

**Minutes**

**MAYOR AND COUNCIL**

The City of Douglas Mayor and Council met in a **Special Meeting on Wednesday, April 27, 2022, at 5:30 p.m.** at City Hall Council Chambers, 425 10<sup>th</sup> Street. The Honorable Mayor Donald Huish called the meeting to order.

1. **CALL TO ORDER.** 5:30 p.m.
2. **PLEDGE OF ALLEGIANCE.** By Council.
3. **ROLL CALL.**

	<u><b>PRESENT</b></u>	<u><b>ABSENT</b></u>
<b>MAYOR, DONALD C. HUIH</b>	X	
<b>MAYOR PRO TEMPORE, MARGARET MORALES</b>	X	
<b>COUNCILMEMBER, MITCH LINDEMANN</b>	X	
<b>COUNCILMEMBER, DANYA ACOSTA</b>		X (excused)
<b>COUNCILMEMBER, RAY SHELTON</b>	X	
<b>COUNCILMEMBER, MICHAEL BALDENEGRO</b>	X	
<b>COUNCILMEMBER, JOSE GRIJALVA</b>	X	
<b>CITY MANAGER, ANA URQUIJO</b>	X	
<b>CITY ATTORNEY, DENIS FITZGIBBONS</b>	X	
<b>CITY TREASURER, LUIS PEDROZA</b>	X	
<b>CITY CLERK, ALMA ANDRADE</b>	X	

4. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation request were submitted.

5. **PRESENTATION/DISCUSSION**

**A. ALLEY CLEANUP Current State and Alternatives.**

Luis Pedroza provided background information on the current conditions and options regarding alleys. Mr. Pedroza referenced the Douglas Municipal Code 8.32.140 Public rights of way owner of adjacent property to maintain which states that every person owning or managing or having charge, control or occupancy of any real property in the city shall at all times maintain the adjacent street right of way for the private property line to the curb or edge of pavement and the portion of the alley contiguous with the property to the center line of the alley, free of litter. He added that fines start at \$25 for any violations.

Additionally, Mr. Pedroza mentioned a few challenges on alley cleanups are illegal dumping, such as mattresses, sofas, tires, tree limbs and brush. Moreover, Mr. Pedroza stated that illegal dumping fines start at \$50 up to \$2500; however, the challenge is catching the illegal dumping, 90% of the time it is not known when it happened.

Mr. Pedroza continued to say that another challenge is that homeowners are not keeping up with the cleaning of the space, and added that solutions would be on education, marketing and enforcement.

Mr. Pedroza provided information on a free event to the public to drop off tree limbs and brush held recently. He added the city will be in partnership with Cochise County to purchase a new chipper. Additional benefits include that the clippings can be turned into mulch and in addition Cochise County

and City of Sierra Vista would partner to have a mulch program. It can also be a potential revenue source. The mulch can also be used for playgrounds, open spaces, and tree wells.

Mr. Pedroza provided a possible solution for mattresses and sofas dumping and that would be for the city collecting mattresses and sofas and it could either be free to the public, or charge for every collection. The same system the county has can be used such as vouchers, or a free dump day. Also set up a fee within the sanitation fund for this that can collect the revenue from each household to pay for this program.

Mr. Pedroza also provided a possible solution for brush and bulky pickup that the city could do with existing resources that include existing personnel and using old garbage trucks.

Mr. Pedroza reported that numerous complaints regarding alleys and illegal dumping are received, there is some unsightly locations. He added there is less garbage and vermin since garbage collection is no longer in alley, and inmate program currently cleaning alleys to catchup.

Mr. Pedroza reported on continuing to utilize inmates to catchup on cleaning, enforce alleys, education campaign – utilize utility billing notices, chipper program, budget request for more resources; and continue to research and pilot other solutions as feasible.

Council Member Shelton asked about what is being done with tall grass right next to or between homes.

Mr. Pedroza answered it is the property owner's responsibility to clean, and the city is doing their best to try to enforce.

Council Member Baldenegro asked if there is an opportunity for the community to give back to residents that are widowed, or elderly and they cannot maintain their yards.

Mr. Pedroza answered that currently there is no program to clean yards or alleys.

Council Member Morales asked what is being done about the residences on the other side of that property line, which the property owner thinks the City is responsible for cleaning that area.

Mr. Pedroza answered the property owner is responsible and citations will be issued.

Council Member Morales asked about the mattress on 6<sup>th</sup> Street and G Avenue.

Mr. Pedroza answered that it has been an ongoing issue, and different solutions have been tried. He added it is challenging when the city steps in and helps a private business.

Council Member Morales commented on a proactive approach in developing a program to help the elderly.

Mayor Huish suggested to work closely with the prison with an extended crew and go throughout the city and on a quarterly or twice a year basis; and utilize the old garbage truck to travel through the different parts of the city and pick up extra items.

## **B. NAMING of City FACILITIES Guidelines.**

Ana Urquijo reported a request had been received to consider naming a playground at a city park. This item is meant to entertain discussion on the actual criteria and the steps to establish and go through that process.

Alma Andrade presented on the Naming of City Facilities and referenced in Resolution 10-666.

- Commemorative Naming
- Descriptive Naming
- Naming Based on Financial Contribution, Land donation or Facility Donation

- Naming and Renaming Process
- What are the next steps?

Ms. Andrade stated that in reference to commemorative naming, those could be facilities such as parks, open spaces that could be named after an individual whether living or deceased. Additionally, when honoring an individual by naming a facility, the individual would need to be someone who had significant association with the facility, or be an outstanding citizen of local, state, or national prominence.

Ms. Andrade went over the process to follow for facility naming consideration.

Council Member Baldenegro inquired on the number of people that can sign a petition.

Ms. Andrade stated there the City Charter was not specific on the number of signatures needed on a petition and asked the city attorney also if there was anything specific regarding number of signatures on a petition.

Denis Fitzgibbons responded that the city would follow the city's policies and no state law would govern.

Mayor Huish suggested to council when in consideration of city facilities to review the information presented as quite a few people would come to mind that certainly contributed to the community that could fall under the criteria.

6. **DISCUSSION/DECISION to CALL for and CONDUCT an EXECUTIVE SESSION for the following items:**

- A.** Under the authority of A.R.S. §38-431.03 (A3), (A4), and (A7) to consider its position, instruct its representatives and obtain legal advice regarding updates related to the potential sale of the DOUGLAS MUNICIPAL AIRPORT with parcel number 410-01-005.
- B.** Under the authority of ARS 38-431.03 (A3), (A4), and (A7) to consider its position, instruct its representatives and obtain legal advice regarding the potential sale, and the potential terms thereof, relating to city owned property located on the southwest corner of 15th Street and Van Buren with parcel number 410-32-121.

**Motion** by Council Member Shelton, **second** by Council Member Grijalva to enter executive session at 6:12 p.m.

**Motion PASSED** by a vote of 6-0. **Roll call: Voted in Favor:** Mayor Donald Huish, Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

**Motion** by Mayor Pro Tempore Margaret Morales, **second** by Council Member Baldenegro to adjourn executive session at 7:02 p.m.

**Motion PASSED** by a vote of 6-0. **Roll call: Voted in Favor:** Mayor Donald Huish, Mayor Pro Tempore Margaret Morales, Council Members: Mitch Lindemann, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

7. **UPDATE on item 6A regarding the DOUGLAS MUNICIPAL AIRPORT with parcel number 410-01-005; and 6B city property located on the southwest corner of 15th Street and Van Buren with parcel number 410-32-121.**

Mayor Huish provided background information on the airport and stated staff was looking at getting an appraisal and pursuing funding through federal partners with both Senators offices and Representative Kirkpatrick's office to continue to entertain any bids or proposals regarding the use of the airport.

Mayor Huish provided an update on the 15<sup>th</sup> Street and Van Buren property, staff received two bids that met the requirements and would be deciding on awarding at the regular meeting in May.

8. ADJOURNMENT.

**Motion** by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 7:04 p.m.

**Prepared by:**  
**Cynthia Acuña Robles, Deputy City Clerk**