

SUBMITTED BY: Alma Andrade, City Clerk

MANAGEMENT TEAM REVIEW: City Council

FOCUS AREA: Other / NA

**ORGANIZATIONAL
IMPROVEMENTS:**

SUBJECT: **FIRST READING OF ORDINANCE NO. 24-1175**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING ORDINANCE NO. 08-938** and **AMENDING the DOUGLAS MUNICIPAL CODE TITLE 2, CHAPTER 2.02** relating to **CITY COUNCIL** by **AMENDING SECTION 2.02.010 MEETINGS-TIME, PLACE AND QUORUM**; establishing severability of components of Ordinance; and establishing an effective date thereof.

EXECUTIVE SUMMARY:

DMC Section 2.02.010 entitled "Meetings – Time, place and quorum" is hereby amended to change the council meeting time from 6:00 p.m. to 5:00 p.m.

BACKGROUND:

At the Council's request, this item is being brought to you for consideration to amend the Douglas Municipal Code Title 2.02 to change the council meeting time from 6:00 p.m. to 5:00 p.m., this section should read in its entirety as follows:

Regular council meetings will be held on the second Wednesday of each month in the Council Chamber, Douglas City Hall, Douglas, Arizona beginning at ~~six p.m.~~ **five p.m.** When the regular meeting date falls on a day which is a legal holiday recognized as such by the city, the mayor shall designate another business day during the calendar month as the date upon which the regular meeting shall occur for that month. If it appears to the mayor that a quorum will not be present at any regular monthly meeting, the mayor shall set another business day during the calendar month for the regular meeting of the mayor and council. Whenever the regular monthly meeting does not occur on the second Wednesday of the month and another date is chosen, reasonable advance notice of the new date and time shall be given to the public in accordance with state statute.

DISCUSSION:

Staff recommends approval to change the meeting time from six to five p.m.

FISCAL IMPACT:

N/A.

"...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE PLACEMENT OF ORDINANCE NO. 24-1175 ON ITS FIRST READING BY NUMBER AND TITLE ONLY."

"...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE FIRST READING OF ORDINANCE NO. 24-1175 AND TO PLACE IT ON ITS SECOND READING BY NUMBER AND TITLE ONLY."