



CITY OF DOUGLAS

425 10th Street, Douglas AZ 85607

January 28, 2026

ADDENDUM NO. 2

PROJECT: RFQ SAFE STREETS FOR ALL/STREET STUDY

TO ALL CONTRACTORS:

Be advised of the additions, clarifications, and/or changes to the above-referenced Request for Qualifications and stated in the following addendum.

PART 1: RFQ CLARIFICATIONS

Attachment D – Professional Services Agreement (PSA): The proposer is not required to sign the Professional Services Agreement for the proposal submittal. Bidders are meant to review the terms of our professional services agreement during the submittal and review period for quicker turnaround on contract execution. Some of the terms of the PSA are subject to negotiation with the successful proposer.

Anticipated Schedule – Contract Award: The date for Contract Award is anticipated to be February 11, 2026. This is the date the City will request City Council authorization for the City Manager to proceed with execution of a contract with the successful proposer.

PART 2: QUESTIONS AND ANSWERS

The following questions were received regarding the RFQ and the project:

Q1: The City's RAISE Grant includes \$500K for a Complete Streets Study. Is that a different study than the Complete Streets Study included in this current solicitation?

A1: No, we are using the Complete Streets Study in this grant to cover the RAISE Grant study, so there will be more funds for construction.

Q2: How much of the SS4A Grant will be allocated to the Complete Streets Study versus the SS4A Safety Action Plan in this solicitation?

A2: The estimated budget is \$240,000 for the Safety Action Plan and \$310,000 for the Complete Streets Study.

Q3: Regarding the anticipated schedule included in the RFQ, will there be a timeline provided for project scope and fee development and finalization?

A3: Yes, to be determined.

Q4: We recognize the RAISE Grant schedule limitations, but is there any flexibility in the timing for completion of the SS4A Safety Action Plan?

A4: Yes, the Complete Streets Study has a hard deadline (December 2026), but the Safety Action Plan timing is more flexible.

Q5: Will the selection schedule be updated to account for a potential interview?

A5: To be determined.

Q6: Can you confirm whether the Safety Action Plan and Complete Streets Study will be contracted as a single project or as two distinct scopes with separate deliverables and budgets?

A6: Single project.

Q7: Will the City provide access to existing GIS data, crash reports, traffic counts, and prior planning documents to support the safety analysis and street assessments?

A7: Yes, all available information will be shared.

Q8: Are there any existing or in-progress plans (e.g., General Plan, Transportation Master Plan, ADA Transition Plan) that should be integrated or referenced in our deliverables?

A8: No.

Q9: What level of coordination is expected with ADOT, especially regarding the RAISE Grant streets and the Two Port Solution projects?

A9: Minimal.

Q10: Will the City or a designated consultant lead the public engagement logistics (e.g., venues, translation, outreach), or is that the responsibility of the selected team?

A10: To be negotiated. The City will help with venues, key contacts, and social media outreach.

Q11: Are there specific community groups, schools, or business districts the City expects to be prioritized in the engagement process?

A11: Schools, Public Safety, U.S. Customs, Chamber of Commerce, and Community Development (COD).

Q12: Can you elaborate on the equity metrics or tools the City prefers for identifying underserved communities (e.g., USDOT's Equitable Transportation Community Explorer, EJSCREEN)?

A12: The City is not familiar with these tools. No preference.

Q13: Are there any local language access requirements beyond English and Spanish for public engagement materials and meetings?

A13: No.

Q14: Should the Complete Streets Study include conceptual design drawings or just planning-level recommendations and cost estimates?

A14: Identify ADA non-compliant sites and alternative transportation opportunities on specified streets in the RAISE Grant. The RAISE Grant will provide design and cost estimates.

Q15: Is the City seeking recommendations for quick-build or pilot projects as part of the Safety Action Plan or Complete Streets Study?

A15: Yes.

Q16: Will the City provide a preferred schedule or milestones for deliverables, or is the consultant expected to propose one?

A16: To be negotiated.

Q17: Are there page limits or formatting requirements for the proposal sections (e.g., resumes, project approach, QA/QC)?

A17: No.

Q18: Will shortlisted firms be interviewed virtually or in person, and what is the anticipated format and duration of those interviews?

A18: TBD.

Q19: Can you clarify how the City defines "Other Required Information" in the submission checklist?

A19: See Proposal Requirements, Item 9: Other Required Information.

Q20: What is the maximum MB file size your email server can receive?

A20: Use OneDrive shared files for documents greater than 10 MB.

Q21: Are we able to include 11" x 17" size pages for the schedule or graphics, if needed?

A21: Yes, as long as they are viewable in Adobe PDF.

Q22: Is the City open to the use of AI-driven predictive analytics, machine-learning models, or behavioral/movement-pattern analytics?

A22: Yes.

Q23: Are there preferred GIS platforms, data standards, or visualization tools the City expects consultants to use?

A23: Not known at this time.

Q24: Is the City receptive to digital-first or mobile-based engagement tools (online surveys, interactive maps) to reach underserved, bilingual, or hard-to-reach populations?

A24: Yes.

Q25: Should engagement strategies consider cross-border commuters, students, or pedestrians who interact with Douglas' transportation system but do not reside within the City?

A25: Yes.

Q26: Does the City have preferred equity metrics or Justice40 indicators to be applied?

A26: No preferred equity metrics.

Q27: Does the City anticipate a need for post-plan monitoring or performance updates beyond December 2026?

A27: Not known at this time.

Q28: Are there minimum requirements or expectations for including licensed engineers, transportation planners, or local firms as subconsultants?

A28: Professionals licensed in Arizona will need to seal the work product. The City has no preference for local subcontractors, nor is there a maximum allowable percentage for subcontracting.

Q29: Are there known constraints or anticipated delays related to the availability of crash, traffic, or grant-related data?

A29: None known at this time.

Q30: How can I access the linked documents if I am having trouble accessing them in the RFQ document online?

A30: Download the RFQ from the douglasaz.gov Bids.aspx website, and that should resolve the issue.