

MINUTES

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, March 5, 2025, at 5:30 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Jose Grijalva called the meeting to order.

1. **CALL TO ORDER.** 5:30 p.m.
2. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, JOSE GRIJALVA	X	
MAYOR PRO TEMPORE, DANYA ACOSTA	X	
COUNCILMEMBER, MELISSA RODRIGUEZ	X	
COUNCILMEMBER, JOSE MONTANO	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, RICHARD C. ACOSTA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, ALEJANDRO MARTINEZ	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

4. **DISCUSSION/DECISION** to call for and conduct an **EXECUTIVE SESSION** under the authority of A.R.S. § 38-431.03 (A)(3) and (A)(4):

A. for discussion or consultation with the City Attorney to consider its position and instruct representatives regarding the potential liability of the city concerning the **“forensic audit”** requested from the Auditor General and any complaints or request for investigations filed against the city with Attorney General's Office.

B. for discussion or consultation with the City Attorney for legal advice and direction regarding whether to **conduct an audit or investigation** of a city department and the potential legal issues related thereto; **AND**

C. **DISCUSSION/DECISION** to call for and conduct an **EXECUTIVE SESSION** under the ARS 38-431.03(A)(1) and (A)(3), as requested by the City Manager to discuss the **Mayor-Council-Manager form of government** and to seek direction from the Mayor and Council on how she should proceed.

Motion by Council Member D. Acosta, second by Council Member Rodriguez to enter into executive session at 5:33 p.m.

Motion PASSED by a vote of 7-0. Roll call: Voted in Favor: Mayor Jose Grijalva, Council Members: Melissa Rodriguez, Jose Montaño, Danya Acosta, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.

Motion by Council Member Montaño, second by Council Member Shelton to adjourn the executive session at 7:40 p.m.

Motion PASSED by a vote of 7-0. Roll call: Voted in Favor: Mayor Jose Grijalva, Council Members: Melissa Rodriguez, Jose Montaño, Danya Acosta, Ray Shelton, Michael Baldenegro and Richard Acosta. Voted Against: None.

5. **UPDATE** on **EXECUTIVE SESSION** items:

- A. Regarding the **forensic audit**.
- B. Regarding whether to **conduct** an **audit** or **investigation** of a **city department**.
- C. Regarding the **Mayor-Council-Manager** form of **government**.

Mr. Fitzgibbons reported that no direction was requested or received from council on the executive session items.

6. **ADJOURNMENT.**

Motion by Council Member D. Acosta, second by Council Member Rodriguez to adjourn the meeting at 7:41 p.m.


Prepared by: Cynthia Acuña Robles, Deputy City Clerk