

SUBMITTED BY: Daritza Villalobos, Grants Coordinator

MANAGEMENT TEAM REVIEW: Ana Urquijo, City Manager

FOCUS AREA: Other / NA

ORGANIZATIONAL IMPROVEMENTS:

SUBJECT: **RESOLUTION NO. 25-1706**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **ACCEPTING** grant funding from the **FREEPORT-MCMORAN FOUNDATION** in the amount of fifteen thousand dollars (**\$15,000**) to **SUPPORT CAPACITY BUILDING** and **LEADERSHIP DEVELOPMENT** within the **TRANSIT DIVISION**, and authorizing the City Manager to execute all necessary documents related to the grant.

EXECUTIVE SUMMARY:

The City of Douglas has been awarded a \$15,000 grant from the Freeport-McMoRan Foundation to support leadership development and operational sustainability within the Transit Division. The funding will primarily cover the cost of specialized training for administrative staff and any remaining funds will be applied toward the city's required local match for the ADOT 5339 grant. Staff recommends approval to accept this grant and authorize the City Manager to execute all necessary documents.

BACKGROUND:

The city submitted a grant application requesting \$61,121.58 to strengthen the Transit Division through capacity building and governance improvements. The original proposal included funding for administrative staff salaries and a 10-week fundraising certificate program through Temple University. While the Foundation did not fully fund the request, they awarded \$15,000 to advance the project's core objectives.

The Transit Division provides essential transportation services for residents across Douglas and Cochise County. Administrative staff ensure operational continuity, compliance, and outreach to increase ridership. Investing in their development is critical to building a self-sustaining transit system and reducing reliance on the city's General Fund.

The awarded funds will be allocated as follows:

- **Primary Use:** Professional development for administrative staff, including enrollment in a fundraising certificate program designed to build skills in revenue diversification and organizational sustainability.
- **Secondary Use:** Any remaining funds will be applied toward the city's local match requirement for the ADOT 5339 grant, which supports capital and operational needs for public transit.

This investment aligns with the Foundation's priority of Capacity and Leadership, under Organization Governance and Effectiveness, and will help the city:

- Strengthen internal leadership and governance capacity.
- Reduce long-term reliance on the General Fund by equipping staff to secure external funding.

Support operational stability and continuity of service for the community.

DISCUSSION:

Staff recommend approval.

FISCAL IMPACT:

N/A.

Fiscal Year: 2025/2026

**Amount
Requested:**
\$61,121.58

Award Amount:
\$15,000

Budgeted: Y / N

Match Amount: \$0

**Match
Source:**

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE RESOLUTION NO. 25-1706.”