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**SUBMITTED BY:** Donald C. Huish, Mayor

**MANAGEMENT TEAM REVIEW:** Luis Pedroza, Interim City Manager

**FOCUS AREA:** Other / NA

**ORGANIZATIONAL IMPROVEMENTS:** EnterTextHere

**SUBJECT:** **APPROVAL of CITY MANAGER APPOINTMENT** and AUTHORIZING the EXECUTION of an EMPLOYMENT AGREEMENT with MRS. ANA URQUIJO.

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**EXECUTIVE SUMMARY:**

Per the direction of Mayor and Council, an employment agreement is before you for consideration of the appointment of Ana Urquijo as City Manager.

**BACKGROUND:**

The recruitment for City Manager began December 2020.

**DISCUSSION:**

The employment stipulations are included in the attached employment agreement.

**“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE APPOINTMENT AND EMPLOYMENT AGREEMENT FOR CITY MANAGER WITH MRS. ANA URQUIJO AS PRESENTED EFFECTIVE OCTOBER 18, 2021.”**

**FISCAL IMPACT:**

Initial salary of \$135,000 plus employee related expenses mentioned in the agreement will be sufficiently covered in the FY 21/22 budget.