

SUBMITTED BY: Rocio Garcia-Pedroza, HR Manager

MANAGEMENT TEAM REVIEW: Ana Urquijo, City Manager

FOCUS AREA: Other / NA

**ORGANIZATIONAL
IMPROVEMENTS:**

SUBJECT: **MEMORANDUM of UNDERSTANDING between THE ARIZONA BOARD of REGENTS for and on behalf of NORTHERN ARIZONA UNIVERSITY and THE CITY of DOUGLAS to allow eligible employees to RECEIVE TUITION REDUCTION for ELIGIBLE PROGRAMS.**

EXECUTIVE SUMMARY:

The City wishes to enter into a Memorandum of Understanding (MOU) with Northern Arizona University (NAU), which will allow eligible employees to receive a 10% tuition reduction for eligible programs.

BACKGROUND:

The goal of this MOU is for NAU and the City to support current benefit-eligible employees in their pursuit of an advance degree at NAU which includes all graduate degrees (master's and doctoral) and select online undergraduate degree programs.

Eligible Employees who meet NAU's admission standards will receive a tuition reduction equal to ten percent (10%) of the standard tuition rate for a program of study, provided that the Eligible Employee (1) remains in an approved program of study at NAU; (2) is employed by the City; and (3) maintains the academic performance expectations for the NAU Graduate College and the chosen program of study.

If approved, the City agrees to provide the following resources to NAU in an effort to promote this MOU: (a) outreach events scheduled by the City at no cost to NAU; (b) include NAU's landing page on its webpage; (c) on an annual basis, the City will share with its employees a brief article or marketing item to promote the Tuition Reduction program; and (d) allow NAU to host an information table, on an annual basis, at a designated City facility.

This MOU shall become effective on June 1, 2023, and will expire on May 31, 2028.

DISCUSSION:

Staff recommend approval of Memorandum of Understanding between the Arizona Board of Regents for and on behalf of Northern Arizona University and the City of Douglas.

FISCAL IMPACT:

None.

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF NORTHERN ARIZONA UNIVERSITY TO ALLOW ELIGIBLE EMPLOYEES TO RECEIVE TUITION REDUCTION FOR ELIGIBLE PROGRAMS.”