

**Minutes**

**MAYOR AND COUNCIL**

The Mayor and Council met in a regular meeting on Wednesday, October 13, 2021, at 6:00 p.m., in the Council Chamber of City Hall, 425 10<sup>th</sup> Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER:** 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** by Council
3. **INVOCATION:** by Council Member Jose Grijalva
4. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X (telephonically)	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
INTERIM CITY MANAGER/CITY TREASURER, LUIS PEDROZA	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY CLERK, ALMA ANDRADE	X	

**5. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

- Dr. Michael Gomez of 2350 12<sup>th</sup> Street, commented on the following:
  - Possible Ordinance for the city to remain a farm town as people have trailers and construction material on top of their driveway and trailers are all over the city.

**6. PRESENTATION OF AWARDS:**

RECOGNITION to the LIGHT THE D COMMITTEE for their HARD WORK and DEDICATION towards the lighting of the City of Douglas D.

Mayor Huish commented that the committee lit the D on the east side of the city, and many people through the years worked tirelessly in trying to make it a reality. Moreover, Mayor Huish stated that the community and many alumni's made it possible to light the D.

Council presented the following with certificates of appreciation: President-Max Tapia, Vice President-Jennifer Smith, Secretary Dave Raber, Treasurer Michael Gomez, Executive Project Director Dr. Kristine Gomez, Committee Member and Project Engineer Kevin Smith, and Committee Member and Youth Volunteer Coordinator Isabella Smith, Committee Member and Major Spokesperson Windy Gomez, Committee Member Jay Raber, Committee Member Ana Chavez, and Committee Member Cesar Salcido.

Dr. Kristine Gomez, thanked Max Tapia as he did the difficult and physical labor. Additionally, Dr. Gomez mentioned that without the Recreation Dept. and the City they couldn't have complete the project, but that Mayor went above and beyond. Moreover, Dr. Gomez stated that Mr. Raber was not a DHS graduate but contributed hard work toward the project. As a last comment, Dr. Gomez mentioned the project came out so much better than ever thought and was very appreciative of the efforts.

**7. READING of DOMESTIC VIOLENCE PROCLAMATION by Mayor Huish.**

Mayor Huish read the Domestic Violence Proclamation.



**PROCLAMATION**  
*"Domestic Violence Awareness Month"*

**WHEREAS**, domestic violence is the leading cause of injury to women between the ages of 15 to 44; and

**WHEREAS**, in Arizona from January 1, 1998 to the present, 2,248 people lost their lives due to domestic violence; and

**WHEREAS**, female crime victims are nearly twice as likely to be injured by an intimate partner than by a stranger; and

**WHEREAS**, nearly 40 percent of American women report being physically or sexually abused by a husband or boyfriend at some point in their lives, according to the Center for Disease Control and Prevention;

**WHEREAS**, domestic violence has injured and taken the lives of our friends, colleagues and family members and affects our entire community; and

**WHEREAS**, domestic violence education, prevention, advocacy, enforcement and prosecution need increased public attention and support; and

**WHEREAS**, the health, safety and wellbeing of women and children is now and must always continue to be one of our community's highest priorities;

**WHEREAS**, freedom from domestic violence is a fundamental human right and transcends race, national origin, and citizenship;

**NOW, THEREFORE, BE IT RESOLVED THAT** I, Donald C. Huish, Mayor and on behalf of the City of Douglas, Arizona, do hereby proclaim the month of **OCTOBER 2021** to be **DOMESTIC VIOLENCE AWARENESS MONTH**.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Douglas to be affixed this 7<sup>th</sup> day of October, 2021.

  
Donald C. Huish, Mayor

Attest:  
  
Alma Andrade, City Clerk



429 10<sup>th</sup> Street, Douglas, AZ 85607 | 520.417.7302 | www.douglasaz.gov

8. READING of ARIZONA CITIES and TOWNS WEEK PROCLAMATION by Mayor Huish.

Mayor Huish read the Arizona Cities and Towns Week Proclamation.



**PROCLAMATION**  
*"Arizona Cities & Towns Week"*

**WHEREAS**, Arizona Cities and Towns week is celebrating its 20<sup>th</sup> year; and

**WHEREAS**, Arizona Cities and Towns Week is set aside each year to provide citizens with important information about the services and programs provided by the City of Douglas, and to recognize our municipal employees, volunteers, and elected officials who continually work to make sure these services are delivered seamlessly; and

**WHEREAS**, Arizona Cities and Towns work 24 hours, 7 days a week, 365 days a year to provide vital city services such as fire, police, and emergency medical response to ensure safe communities; and

**WHEREAS**, Arizona Cities and Towns also provide services and programs that enhance quality of life for residents such as parks, water, wastewater, street maintenance, sanitation, libraries, and recreational programs; and

**WHEREAS**, it is one of the responsibilities of the City of Douglas officials to provide open accessible government through frequent and transparent communication with citizens using various avenues and means; and

**WHEREAS**, through participation and cooperation, citizens, community leaders, local businesses and municipal staff can work together to ensure that services provided by the City of Douglas remain exceptional elements of the quality of life in our community.

**NOW, THEREFORE, BE IT RESOLVED THAT** I, Donald C. Huish, Mayor and on behalf of the City of Douglas, Arizona, do hereby proclaim **OCTOBER 17-23, 2021**, as **ARIZONA CITIES AND TOWNS WEEK**.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Douglas to be affixed this 7<sup>th</sup> day of October, 2021.

  
Donald C. Huish, Mayor

Attest:  
  
Alma Andrade, City Clerk



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Mayor Huish thanked the wonderful community, staff and people that volunteer to make this community a better place. Additionally, Mayor Huish thanked the citizens of the community that sacrifice their time to serve on committees to participate in all aspects of making the city a better place, and added a heartfelt thanks to all on behalf of council.

**9. DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:**

- A. EXPENDITURES** for the month of **SEPTEMBER**, 2021 totaling \$1,167,350.64.
- B. Meeting Minutes** for AUGUST 11 and AUGUST 25, 2021.
- C. LIQUOR LICENSE** Series #006 for **THE NEW WAREHOUSE** located at 525 E. 13th Street in Douglas, AZ.

**Motion** by Council Member Morales, **second** by Council Member Acosta to approve the consent agenda items as listed.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

Mayor Huish recognized the applicant of The New Warehouse business in the community, Mr. Efren Bracamonte, and expressed that has been always wanting to help the community when needed. Additionally, Mayor Huish wished Mr. Bracamonte the best of luck and thanked him for his dedication in the Douglas community.

**10. DISCUSSION/DECISION on APPROVALS.**

**A. THIRD READING OF ORDINANCE NO. 21-1137**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AMENDING ARTICLE 12 of the STREETS, SIDEWALKS and PUBLIC PLACES CODE, relating to the REGULATION of PARKS and RECREATIONAL AREAS; establishing MISCELLANEOUS RULES of CONDUCT; SETTING FORTH VIOLATIONS; and PROVIDING for ENFORCEMENT and PENALTIES; establishing severability of components of Ordinance; and establishing an effective date thereof.

Chief Fullen provided background information.

**Motion** by Council Member Baldenegro, **second** by Council Member Shelton to approve the third reading of Ordinance 21-1137.

Council Member Shelton commented this was one of the projects he had been working on and was highly supportive due to the community needs.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**B. SECOND READING OF ORDINANCE NO. 21-1140**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the SALE of a SEMI-IMPROVED PARCEL of LAND located on the 900 block of 2nd Street, lots 13-16 within parcel #409-14-093 to JOSEPH L. GARCIA and MARIA DE LA LUZ GARCIA, Husband and Wife, pursuant to terms entered into by the parties; establishing severability of components of Ordinance; and establishing an effective date thereof.

Luis Pedroza provided background information.

**Motion** by Council Member Baldenegro, **second** by Council Member Grijalva to approve the second reading of Ordinance 21-1140.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**C. FIRST READING OF ORDINANCE NO. 21-1141**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AMENDING TITLE 13 of the DOUGLAS MUNICIPAL CODE relating to PUBLIC WATER and SEWER services by amending Ordinances 755, 06-904, 09-973, 20-1117 pertaining to WATER and SEWER FEES and CHARGES for SERVICES under Chapter 13.08, establishing severability of components of ordinance; and establishing an effective date thereof.

Luis Pedroza provided background information and stated the City commissioned a water and sewer rate study from the 65<sup>th</sup> North Group that showed a need for rate increases in both water and sewer in order to maintain existing infrastructure and for necessary capital infrastructure needs.

- Determination to Recommend Increases
  - Commissioned an independent study
  - Study determined current rates are inadequate to keep up with current and expected future costs.
  - Rates not increased since 2012
  - Regular operating and maintenance costs have increased yearly (water treatment & production)
  - Capital needs
  - Douglas rates lower than average county and state rates
- What are the needs for the increase
  - 3 new or deepening existing well, s\$1.6 million each well
  - SCADA replacement system \$1.3million
  - Heavy and small equipment replacement
  - Water line replacement, valves, hydrants
  - Well backup generators \$320,000
  - Replacement of sewer lines – 5 blocks \$500,000
- How much will it increase

WATER			
Year	Base Fee Increase	Consumption Fee Increase	Avg Monthly Increase
FY 21/22	2.5%	5%	\$0.61
FY 22/23	2.5%	5%	\$0.63
FY 23/24	2.5%	5%	\$0.66
FY 24/25	3.5%	8.5%	\$1.03
FY 25/26	3.5%	8.5%	\$1.09
TOTAL INCREASE AFTER YEAR 5			\$4.02

Mr. Pedroza mentioned the idea was for consumers that consumed less water would see a lesser increase than the higher consumption users. Additionally, Mr. Pedroza stated the way the structure was for higher consumers to pay for what they would be using.

Moreover, Mr. Pedroza added that the average monthly increase would be a total of \$4.02 at the end of year five.

SEWER			
Year	Base Fee Increase	Consumption Fee Increase	Avg Monthly Increase
FY 21/22	4.0%	N/A	\$1.00
FY 22/23	4.0%	N/A	\$1.04
FY 23/24	4.0%	N/A	\$1.08
FY 24/25	4.0%	N/A	\$1.13
FY 25/26	4.0%	N/A	\$1.17
TOTAL INCREASE AFTER YEAR 5			\$5.42

Mr. Pedroza commented that on the sewer side, it was a set fee and not based on any consumption. Mr. Pedroza stated that staff was proposing a 4% increase throughout the five years which equates to \$1.00, and at the end of the five years, customers would pay \$5.42 dollars for residential customers inside city limits.



Furthermore, Mr. Pedroza presented an actual utility bill for customers to see and understand how they get their utility bills.

CURRENT BILL		BILL AFTER YEAR 5	
USAGE CURRENT BALANCE	0.00	CURRENT BALANCE	0.00
WATER BASE CHARGE	15.50	WATER BASE CHARGE	17.88
WATER CONSUMPTION	4.50	WATER CONSUMPTION	6.15
SEWER	25.00	SEWER	38.42
GARBAGE	20.00	GARBAGE	20.00
SPRFND SC	0.03	SPRFND SC	0.04
SALES TAX	1.98	SALES TAX	2.38
<b>CURRENT BILL</b>	<b>\$67.01</b>	<b>CURRENT BILL</b>	<b>\$76.87</b>
<b>AMOUNT DUE</b>	<b>\$67.01</b>	<b>AMOUNT DUE</b>	<b>\$76.87</b>
DIFFERENCE			
	CURRENT BALANCE	0.00	
	WATER BASE CHARGE	2.38	
	WATER CONSUMPTION	1.65	
	SEWER	5.42	
	GARBAGE	0.00	
	SPRFND SC	0.01	
	SALES TAX	0.40	
		<b>\$9.86</b>	

Mr. Pedroza continued to explain the utility bill and stated the difference for residential consumption would be a total of \$9.86 at the end of the five year.

DIFFERENCE	
CURRENT BALANCE	0.00
WATER BASE CHARGE	2.38
WATER CONSUMPTION	1.65
SEWER	5.42
GARBAGE	0.00
SPRFND SC	0.01
SALES TAX	0.40
	<b>\$9.86</b>

Furthermore, Mr. Pedroza presented a slide on a business since businesses tend to consume more water and fall under different type of rates and meter sizes.

CURRENT BILL		BILL AFTER YEAR 5	
USAGE			
WATER BASE CHARGE	17.50	WATER BASE CHARGE	20.19
WATER CONSUMPTION	28.50	WATER CONSUMPTION	42.90
SEWER	37.00	SEWER	45.02
GARBAGE	45.00	GARBAGE	45.00
SPRFND SC	0.19	SPRFND SC	0.28
BACKFLOW	1.00	BACKFLOW	1.00
SALES TAX	4.55	SALES TAX	6.25
<b>CURRENT BILL</b>	<b>\$153.74</b>	<b>CURRENT BILL</b>	<b>\$160.63</b>
DIFFERENCE			
	WATER BASE CHARGE	2.69	
	WATER CONSUMPTION	14.40	
	SEWER	8.02	
	GARBAGE	0.00	
	SPRFND SC	0.09	
	BACKFLOW	0.00	
	SALES TAX	1.70	
		<b>\$26.89</b>	

Mayor Huish asked Mr. Pedroza to explain the theory of spreading the costs.

Mr. Pedroza responded the reason the city would go out for debt, it was recommended to go out for debt which 75% of capital need in order for the people who are using the asset to pay for such asset. Therefore, borrowing for a well which could have a useful life of twenty years, then borrow for twenty-year, people that would be utilizing the asset would pay for it through a debt service payment; as opposed to pay in a lump sum for people that live in

Douglas. Mr. Pedroza mentioned there was a method to be able to spread out through the life of the assets and for people using assets to pay the fair share through life cycle.

Lastly, Mr. Pedroza added that the ordinance first reading would serve as a notice of intent to increase and meet state statute for increases.

Mayor Huish asked Mr. Pedroza to go to the slide with prices and comparison, and explain due to the question brought to council during a Town Hall in which some individuals would fill out water tanks.

In response Mr. Pedroza stated the city allowed for folks to come service on a fire hydrant, farmers or construction workers to bring their trucks to gather water. Additionally, Mr. Pedroza commented the city has fire hydrants that have a meter and water gets metered, and charged to the accounts. Furthermore, Mr. Pedroza added the city was addressing increases to those accounts, and it reflects on the following slides, water increases throughout the five years:

WATER/SEWER RATE INCREASES							
Monthly Rates 1,000 Gallons of Water -Inside City Limits							
Gallons per Month	Consumption						
	2/15/2012	12/15/2021	12/15/2022	12/15/2023	12/15/2024	12/15/2025	
Inside 0-3,000	\$ 0.85	\$ 0.89	\$ 0.94	\$ 0.98	\$ 1.07	\$ 1.16	
Inside 3,001-8,000	\$ 0.90	\$ 0.95	\$ 0.99	\$ 1.04	\$ 1.13	\$ 1.23	
Inside 8,001-20,000	\$ 0.95	\$ 1.00	\$ 1.05	\$ 1.10	\$ 1.19	\$ 1.29	
Inside 20,001-30,000	\$ 0.95	\$ 1.00	\$ 1.05	\$ 1.10	\$ 1.19	\$ 1.29	
Inside 30,001-60,000	\$ 1.00	\$ 1.05	\$ 1.10	\$ 1.16	\$ 1.26	\$ 1.36	
Inside 60,000+	\$ 1.05	\$ 1.10	\$ 1.16	\$ 1.22	\$ 1.32	\$ 1.43	
Fire Hydrant	\$ 2.00	\$ 2.10	\$ 2.21	\$ 2.32	\$ 2.51	\$ 2.73	

  

Monthly Water Base Fee -Inside City Limits							
Water Meter Size	Base Fee Including Capital Improvement Surcharge						
	2/15/2012	12/15/2021	12/15/2022	12/15/2023	12/15/2024	12/15/2025	
Inside 3/4 inch	\$ 10.50	\$ 10.76	\$ 11.03	\$ 11.31	\$ 11.70	\$ 12.11	
Inside 1 inch	\$ 12.50	\$ 12.81	\$ 13.13	\$ 13.46	\$ 13.93	\$ 14.42	
Inside 1 1/2 inch	\$ 15.00	\$ 15.38	\$ 15.76	\$ 16.15	\$ 16.72	\$ 17.30	
Inside 2 inch	\$ 17.50	\$ 17.94	\$ 18.39	\$ 18.85	\$ 19.51	\$ 20.19	
Inside 3 inch	\$ 36.50	\$ 37.41	\$ 38.35	\$ 39.31	\$ 40.68	\$ 42.11	
Inside 4 inch	\$ 45.50	\$ 46.64	\$ 47.80	\$ 49.00	\$ 50.71	\$ 52.49	
Inside 6 inch	\$ 68.50	\$ 70.21	\$ 71.97	\$ 73.77	\$ 76.35	\$ 79.02	
Cap. Imp. Surcharge	\$ 5.00	\$ 5.13	\$ 5.25	\$ 5.38	\$ 5.57	\$ 5.77	

Mayor Huish added the city had been given the example of a 5,000-gallon normal residential user which would start at \$0.90 cents and the fire hydrant is \$2.00. Therefore, the city was addressing and the reason why it was allowed.

Mayor Huish asked Mr. Pedroza to explain the situation with the fixed income elderly and to explain thought process on how the structure would benefit low consumer users.

Mr. Pedroza stated it was structured for increases would be heavier on the consumption side. Additionally, Mr. Pedroza commented for fix income folks tend to be lower water consumers, therefore, the city would try to least affect them by increasing less on the base charge. Furthermore, Mr. Pedroza added that higher consumers would see increases higher than fixed income folks that typically do not utilize a lot of water. Moreover, Mr. Pedroza stated this was to balance and help folks but the city needs to meet revenue levels as well.

**Motion** by Council Member Morales, **second** by Council Member Baldenegro to approve the placement of Ordinance 21-1141.

Council Member Lindemann inquired on the cost per user currently and when the new fees take effect.



In response, Mr. Pedroza stated as it projected in the next three readings, the ordinance would take effect January 15, 2022, and the first increase would be \$0.61 cents in water, and \$1.00 in sewer, therefore for an average residential user would be \$1.61 dollars.

Further, Mr. Pedroza commented new fees would be enacted in the March bill due to the billing cycle.

Council Member Lindemann commented he read that city staff recommended to remove the credit card fee charge which he has never been in favor of.

Mr. Pedroza confirmed the credit card fee surcharge would be eliminated.

Council Member Acosta inquired on the process for people to come in and request low income assistance.

Luis Pedroza responded the city was not increasing on the consumption side, and not enacting a process for low income, however, the city would be addressing the low income by enacting fees to least affect them; and there was no qualification process.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Ray Shelton, and Michael Baldenegro. **Voted against:** Council Members: Danya Acosta and Jose Grijalva.

**Motion** by Council Member Morales, **second** by Council Member Baldenegro to approve first reading of Ordinance 21-1141.

Mayor Huish added that it was a difficult process every time fees would increase for city services, but also commended staff and council for taking the issue; and stated the city needed to combat the deterioration of infrastructure in the community. Furthermore, Mayor Huish stated this was one area in which they could accomplish because the city wanted to maintain services offered and by doing it in an efficient way. Lastly, Mayor Huish applauded council for doing this and making sure that it is done efficiently and maximizing the minimal increases.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Ray Shelton, and Michael Baldenegro. **Voted against:** Council Members: Danya Acosta and Jose Grijalva.

**D. RESOLUTION NO. 21-1475**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the City of Douglas to ACCEPT GRANT FUNDING and enter into an agreement with the STATE of ARIZONA GOVERNOR'S OFFICE of HIGHWAY SAFETY for reimbursable grant in the amount of \$25,000 for OCCUPANT PROTECTION ENFORCEMENT OVERTIME.

Chief Fullen provided background information.

**Motion** by Council Member Baldenegro, **second** by Council Member Lindemann to approve Resolution 21-1475.

Mayor Huish thanked the Police Department for making the community safer due to extra enhancement that allows them to be out there to help and protect the public.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**E. RESOLUTION NO. 21-1476**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the City of Douglas to ACCEPT GRANT FUNDING and ENTER into an AGREEMENT with the STATE of ARIZONA GOVERNOR'S OFFICE of HIGHWAY SAFETY for a reimbursable grant in the amount of \$8,000 for the Department's SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) OVERTIME.

Chief Fullen provided background information.

**Motion** by Council Member Lindemann, **second** by Council Member Baldenegro to approve Resolution 21-1476.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**F. RESOLUTION NO. 21-1477**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the City of Douglas to ACCEPT GRANT FUNDING and enter into an AGREEMENT with the STATE of ARIZONA GOVERNOR'S OFFICE of HIGHWAY SAFETY for a reimbursable grant in the amount of \$22,000 for DUI/IMPAIRED ENFORCEMENT OVERTIME.

**Chief Fullen provided background information.**

**Motion** by Council Member Baldenegro, **second** by Council Member Acosta to approve Resolution No. 21-1477.

Council Member Morales commended Sgt. David Acosta and stated every year the Police Department applies for grants.

Chief Fullen stated it was a fantastic aid for the Police Department and keeping everyone safe.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**G. RESOLUTION NO. 21-1478**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, APPROVING the ACCEPTANCE of a GRANT for the LIBRARY from THE SPACE SCIENCE INSTITUTE'S NATIONAL CENTER for INTERACTIVE LEARNING (NCIL/SSI), the AMERICAN LIBRARY ASSOCIATION (ALA), LUNAR and PLANETARY INSTITUTE (LPI), and EDUCATION DEVELOPMENT CENTER (EDC), to include: STAFF TRAINING and PROGRAM RESOURCES to IMPLEMENT NASA EVENTS and PROGRAMMING; ACCESS to a UNIVERSITY SUBJECT MATTER EXPERT (SME); and \$1,600 for programming expenses for DEVELOPMENT of a "NASA@ MY LIBRARY" program for the benefit of the community.

Margaret White provided background. refer to item. Ms. White stated Science Technology Engineering and Math (STEM) opportunities for Libraries throughout the country. This project was one of the Library's selected nationwide to participate in the initiative, and added the primary focus would be the launch of the James telescope, which is scheduled to launch on December 18, 2021.

**Motion** by Council Member Acosta, **second** by Council Member Baldenegro to approve Resolution 21-1478.

Council Member Lindemann thanked Ms. White for all she has done and for providing a great opportunity for the community.

Council Member Acosta thanked Ms. White and mentioned STEM was one of the areas Douglas could really shine and explore local talent. Additionally, Council Member Acosta mentioned it was impressive to have been selected out of 60 Libraries.

Ms. White commented that kids were very excited.

Council Member Morales inquired on how many Libraries applied nationwide.

Ms. White responded it was about 150 that applied.

Council Member Grijalva thanked Ms. White for the Library's work and for all the grants.

Council Member Baldenegro inquired if the Library would stay open late to watch the solar system.

In response, Ms. White stated it would be during regular business hours, and added if subject matter experts were found, then there was a possibility to open later in the evenings.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

Mayor Huish asked if council could be updated as things launched.



**H. RESOLUTION NO. 21-1479**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING to ENTER into a MUTUAL AID COMPACT AGREEMENT between the City of Douglas and the DEPARTMENT of the ARMY, US ARMY GARRISON, FORT HUACHUCA (USAG) and the FIRE DEPARTMENTS of LOCAL COUNTY COCHISE COMMUNITIES for purposes of PROVIDING MUTUAL AID between this entity and political subdivisions for pooled resources to better respond during emergencies in the City of Douglas and surrounding communities.

Assistant Fire Chief Alvarez provided background information. Assistant Fire Chief Alvarez stated it was in the city's best interest to enter into a Mutual Aid Compact Agreement with the United States Army Garrison Fort Huachuca which provides mutual aid whereas either entity could respond to each other's jurisdiction and provide needed assistance when available for any particular request. The mentioned agreement provides basis for cooperation between all parties on all aspects of fire services and management. Moreover, Assistant Fire Chief Alvarez stated it would facilitate cooperative use of resources.

Council Member Grijalva thanked the Fire Department for communicating and building relationships with other entities that would serve to bring us closer together.

**Motion** by Council Member Acosta, **second** by Council Member Grijalva to approve Resolution 21-1479.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

**I. RESOLUTION NO. 21-1480**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, ADOPTING the City of Douglas 2021 PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM PENSION FUNDING POLICY.

Mrs. Rocio Garcia Pedroza provided background information. Ms. Garcia Pedroza added pursuant to ARS 38-863.01 requires each governing body with Public Safety Personnel Retirement System plans to annually adopt a pension funding policy and formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report.

Moreover, Ms. Garcia Pedroza stated that the latest actuarial report available covered the period up to June 30, 2020, and showed a funding ratio for Police plan of 31.9%, and for Fire at 32.1%. Furthermore, Ms. Garcia Pedroza commented that the updated policy it was outlining the recent insurance of Taxable Pledged Revenue Obligations (PROs) to fund the plans at or close to 100% and the establishment of a Contingency Reserve Fund (CFR) to provide for additional contributions when the plans fall below 100% funding.

**Motion** by Council Member Baldenegro, **second** by Council Member Shelton to approve Resolution 21-1480.

**Roll call: Voted in Favor:** Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted against:** None.

## 11. CITY MANAGER REPORTS.

**Luis Pedroza provided the following reporting's:**

- Celebration of Cities and Towns 20<sup>th</sup> Anniversary, the week of October 17-23, to bring awareness of program and services the cities provide. Additional, Mr. Pedroza stated would recognize the vital services of the Police and Fire Departments, and also the heroes of the Wastewater Treatment Operators, and Sanitation Department as each division strives to bring betterment to the quality of life in providing the essential services.
- As a token of appreciation, the city would celebrate its employees, greatest city's assets with an appreciation breakfast in conjunction with welcoming the new City Manager.
- Council Chamber renovation done on nicer texture walls work, changes coming to the flooring, seating, and to the Council Chamber's exterior.
- Invited the public to a National Night In at the Police Department from 4:00 to 6:00 p.m. open to everyone, families, kids, free hot dogs and other fun activities.

Mayor Huish thanked Mr. Pedroza for his last meeting as Interim City Manager and thanked him for stepping up and making sure everything would run smoothly and it has been great which showed talented people the city has. Mayor Huish added that he was aware of time sacrifice and was able to carry through critical times.

Mr. Pedroza added it was his pleasure to serve for Mayor and Council.

Council Member Morales thanked Mr. Pedroza and added she has been amazed for all his talents, and was very proud of him, and possibly in the future he would take the job on a full-time basis.

**12. INFORMATIONAL ITEMS and REPORTS from COUNCIL and FUTURE AGENDA ITEM requests.**

Council Member Grijalva reminded everyone of the fourth Monday of the month is commodities day at the Food Bank. Additionally, thanked Diane's Photography for her Open House event and invited the community to go check out the place as it looks amazing and unique.

Council Member Grijalva mentioned there was a public invitation to the American Southwest Credit Union on Friday from 11:00 am to 1:00 pm, and there would be free food.

Lastly, Council Member Grijalva thanked Mr. Pedroza for his work and he did all the work without a Deputy City Manager; and thanked all employees for coming together and helping each other out.

Mayor Huish inquired if the Food Bank would need extra help during the Holiday season to help with distribution.

Council Member Grijalva confirmed.

Council Member Shelton thanked Mr. Pedroza for his assistance with every request he submitted.

**13. ADJOURNMENT.**

**Motion** by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 7:17 p.m.

**Prepared by:**



**Alma Andrade, City Clerk**