

**SUBMITTED BY:** Alejandro Martinez, Finance Director

**MANAGEMENT TEAM REVIEW:** Ana Urquijo, City Manager

**FOCUS AREA:** Other / NA

**ORGANIZATIONAL IMPROVEMENTS:** EnterTextHere

**SUBJECT:** **RESOLUTION NO. 23-1555**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **DESIGNATING** the **FINANCE DIRECTOR, ALEJANDRO MARTINEZ** as the city's **CHIEF FISCAL OFFICER** for purposes of officially submitting the **FISCAL YEAR EXPENDITURE LIMITATION REPORT** to the Arizona Auditor General.

**EXECUTIVE SUMMARY:**

The Arizona Auditor General requires that the city must designate a chief fiscal officer via Mayor and Council resolution to submit the Annual Expenditure Limitation (AELR) report required to be submitted by all cities and towns.

**BACKGROUND:**

Arizona Revised Statutes §41-1279.07(E) requires each county, city, town, and community college district to annually provide the Auditor General by July 31 the name of the chief fiscal officer (CFO) its governing body designated to officially submit the current year's Annual Expenditure Limitation Report (AELR).

The designation must be made via Mayor and Council resolution and the designation must be made annually. Administration recommends that Alejandro Martinez, Finance Director obtain the designation to submit the required reports.

**DISCUSSION:**

Recommending designating Alejandro Martinez, Finance Director, as chief fiscal officer (CFO) for the City of Douglas for fiscal year 2024 and to remit the Annual Expenditure Limitation Report as required by state statute.

**FISCAL IMPACT:**

None

**Fiscal Year:** 2024

**Amount Requested:**

**Budgeted:** Y / N

**Account (s):**

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 23-1555.”**