

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
REGULAR MEETING - JUNE 14, 2023 AT 6:00 PM**



Minutes

The City of Douglas Mayor and Council met in a Regular Meeting on Wednesday, June 14, 2023, at 6:00 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Donald C. Huish called the meeting to order.

1. **CALL TO ORDER.** 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE.** By Council
3. **INVOCATION BY:** Pastores Ignacio & Nuvia Hughes, Ministerios Palabra De Fe.
4. **ROLL CALL.**

	<u>PRESEN</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON		X (excused)
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

5. **READING OF PROCLAMATION.**
 - A. **JUNETEENTH DAY.**

Mayor Huish proceeded to read the Juneteenth Day Proclamation.

6. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Patricia Leyva of 1810 5th Street, commented on the following:

- Continuance disregard of softball players parking and blocking driveway at their family home.

Mayor Huish directed staff to check on the area for signage or extra patrol in the area.

Ida Pedrego of 1815 5th Street, commented on the following:

- Addressed meeting items on the swimming pool and its closure, and RV park issues. Items need to be addressed in the early stages.

7. **DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:**

- A. **EXPENDITURES** for the month of **MAY 2023** totaling \$1,671,472.76.
- B. **MEETING MINUTES** for **APRIL 26** and **MAY 10, 2023.**
- C. **FINANCIAL AUDITING SERVICES BID AWARD.**
- D. **BID AWARD** to **SHELL BORDERMART** to provide **24 HOUR GASOLINE/ DIESEL SERVICE** to the City of Douglas.
- E. **THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS ARE EFFECTIVE JULY 1, 2023:**

AIRPORT AUTHORITY BOARD appointment of **TANYA DUARTE**.

BOARD OF ADJUSTMENTS appointment of Council Member **MICHAEL BALDENEGRO**.

DOUGLAS COMMUNITY HOUSING CORPORATION resignation of **DESIREE RICE** effective May 31, 2023.

DOUGLAS COMMUNITY HOUSING CORPORATON reappointment of **DENISE MACHADO**.

DOUGLAS INDUSTRIAL DEVELOPMENT AUTHORITY reappointment of **ROBERT FERNANDEZ**.

DOUGLAS INDUSTRIAL DEVELOPMENT AUTHORITY appointment of **KIM PERALTA**.

MERIT SYSTEM BOARD reappointment of **FRANK GUERRERO**.

PERSONNEL APPEALS BOARD reappointment of **JOE MORAN**.

PERSONNEL APPEALS BOARD appointment of **KEN NELSON**.

PLANNING AND ZONING COMMISSION appointment of **ABRAHAM VILLARREAL**.

TRANSPORTATION ADVISORY COMMITTEE reappointments of **HUMBERTO RIVERA & CHRIS VERTREES**.

Motion by Council Member Morales, second by Council Member Acosta to approve the consent agenda items as presented.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

8. DISCUSSION/DECISION on APPROVALS.

A. SECOND READING OF ORDINANCE NO. 23-1163, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **REZONING TEN PARCELS of LAND WITHIN THE EASTSIDE ADDITION BLOCK 12 FROM LIMITED COMMERCIAL (LC) to MULTI-FAMILY RESIDENTIAL (MFR); and AMENDING the OFFICIAL ZONING DISTRICT MAP**; establishing severability of components of Ordinance; and establishing an effective date thereof.

Xenia Gonzalez provided background information on the rezoning of ten parcels of land by Mr. Baez.

Motion by Council Member Lindemann, second by Council Member Baldenegro to approve the second reading of Ordinance No. 23-1163.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Michael Baldenegro, and Jose Grijalva. Voted Against: Council Member Danya Acosta.

B. SECOND READING OF ORDINANCE NO. 23-1168, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **LEVYING UPON the ASSESSED VALUATION of the PROPERTY** within the City of Douglas, subject to taxation, a certain rate upon each one hundred dollars (\$100.00) of VALUATION sufficient to raise the amount estimated to be required in the annual budget, and providing funds for general municipal expenses: all for the fiscal year ending the 30th day of June 2024; establishing severability of components of Ordinance; and establishing an effective date thereof.

Alejandro Martinez provided background information.

Motion by Council Member Morales, second by Council Member Lindemann to approve the second reading of Ordinance No. 23-1168.

Council Member Lindemann stated he was pleased to see that the rate is going down.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

C. FIRST READING OF ORDINANCE NO. 23-1166, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ADOPTING “2023 AMENDMENTS to the DOUGLAS ZONING CODE and chapter 2.32”** by reference to amend certain provisions to the update of rules and regulations to zoning within the City of Douglas and amending certain provisions of Articles 1, 2, 3, 4, 5, 10, 11, 12, 13, and 14 of Title 17, of the Douglas Zoning Code, and amending chapter 2.32 of the Douglas Municipal Code relating to the Planning and Zoning Commission; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ana Urquijo provided background information after having three special meetings to study the item to make sure Mayor and Council had an opportunity to go through the extensive revisions of the proposed amendments to the zoning code.

Motion by Council Member Lindemann, second by Council Member Acosta to approve the placement of Ordinance No. 23-1166.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

Motion by Council Member Lindemann, second by Council Member Acosta to approve the first reading of Ordinance No. 23-1166.

Council Member Lindemann commended Mr. Osborne for taking the gigantic undertaking and is glad to see that it has been clarified.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

D. FIRST READING OF ORDINANCE NO. 23-1167, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ADOPTING the “2023 AMENDMENTS TO TITLE 15”** by reference to amend certain provisions of Chapter 15.08 of the Douglas Municipal Code relating to **BUILDING PERMITS AND INSPECTION**; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ms. Urquijo provided background information.

Motion by Council Member Morales, second by Council Member Baldenegro to approve the placement of Ordinance No. 23-1167.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

Motion by Council Member Morales, second by Council Member Baldenegro to approve the first reading of Ordinance No. 23-1167.

Council Member Lindemann expressed that his concerns over the permit structure that he found confusing is not going to be onerous to the homeowner and believes this is going to be a good way forward.

Council Member Baldenegro requested for the city to have a permit chart to include costs for public awareness of fees.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None

E. **RESOLUTION NO. 23-1549**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **DESIGNATING** the City of Douglas as the **OFFICIAL DESTINATION MARKETING ORGANIZATION (DMO)** for the purpose of Coordinating Tourism Promotion with the Arizona Office of Tourism (AOT), and Designating and Authorizing the City Manager to execute a DMO Affidavit on behalf of the City of Douglas.

Jennifer Smith provided background information.

Motion by Council Member Acosta, second by Council Member Baldenegro to approve Resolution No. 23-1549.

Council Member Acosta expressed happiness that the city is becoming a destination marketing organization which is highly needed for all the funding availability and validation to the city's efforts.

Mayor Huish asked Ms. Smith to provide a summary of future city opportunities.

In response, Ms. Smith stated that so many times has seen grants through the Arizona Office of Tourism and one of the requirements is a DMO and therefore, crossed the city off their lists. By becoming a DMO it would open grant opportunities, and it would include anything from tourism websites, similar promotions, and grant opportunities. Like the Highway 80 Foundation and how they were able to get funded through these programs and there is a very small match for the city. Additional campaigns opportunities that the city can be involved since the city is part of a DMO.

Council Member Acosta added that the professional video that the City of Benson received grant funding for was due to being a DMO and received a \$60,000 grant for their professional marketing video on tourism and invited the city to be part of that video.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

F. **PARTIAL TERMINATION of LEASE** between City of Douglas and Industrial Development Authority of the City of Douglas.

Luis Pedroza provided background information and stated that in 1978 the City of Douglas established a lease with the Douglas Industrial Development Authority (IDA) for a period of 60 years to develop an industrial park for a dollar a year. The IDA acted in their meeting as well to do a mutual partial termination of the lease over the vacant parcel to release and allow it to be sold to Cox. A partial lease because the lease would remain active on the parcel adjacent to the vacant parcel which is owned by the IDA and there is also a small sliver that the city owns that allows access into the warehouse, therefore the lease will still govern over the area.

Motion by Council Member Acosta, second by Council Member Baldenegro to approve the Partial Termination of Lease between City of Douglas and Industrial Development Authority of the City of Douglas.

Council Member Lindemann commented that one of the IDA members asked if they would receive any of the monies or remuneration from the sale of the Cox.

In response Ms. Urquijo stated that the IDA and the sale were two separate items where the 60-year lease was for them to develop an industrial area but the Cox sale that was agreed by council did not entertain anything with the IDA since they were not aware that the 60-year agreement existed. Therefore, a quick response would be no, nothing currently underway that includes the IDA. The IDA has nothing to do with the sale, the rest of the remaining 15 years of the lease on the remaining property still have some internal conversations on how to get involved with their plans. As more information becomes available on the lease, staff will report back to the council.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

G. **RESOLUTION NO. 23-1550**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **DECLARING** a Portion of 11th Street a **PUBLIC RIGHT-OF-WAY** and **GRANTING** a **PERPETUAL, NON-EXCLUSIVE UTILITY EASEMENT** Therein.

Luis Pedroza provided background information and stated that this process was for the city to declare the public right away street and a non-exclusive utility easement which utilities already exist through the area and Cox is interested in declaring it as a public right away to ensure access into the parcel.

Motion by Council Member Morales, second by Council Member Baldenegro to approve Resolution No. 23-1550.

Council Member Baldenegro inquired on the portion that belongs to Freeport McMoRan.

Mr. Pedroza responded that 540 feet west of the city parcel and over to the cul-de-sac is not city owned and the city would need to entertain with Freeport McMoRan since it belongs to them.

Council Member Baldenegro further asked about who owned the B&D warehouse that used to be in the area.

In response Mr. Pedroza stated it belonged to the Industrial Development Authority and they rented it out.

Mayor Huish expressed his gratitude to the staff for not blaming anybody but making sure that everything is in order and to do it, the right way.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

H. **RESOLUTION NO. 23-1551**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ADOPTING** the **TENTATIVE ESTIMATES** of the **AMOUNT REQUIRED** for the **PUBLIC EXPENSE** of the CITY OF DOUGLAS for the Fiscal Year 2023-2024; **ADOPTING** a **TENTATIVE BUDGET**; setting forth the receipts and expenditures; the amount proposed to be raised by various means; and giving notice of the time for Hearing Taxpayers on the **ADOPTION** of the **FINAL BUDGET**.

Alejandro Martinez provided background information. Mr. Martinez summarized on the Finance Committee recommendation to Mayor and Council: the use of Self-Funded Insurance Reserve to cover additional \$8,500 for increased health insurance cost for family plans; include a 2% cost of living adjustment (COLA) for all non-minimum wage employees and a one time \$1,000 bonus for each employee funded from the reserves (prorated based on the number of hours worked for non-fulltime employees) with a financial impact of \$200,000 for the one-time allocation and \$181,000 for the COLA; allow increase in the allocated Golf Superintendent salary range for total salary costs of up to \$100,000.

Motion by Council Member Lindemann, second by Council Members Morales and Acosta to approve Resolution No. 23-1551.

Council Member Lindemann inquired about the total budget for this year.

Mr. Martinez responded it was \$83,970,004.

Council Member Morales thanked Mr. Martinez, city manager and staff for all the work done, also thanked Council Member Lindemann and the Finance Committee. Council Member Morales pointed out that there is \$43M dollars over in grants available in this year's budget and mentioned it was great.

Council Member Grijalva commented on some budget concerns mostly with the CIP. Council Member Grijalva mentioned that a constituent emailed him on the cemetery and the plans to knocked down. Additionally, Council Member Grijalva stated that the city placed a temporary fence with no supporters and the reasoning behind it, it

was due to cemetery beautification, and it would go through council but by the time that gets done it would be until 2024.

Council Member Grijalva agreed also with Council Member Baldenegro's comment regarding the pool, staff had a whole year with the pool, and nobody came to council to ask on spending monies, instead there is going to be a study done and then it's going to get done in 2024. Moreover, Council Member Grijalva added that the city will not repair G Avenue, the sidewalks, the streets, the drainage that must be done through the streetscape, and question if that is going to happen in 2024 as well.

Council Member Grijalva continued to say that all the current CIP projects and the majority of them could have been done in the past two years and understands that council set some direction but council should have the same mindset as the household, if the monies are available put it away for special projects similar to when the roof or floor needs fixing, then fix it.

Furthermore, Council Member Grijalva stated that the issue was that money was set aside and in the past year inflation has depleted it and projects cost more than they would have cost. Council Member Grijalva expressed that all the projects are going to be completed in 2024, and that in February 2023 the city purchased by emergency a wheel loader because of inflation and interest rates; and further stated that for the priority needs and his concern has been that staff keeps mentioning 2024, it doesn't sounds like a budget, it sounds like a reelection campaign because of the four seats that are up next year.

Council Member Grijalva commented that the money has been there for two years, staff has been saving it for specific time frame and that to him is concerning because of the community needs, fixing up the pool, and streets. Council Member Grijalva expressed that the city looks horrible because it sounds that the city does not know how to manage the money and there is a need for better communication with the community.

Lastly, Council Member Grijalva stated that if something is broken, then fix it; and added that council projects, ARPA money and the city could have use it, and that the city needs to be more proactive.

Council Member Acosta agreed with some points from Council Member Grijalva's comments and expressed that the city cannot be waiting to fix things or for the next study. Council Member Acosta commented that when things get broken in the home, people fix them right away, and cannot wait or have a temporary solution.

Council Member Acosta understands the need to beautify things but before the city gets to that, the need to maintain then try to fix them, especially with emergency situations like the pool. Council Member Acosta would like to see that things are being fixed and not waiting for a big beautification plan to be funded.

Council Member Baldenegro inquired on the RVs budget and the monies given to them in the first year in the amount of \$100,000 in 2020, then in 2021 and \$8,050 for 2022 for electrical and is unaware of where monies went to. Council Member Baldenegro commented that the city did not do anything with the funding to address the RV Park.

Additionally, Council Member Baldenegro would like to see the police officers and firefighters on board for the annexation. Council Member Baldenegro further expressed that people are retiring and the city needs to hire people to get experience before staff retires.

Council Member Acosta asked out of the CIP funds from the current fiscal year, how much is being carried over into the next funding cycle. Council Member Acosta emphasized that the city should not have too much carryover from CIP from one year to the next, if the city has the money budgeted, then it says that there is a plan for it and should be using it. Council Member Acosta further commented that the carryover should be minimal from one year to the next and the city needs to get the items done.

Mr. Martinez commented that on the original budget memo from the city manager on page seven, it mentions about \$9.8M total in capital projects from which \$3.8M is carryover from the previous year.

Ms. Urquijo clarified a few points on the recommendations by the Finance Committee: staff is moving forward with the Finance Committee recommendation for the 2% cost of living adjustment for all non-minimum wage

employees and a one-time bonus for each employee funded from reserves and it would be prorated. Ms. Urquijo added that the one-time distribution is prorated based on the number of hours that are worked by non-full-time employees and also for new employees.

Council Member Baldenegro asked if firefighters and police were properly equipped and if they had the ventilation breathing apparatus when they responded to the two churches fires.

Chief Fullen responded that the nature of their job, they normally do not have self-contained breathing apparatus (SCBA) as part of their issued equipment since they are not as close to the fire as firefighters. Chief Fullen mentioned that that is the reason that police department usually get the nickname of blur canaries because they typically breathe in the smoke but they are at a standoff distance to be able to do traffic control but there is exposure to smoke.

Chief Fullen added that he was unaware of any police agency that would issue SCBA equipment to their officers.

Council Member Baldenegro further asked if there are any available in the event they would need them, perhaps from the fire department.

Chief Fullen responded that that would be a question for Chief Lomeli since he is unaware of his equipment inventory.

Council Member Baldenegro inquired on the reason the city has not acknowledged the first responders and police officers.

Council Member Grijalva asked if the bonuses were included to minimum wage employees.

Ms. Urquijo stated that all hourly employees that are minimum wage employees would get a cost-of-living adjustment with the minimum wage adjustment in January, but it is set up specifically for earmarking the one-time distribution.

Ms. Garcia Pedroza also responded that all employees will get bonuses and it will be prorated based on the number of months worked or number of hours as well. For example, someone that worked an entire year as a full-time employee is going to get a thousand dollars but someone that worked six months would get half and the same for the number of hours worked since they started working.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

I. ACCEPTANCE of S&A INVESTMENT GROUP, LLC dba MANNY'S FARMERS MARKET BID for the LEASE of CITY OWNED PROPERTY located at 1300 San Antonio Avenue.

Jennifer Smith provided background information and the highlights of the proposal:

- Creation of 60 jobs upon opening
- Lease Term: 5 years with the option to purchase at the end of year five
- Rent Proposal: Year 1 - Free Year 2 to 5 - \$5.77/sq ft per year totaling \$203,917.57/year or \$16,993.13/month with \$5,000/month being allocated towards purchase price
- Purchase Price: \$1,100,000 at the end of lease term
- Other requests include tax and insurance considerations, structural repairs to the building, and an additional list of equipment and fixtures.
- Vendor offerings: Fresh produce; non-durable goods and convenience produce; specialty and high-quality products such as personal care items; ready-made food section; baked goods and tortilla section; raw ingredients; beverage section such as beer, wine, and spirits; a juice bar; coffee mix, roasted coffee; specialty fruits, vegetables, meats, and various types of ceviche's; handmade tamales and tortillas daily; wellness community center; composting; energy efficient and environmentally focused initiatives. The company proposes

an architecture designed layout, detailed marketing/advertising campaigns, a technology plan to include a state-of-the-art POS and inventory system, community involvement and partnership initiatives, a 5-year financial forecast, resumes of partners and letters of repair and recommendations.

Motion by Council Member Acosta, second by Council Member Baldenegro to approve the Bid Award from S&A Investment Group, LLC. dba Manny's Farmers Market for the Lease of City Owned Property Located at 1300 San Antonio Avenue.

Council Member Grijalva thanked Ms. Smith for presenting. Council Member Grijalva commented on a few concerns and continued to say that with the creation of 60 jobs upon opening and the city is not going to charge them rent for a year and it needs to be the minimum thereafter if they pay rent do not want them to reduce the number of employees.

Additionally, Council Member Grijalva also stated that the lease would need to be a five-year lease and the purchase price would need to be at a value that it has at the time due to all the fixing up and they are using it. Council Member Grijalva continued to say that if they were to offer \$1.1M then the city would be losing money due to all the repairs and that the purchase price would need to be at the end of the fifth year at that time and not its worth at the time of entering the contract.

Council Member Lindemann expressed feeling confident by accepting the bid proposal and enter negotiations.

Council Member Morales *inaudible*.

Ms. Urquijo commented that this process is the acceptance of the bid, and it opens the negotiation to begin entertaining modified terms that fit the Mayor and Council's direction that the city already received.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Michael Baldenegro, and Jose Grijalva. Voted Against: None.

Mayor Huish added that the city officially can negotiate with somebody and emphasized on doing things the right way and this is the way to do it.

9. CITY MANAGER REPORTS.

Ms. Urquijo provided the following reports:

- Summer camp, swim lessons, summer reading program and open swim hours are available to the public.
- June summer program in the calendar
- June 20, opening the 20-year Time Capsule and reclosing it.
- One day event for the 4th of July event.
- Thanked Mayor and Council for the approval of the 2nd budget presented as city manager.
- Tuesday Talks with the manager

10. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.

Council Member Grijalva reminded everyone about food distribution day at the food bank on Monday. Council Member Grijalva thanked everyone who attended the wrestling event on June 3, 2023, thanked wrestler Ricky Reyes. Council Member Grijalva expressed happiness with the outcome since approximately 300 people attended.

Council Member Lindemann stated he attended the wrestling event and had a great time. Council Member Lindemann thanked Council Member Grijalva for his good sportsmanship.

Council Member Acosta thanked Council Member Grijalva for proposing this event and it was a very successful event. Council Member Acosta reminded everyone about the Energize Douglas event and that her focus is to

bring local people to see what the community has to offer in the historic district. Council Member Acosta attended a meeting with the gallery next to the post office and they will be participating in the events as well.

Council Member Acosta added that the art gallery is looking for memberships and commented that they have a lot of neat little trinkets that represent Douglas. Further Council Member Acosta stated that the Energize Douglas events are the last Friday of the month from 6 to 9pm.

Lastly, Council Member Acosta shared that she will be traveling to Boston for work related and is very excited to take some information on Douglas to try to promote as much as possible with her colleagues.

Council Member Morales commended the city manager and staff for all the hard work they do. Council Member Morales also stated that Ms. Urquijo is doing a great job and is very pleased to know that she will continue to do a great job for the city, which shows that she really cares for the community.

11. ADJOURNMENT.

Motion by Council Member Morales, second by Council Member Acosta to adjourn the meeting at 7:17 p.m.

Prepared by:



Alma Andrade, City Clerk