gonzalez presented on the following points: CDBG Update, Active Projects, Consolidated Plan 2019-2023.

**FY18 Project**

- Final year of the previous 5-year ConPlan
- Original Proposed use of funds: Community Center (determined not feasible)
- FY18 Amended Plan-Veterans Park Improvements (playground shading and LED lighting within Veterans Park)
- Received HUD AUGF for amended plan 2/4/21
- LED Lighting project basketball court completed 6/4/21
- Playground Shading project completed 8/19/21
- Additional projects pending implementation

Refer to the following presentation for more details and to see photos of upgrades:

[P:\102721 Special\CDBG Active Projects Presentation to M&P.pptx](#)

**FY18 Veterans Park Improvements**  
**Total Allocation (\$158,924)**

	<u>Budgeted</u>	<u>Expended</u>	<u>Balance</u>
Project budget	\$127,139.00	\$115,931.08	\$11,207.92
Program Admin	\$31,785.00	\$10,882.92	\$20,902.08
<b>Total Funds Remaining</b>			<b>\$32,110.00</b>

Ms. Gonzalez continued with the 5-year consolidated plan presentation:  
 THREE HUD OBJECTIVES

- Provide Decent Housing: Rehabilitation, Ownership assistance, Senior housing
- Provide a suitable living environment: streets, parks, sewers, community center
- Provide expanded economic opportunity: job training, child care

**CONSOLIDATED PLAN 2019-2023**

**Proposed Use of Funds**

**FY19 Aquatic Center Improvements**  
**Pool pump replacement, LED Lighting basketball court, dehumidifier repair/ replacement**  
**(Total Allocation \$173,759)**

	<u>Budgeted</u>	<u>Expended</u>	<u>Balance</u>
Project budget	\$142,483.00	\$46,997.07	\$95,485.93
Program Admin	\$31,276.00	\$31,276.00	\$0
<b>Total Funds Remaining</b>			<b>\$95,485.93</b>

## FY20 Infrastructure Improvements

Curbing, sidewalk and ADA ramps in selected locations in Ward 1  
 Total Allocation (\$172,649)

	Budgeted	Expended	Balance
Project budget	\$151,958.00	\$0	\$151,958.00
Program Admin	\$20,691.00	\$9,336.59	\$11,354.41
<b>Total Funds Remaining</b>			<b>\$163,312.41</b>

## 2021 – Joe Causey Park Improvements

Pathways and LED lighting along the perimeter and/or within the park  
 Total Allocation - \$174,760



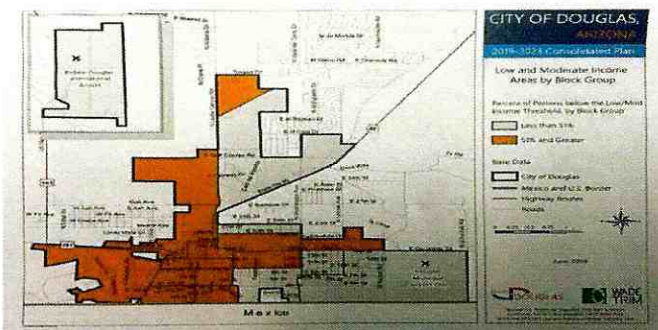
## 2022 – Library Improvements

Improvements to mezzanine & ADA accessibility improvements



## 2023 – Sewer Line Installation

In identified locations within low- to mod-income areas of the City of Douglas



Council Member Acosta thanked Ms. Gonzalez for her work, not only in one area, but in different paths and different improvements needed. Council Member Acosta added that in dealing with Federal grant funding is difficult and labor intensive.

Council Member Grijalva thanked Ms. Gonzalez for the basketball lighting and received positive comments.

Ms. Gonzalez stated it was a team effort, she would administer the monies and team decides where money goes.

Mayor Huish added he was skeptical about the lighting, but every time he would pass by, kids were always there at all times. Mayor Huish stated kids would get outside and see the benefits of the community, and expressed the city was doing a great work and will continue to do so.

## **8. ADJOURNMENT.**

**Motion** by Council Member Shelton, **second** by Council Member Acosta to adjourn the meeting at 6:30 p.m.

**Prepared by:**



**Alma Andrade, City Clerk**

**Mayor and Council**

**Special Meeting, November 10, 2021 at 5:30 p.m.**

The City of Douglas Mayor and Council met in a special meeting on Wednesday, November 10, 2021, at 5:30 p.m. in the Council Chamber of City Hall, 425 10<sup>th</sup> Street. The Honorable Mayor Huish called the meeting to order.

- 1. **CALL TO ORDER: 5:30 p.m.**
- 2. **PLEDGE OF ALLEGIANCE: by Council**
- 3. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCIL MEMBER, MITCH LINDEMANN		X (excused)
COUNCIL MEMBER, DANYA ACOSTA	X	
COUNCIL MEMBER, RAY SHELTON	X	
COUNCIL MEMBER, MICHAEL BALDENEGRO		X (excused)
COUNCIL MEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

4. **DISCUSSION/DECISION** to call for and conduct an executive session under the authority of ARS 38-431.03(A) 4 & 7 for consultation with designated representatives and attorney of the public body in order to consider its position and instruct its representatives regarding potential litigation related to the Certificate of Purchase held by the City of Douglas on Cochise County Parcel Number 409-22-077.

**Motion** by Council Member Shelton, **second** by Council Member Morales to enter into executive session at 5:32 p.m.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Danya Acosta, Ray Shelton, and Jose Grijalva. **Voted against:** None.

**Motion** by Council Member Shelton, **second** by Council Member Morales to adjourn the executive session at 5:54 p.m. Motion unanimously passed.

5. **Update** on the Certificate of Purchase held by the City on Cochise County real property parcel number 409-22-077.

Mayor Huish stated direction was given to staff to continue the litigation process on the particular parcel.

6. **ADJOURNMENT.**

**Motion** by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 5:55 p.m.

**Prepared by:**



**Alma Andrade, City Clerk**