

Minutes

MAYOR AND COUNCIL

The Mayor and Council met in a **Special Meeting Public Hearing on Wednesday, FEBRUARY 09, 2022 AT 5:45 p.m.** at the City Hall Council Chamber. The Honorable Mayor Huish call the meeting to order.

1. **CALL TO ORDER.** 5:45 p.m.
2. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X (5:48 p.m.)	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation request were submitted.

4. **The PURPOSE of the PUBLIC HEARING is to allow public participation regarding the U.S. DEPARTMENT of TRANSPORTATION under the FEDERAL TRANSIT ADMINISTRATION for the 5311 GRANT Program for PUBLIC TRANSPORTATION Programs.**

Humberto Rivera provided background information regarding the 5311 Grant Program for Public Transportation and for the City of Douglas Transit program.

A. Public Hearing Notice

Mayor Huish allowed time for public comment.
There was no public comment.

5. **ADJOURNMENT.**

Motion by Council Member Shelton, **second** by Council Member Morales to adjourn the meeting at 5:54 p.m. Motion unanimously passed.

Prepared by:


Cynthia Acuña Robles, Deputy City Clerk

Minutes

The City of Douglas Mayor and Council met in a regular meeting on Wednesday, February 9, 2022, at 6:00 p.m., at City Hall Council Chamber, 425 10th Street, Douglas. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER:** 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** by Council
3. **INVOCATION by:** Pastor Michelle Kelley, Grace Methodist Church.
4. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

5. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

- Ms. Susan Bailey of 1415 11th Street, commented on the following:
 - Neighborhood nuisance

6. **PRESENTATION/READING of BLACK HISTORY month PROCLAMATION.**

A. BLACK HISTORY month PROCLAMATION.

Mayor Pro Tempore Morales read the Black History month Proclamation.

7. **DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:**

A. EXPENDITURES for the month of **JANUARY 2022**, totaling \$1,979,642.04.

B. MEETING MINUTES for JANUARY 12, 2022.

C. TRANSIT ADVISORY COMMITTEE RESIGNATIONS of Linda Jones, and Jesus Haro; and **TRANSIT ADVISORY COMMITTEE APPOINTMENTS** of John Vaugh, Matthew Gurney, and Jessica Urrea, effective February 9, 2022.

Motion by Council Member Morales, second by Council Member Shelton to approve the consent agenda items as presented.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against: None.**

8. **DISCUSSION/DECISION on APPROVALS.**

- A. FIRST READING of ORDINANCE NO. 22-1142**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, to **UNDERTAKE a DEPARTMENTAL REORGANIZATION** affecting various departments and amending Ordinance No. 631, 673, 728, 848, 04-871, 09-954, 13-1027, 18-1086, 19-1103, 19-1108 and 21-1133; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ana Urquijo provided background information.

Motion by Council Member Lindemann, second by Council Member Shelton to approve the first reading of Ordinance No. 22-1142.

Council Member Lindemann expressed support in Ms. Urquijo's reorganization proposal and stated it was a good start to prepare for the future.

Motion by Council Member Baldenegro, second by Council Member Acosta to table Ordinance No. 22-1142.

Roll Call: Voted in Favor: Council Members: Danya Acosta, and Michael Baldenegro. **Voted against:** Mayor Donald Huish, Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Ray Shelton, and Jose Grijalva.

Motion FAILED to TABLE Ordinance No. 22-1142.

Council Member Grijalva supported staff on whatever it needed to do, but there was a need to explain on the departments being eliminated, how are they going to work together and who would report to whom, and showed support of the reorganization.

Council Member Shelton expressed support towards the reorganization and mentioned the need to hire more people.

Council Member Morales there was a lot of work into the reorganization and believed changes are good for the city to make it more efficient and the city has professional employees that would move the city forward.

Mayor Huish asked Ms. Urquijo to clarified on how she went on to speak to all employees.

In response, Ms. Urquijo mentioned that everything started with one on one meetings within the leadership team, and expand to one on one meetings with every employee which was under way and moving along. Additionally, Ms. Urquijo stated it started to dissect and by checking on all strengths and functions in the various departments and this was presented as a package of planning utilizing skills set within the reorganization to pave for the future. Skill sets that would bridge gaps created. Further, Ms. Urquijo stated she was in the city to serve three years with council's blessing and in the three year period would like to ensure and take care of what the city has internally as there are a lot of skills, talent and be able to mentor staff to provide succession planning for the future. Ms. Urquijo continued to say there was a period in which letters of interest were accepted for different opportunities for some innovation teams, and since one of the departments lost of key staff.

Mayor Huish added that this was part of discussions held during a Council retreat at Cochise College and was looking into the future but not forget of what the city currently has and was able to see in the reorganization and expressed it would be beneficial in the long term.

Ms. Urquijo added that more detail would be brought to council during the second reading of the ordinance along with the job descriptions.

Council Member Acosta expressed concern in reference to the organization becoming top heavy with too many directors and understood the role of moving forward and the expectations, but was not sure if the city was quite there yet. Additionally, Council Member Acosta mentioned the other concern she had was with the Finance Manager to Finance Director position, which would add other duties to the Deputy City Manager. Council Member Acosta expressed that the finance portion was cumbersome and detail function and worried on losing the position. Further, Council Member Acosta stated she hoped something should have been done to retain the person in the position and recalls the Finance Manager position being open for quite some time. Lastly, Council Member Acosta mentioned it did make sense on the reorganization as far as the growth the city is expecting, but does not see it yet, and growth potentially could be in five years.

Council Member Shelton supports the reorganization.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Ray Shelton, and Jose Grijalva. **Voted against:** Council Members: Danya Acosta, and Michael Baldenegro.

Motion by Council Member Morales, second by Council Member Grijalva to approve the first reading of Ordinance No. 22-1142.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Ray Shelton, and Jose Grijalva. **Voted against:** Council Members: Danya Acosta, and Michael Baldenegro.

- B. RESOLUTION NO. 22-1486**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the submission of **TWO-YEAR GRANT APPLICATION** to the Arizona Department of Transportation encompassing the October 1, 2022 to September 30, 2024 time frame for Section 5311 Rural Public Transportation Program Funds to continue to provide public transportation services via the **DOUGLAS RIDES PROGRAM**.

Mayor Huish asked council if they needed any other information from Mr. Rivera since he presented at the public hearing prior to the regular meeting.

Motion by Council Member Acosta, second by Council Member Baldenegro to approve Resolution No. 22-1486.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

- C. RESOLUTION NO. 22-1487**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the execution of a **MEMORANDUM of UNDERSTANDING** between the CITY of DOUGLAS and The GREATER COCHISE COUNTY DIGITAL JOBS ACCELERATOR PARTNERSHIP to provide its members to **ORGANIZE KEY COMMUNITY and REGIONAL STAKEHOLDERS into WORKING GROUPS for DEVELOPING the DIGITAL TECHNOLOGY SECTION** in Cochise County.

Ana Urquijo provided background information.

Motion by Council Member Shelton, second by Council Member Acosta to approve Resolution No. 22-1487.

Council Member Acosta stated the effort was great and hoped for the city to capitalize being known for technology. Further, Council Member Acosta added that the city was in a good spot to benefit from the MOU and to hopefully encompass partnering with schools and Cochise College to get students to look at technology career fields which could potentially keep them in Douglas.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

- D. AUTHORIZING** the CITY of DOUGLAS to enter into an **AGREEMENT AMENDMENT 1** with the ARIZONA DEPARTMENT of CORRECTIONS, REHABILITATION and REENTRY (ADCRR) for **SEWER SERVICES**.

Luis Pedroza provided background information and added the following points:

- Billing ADCRR on the prior month's usage as opposed to estimated based on last year's usage. Originally, the City did not have the system requirements to do this, but can now accommodate making it a much more efficient way to bill.
- ADCRR would like that in addition to the Warden that the Central Office Facilities Division be alerted when sewage is above the allotted usage treatment.
- ADCRR requested that planned service interruptions notifications go from 48 to 96 hours in advance.
- The City updated the language to reflect the recent water and sewer increases passed by Mayor and Council via Ordinance 21-1141 as effective and not as potentially becoming effective.

- Changed ADCRR from commercial user to industrial user. Were charging industrial user fee per 100,000 gallons in the original agreement but were not charging the correct industrial monthly fixed rate.
- Adjusted the credit to ADCRR for two commercial buildings to new rates as adopted by Mayor and Council.

Motion by Council Member Morales, second by Council Member Lindemann to authorize the City of Douglas to enter into an Agreement Amendment 1 with the Arizona Department of Corrections, Rehabilitation and Reentry (ADCRR) for sewer services.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

9. CITY MANAGER REPORTS.

Ana Urqujio provided the following updates:

- Social Media Notice for Public Session for Airport concepts for future developments was included on the city's website, and mentioned there were two in person sessions scheduled February 15 and February 16 at the Border Air Museum from 4 to 6pm. Also an online session via zoom on February 18 at 5:30 p.m. and information could be obtained on the city's website or by calling the city manager's office.
- Update on the 10th Street light on San Antonio and the need for a full replacement of the traffic control box. Attempts and efforts to troubleshoot the problem for a temporary fix.
- Upcoming Streetscape and Downtown Revitalization public meetings information would be posted soon.

10. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.

Council Member Grijalva commented on commodity's day on February 17 and stated people reached out to him wanting to help and was very grateful.

11. ADJOURNMENT.

Motion by Council Member Morales, second by Council Member Shelton to adjourn the meeting at 6:42 p.m.

Prepared by:



Alma Andrade, City Clerk