

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The annual goals and objectives for the 2021-2022 year of entitlement were targeted towards public facility improvements at Joe Causey Park located within Census Tract 8 of Douglas City limits. The proposed projects include: pathways/walkways within and/or around Joe Causey Park, LED lighting within and/or around the perimeter of the park, playground shading and if funding allows, seating & ramadas.

- Participation and outreach were conducted via public meetings and public hearings to determine pressing community needs.
- Established and submitted the Annual Action Plan to HUD for approval.

In the current funding year, the City of Douglas began the public facilities improvements at Joe Causey Park to include sidewalks/walkways within and/or around the park. The labor is being performed by City staff, accounting for the City's in-kind contributions for this year's project activities. Staff has completed approximately thirty (30) percent of our proposed activities for the funding year.

During the FY21 funding year, the City also continued to progress on prior year activities to include CARES Act CDBG-CV3 funds received for activities to prepare for, respond and prevent Coronavirus. Of the \$98,938 CDBG-CV3 funds received by the City, most of the proposed activities have been completed and approximately 75% of the funding has been expended. The City was able to collect and distribute during a holiday drive food baskets for low- to mod-income residents facing food insecurity. The City also partnered with United Way of Sierra Vista and Cochise County to administer funds appropriated to local area non-profits for the purposes of providing Covid-19 related food services to low- to mod-income elderly/disabled/homebound residents, rent/mortgage/utilities payment assistance due to decrease or loss of income and to cover the costs for community Covid-19 testing/vaccination.

In addition, City staff continues to work on FY18 activities, which are approximately 90% complete as well as FY19 activities, which are approximately 75% complete. The City also continues to offer FY16 Emergency Rental Assistance to qualifying households – we have been able to assist 3 households to-date.

We are committed to ensuring that entitlement funds are used in a manner that best benefits the citizens of our community. The City has been

devoting substantial staff time to maximize our ability to use grant funds and remain in compliance with grant requirements.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Administration/ Planning	Program Administration	CDBG: \$32,222	Other	Other	N/A	N/A	30%	N/A	N/A	30%
Public Facility Improvements	Non-Housing Community Development	CDBG: \$142,538	Public Facility Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10,299	3,090	30%	10,299	3,090	30%
Emergency/Disaster Response	Emergency/Disaster Response - COVID-19 CARES Act Funding	CDBG-CV3: \$9,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	180	140	78%	180	140	78%

Emergency/Disaster Response	Emergency/Disaster Response - COVID-19 CARES Act Funding	CDBG-CV3 \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	670	670	100%	670	670	100%
Emergency/Disaster Response	Emergency/Disaster Response - COVID-19 CARES Act Funding	CDBG-CV3 \$	Homelessness Prevention	Persons Assisted	13	13	100%	13	13	100%
Provision of Needed Services	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$1,500	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	5	3	80%	5	3	80%
Administration/Planning 2018	Program Administration	CDBG \$	Other	Other	N/A	N/A	85%	N/A	N/A	85%
Public Facilities Improvements 2018	Non-Housing Community Development	CDBG \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	16,165	13,740	85%	16,165	13,740	85%

Public Facilities Improvements 2019	Non-Housing Community Development	CDBG \$7,626.16	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	16,165	12,124	75%	16,165	12,124	75%
Administration/Planning 2020	Program Administration	CDBG \$13,390.58	Other	Other	N/A	N/A	85%	N/A	N/A	85%
Infrastructure Improvements 2020	Non-Housing Community Development	CDBG \$105,380.97	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10,922	7,874	85%	7,874	7,000	85%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The allocation priorities are focused on the three (3) goals of the Strategic Plan: Public Facility/Infrastructure Improvements, Provision of Needed Services, and Administration/Planning.

CDBG funds will be used for public investment in facility and infrastructure improvements that benefit low- and moderate-income neighborhoods.

During the 2021/2022 program year, the City of Douglas provided indirect assistance to low- and moderate-income areas of the City by way of public facilities improvements, improving the City as a whole. The City also provided assistance through public service activities and homelessness prevention activities by allocating funds to local area non-profits (through a sub-recipient) during a nationally-declared

emergency.

Planned community development activities include facility and infrastructure improvements to improve the quality of life for people living in low- and moderate-income neighborhoods.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	0
Hispanic	0
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The project activities are for a LMI area benefit; we have information on the low- to mod-income population within the designated LMI areas for the community that we serve. The table on the page reflects the total persons served as a percentage of the project completion total.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	174,760	33,949.97
Other (CDBG Prior Yr)	Public – federal	243,653.37	144,452.18
Other (CDBG-CV3)	public - federal	58,896.54	35,983.01

Table 3 - Resources Made Available

Narrative

The City made progress on the project activities for CDBG FY21 as well as activities from prior program years to include: FY16 Emergency Rental Assistance to 1 household bringing total households assisted to 3; FY18 Veterans Park Improvements, which are near completion; FY19 Aquatic Center Improvements, which are approximately 75% complete; FY20 Infrastructure Improvements, which are approximately 85% complete and CDBG-CV3 activities

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide		100	Activities that benefit low/mod and all residents

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG FY21 focused on activities that benefit low/mod populations and all residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

FY2021 funds expended during the grant year were for proposed activities in our public facilities improvements for the benefit of the entire community of the City of Douglas. The City also continued to make significant progress in prior year activities. The City of Douglas did not obtain any additional resources for the projects but provided leveraging by absorbing much of the labor costs using City staff to perform much of the work on the public facility improvements. City staff and contractors have been working very hard on completing all CDBG activities. The City continues to provide staff and resources to ensure that all activities are completed.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

CDBG FY21 funding has been allocated towards public facilities improvements to improve/revitalize neighborhoods and add to the quality of life of our residents. The City's goal for 2021 was to install sidewalks/pathways within and/or along the perimeter of Joe Causey Park located in Census Tract 8 within the City of Douglas. Other planned activities are to install lighting, shading and seating areas for use by residents of low- and moderate-income neighborhoods and all of the City's residents. City staff

continue working on scheduled activities for this project, which is approximately 30% complete. The City expects all activities for program year 2021 to be completed in 2023.

CDBG-CV3 funding carryover from prior year was used in public service activities to help prepare for, respond and prevent Coronavirus. To date, the City has expended \$76,024.47 of the CDBG-CV3 funds and the City remains committed to completing all proposed activities, utilizing all of the funding that has been allocated for these purposes.

Discuss how these outcomes will impact future annual action plans.

The City will continue to work towards eliminating barriers to affordable housing by improving the infrastructure of antiquated neighborhoods, thereby improving the value of homes and neighborhoods. Allocation plans for the funding year include public facilities improvements to one of the City’s main parks located within Census tract 8 in the city limits of Douglas, AZ, to include sidewalks, lighting, shading and seating areas within/around the perimeter of the park for use and enjoyment by all community residents.

The City is also committed to ensuring that all CARES Act allocations are utilized efficiently and effectively while providing much-needed relief to our local community and its residents.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

The City has allocated CDBG FY21 funds to complete public facility improvements within one of the City’s major parks located in census tract 8 with a high percentage of low- to mod-income households. The City’s focus remains on making improvements in areas that will benefit the community’s residents as a whole. The proposed public facility improvements will greatly improve, both physically and visually, the low-mod areas within our city by providing sidewalks, lighting, shading and seating within and around the perimeter of one of our most widely-used parks. These improvements will be utilized and enjoyed by thousands of residents living within the our City.

The City feels that it is imperative that the focus remains on the public facility and infrastructure aspects of the plan. The City continues to believe that meeting these basic needs will help build a strong, safe, and healthy community that will, hopefully, encourage a variety of economic opportunities and contribute to an enhanced quality of life for the residents, particularly the low and moderate-income residents.

CDBG-CV3 funds will be expended entirely for the purposes/activities identified in the Substantial Amendment to FY Annual Action Plan and Consolidated Plan 2019-2023.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is constantly working with local and regional organizations to identify and meet the needs of homeless persons and those threatened with homelessness. The needs of homeless persons require a wide range of specialized services and the City does not possess the resources to address this problem at this time. The City relies upon other entities to provide services such as housing, mental health counseling, employment training and case work services. There is one shelter in the city which is targeted towards men, women and children who are victims of domestic violence. The closest homeless shelter is in Bisbee, Arizona which is approximately 30 miles from Douglas.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works in partnership with the House of Hope Domestic Violence Crisis Shelter in providing their residents with a preference point on the Section 8 Housing Choice Voucher waiting list. The Cochise County Housing Authority provides housing assistance to homeless veterans through their VASH program. Veterans can use those vouchers within Cochise County, including the City of Douglas. St. Vincent de Paul, a local non-profit agency, also offers emergency lodging assistance to homeless persons. The City of Douglas Housing Department provides referrals for the services mentioned here to all homeless persons who contact the housing office for information.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

As mentioned above, the City works in partnership with several agencies who provide these services. In addition, the City has in the past, administered the Housing Rehabilitation and Emergency Home Repair programs which are aimed at helping low income residents make necessary repairs to their homes in order to avoid becoming homeless. These programs have been put on hold due to lack of funding.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that

individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Douglas Public Housing Authority (PHA) offers preference points for elderly/disabled residents, veterans, victims of domestic violence, and involuntarily displaced residents. This helps them transition into permanent housing more quickly than applicants who do not qualify for these preference points.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not have any public housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

The City of Douglas PHA is in good standing with the U.S. Department of HUD and is not a troubled PHA.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Douglas does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and housing codes and standards, the City has attempted to ensure the health, safety and quality of life of its residents.

In order to facilitate the development of affordable housing, the City may consider assisting developers by waiving or deferring impact fees.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As mentioned above, the City of Douglas has worked in partnership with several developers in order to seek permanent funding for the construction of affordable family housing apartment complexes. The Douglas Housing Corporation I (DHC I) provides residents of two affordable housing apartment complexes with supportive services programs.

The City is actively continuing to provide Emergency Rental Assistance to local eligible households using FY16 CDBG funds. A portion of the CDBG-CV3 funds was utilized on homelessness prevention by providing mortgage/rent/utilities assistance to local households whose ability to pay was impacted by the Covid-19 pandemic.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The primary objective is the provision of a suitable living environment and the provision of services for low and moderate income persons. This includes a wide range of programs and activities, focusing on housing conditions and infrastructure improvements. The City of Douglas Housing Department regularly provides information to owners/landlords on lead-based paint hazards and enforces lead-based paint requirements for all households receiving Section 8 assistance through the Section 8 Housing Choice Voucher program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Economic Development is crucial to the growth and revitalization of Douglas. Improvement of infrastructure is necessary in order to attract new businesses to the community. The City's infrastructure is older and in need of upgrades to make the City attractive for business expansion and development. Public Facility and Infrastructure improvements are a large focus of CDBG activities for the entitlement cycle 2019-2023.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Douglas Housing Department is the lead agency for Consolidated Plan activities, and has developed working relationships and contacts with several service providers, non for profit organizations, housing developers and agencies at the state, regional and local levels.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Douglas does not have any public housing; however, as mentioned before, has developed programs for Housing Rehabilitation, and Emergency Home Repair (both are currently un-funded) and works in partnership with several agencies that provide social and housing services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Impediments identified were as follows: 1) Need for increased awareness, outreach and education regarding Fair Housing. The City of Douglas Public Housing Authority (PHA) displays fair housing materials at City Hall, and provides free copies of materials to the public. In addition, the Mayor of the City issues a Fair Housing proclamation every year in April, which is identified as National Fair Housing month. The PHA, through coordination with the Fair Housing Council of Tucson, Arizona, offers Fair Housing training workshops to local residents, housing providers and realtors. The Fair Housing logo is included in all of the PHA's correspondence and forms.

2) Limited supply of affordable housing. The City will continue to use all available federal and state resources and programs to address high priority housing needs for rehabilitation, preservation, and development of affordable housing units. Currently, the City of Douglas PHA administers approximately 193 Section 8 Housing Choice vouchers.

3) Government Policies. Impediments here were deal with issues relating to the development of land including housing that is available to a wide range of persons and income levels in disparate locations. Partnerships with developers, such as the partnership formed to build Sun Ray Family Apartments, in which the City obligated funds from the General Fund towards its development and deferred development fees, serve as an incentive for future development of affordable housing.

4) Awareness of Potential Discrimination. Although no specific incidents of discrimination have been noted, the Analysis of Impediments identified potential discrimination due to the age of the City's housing stock which may cause potential discrimination incidents in the rental market. Disabled persons may face discrimination or difficulties in finding appropriate housing due to the small number of adaptable units. Also, there is a high percentage of family households that are slightly larger in size than the national norm, indicating a demand for larger housing units. The recommendation here is to increase housing choice alternatives for the disabled families and families with children by encouraging

the construction of affordable, and especially rental housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

For contract years FY 2019-2023, the City does not anticipate having any sub recipients of CDBG entitlement funding (regular CDBG funds). All projects will be done in-house. The City of Douglas Housing Department is the lead office which will monitor the progress of all projects, with the assistance of the Finance Director, who will monitor spending and budget allocations. We will continue to monitor our progress and comply with completing the required projects and financial reporting.

For program year 2021 the City continued with ensuring that CDBG-CV3 funding allocations funneled through a sub-recipient to local non-profits to undertake public service activities to prepare for, prevent or respond to the Covid-19 pandemic continued to be used for the identified activities. The sub-recipient was responsible for the collection of documentation requirements and reporting directly to the City of Douglas Housing Department. The City of Douglas monitors the progress of all projects, with the assistance of the Finance Director, who monitors spending and budget allocations. We continually monitor all progress and comply with completing the required projects and financial reporting.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City has implemented a Citizen Participation Plan, and has worked continuously with the public and community leaders and stakeholders to determine the most pressing needs of the community in setting up the Five Year Plan. The public is given notice of all public meetings, public hearings and how to participate in the public review and comment periods via published notices in a local distribution newspaper and the City's website.

For our CAPER, the draft report was made available for public review and comment for a period of 15 days and the public was given the opportunity to provide all comments via email or written form during the public review and comment period, as well as an opportunity to attend a public hearing in person on September 14, 2022. No public comments were received during either the public review and comment period or at the public hearing.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes to the City of Douglas program objectives for program year 2021. City of Douglas staff have been diligently working on FY21 activities and the City intends to fully carry out and complete all proposed activities using CDBG funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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Attachment

CAPER FY2020-2021 Public Notice

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS CITY OF DOUGLAS CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The City of Douglas' Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2021-2022 is available for public review. The purpose of the CAPER is to report the outcomes of the use of Community Development Block Grant (CDBG) funding for the fiscal year ended June 30, 2022. A public hearing will be conducted at 5:30 p.m. on September 14, 2022 at the Douglas City Hall Council Chambers, located at 425 10th Street. The purpose of this meeting is to review the CAPER report and solicit public comments regarding the report. Public comments will be accepted for a 15-day period beginning August 25, 2022 and ending September 10, 2022 at 5:00 p.m. The FY 2021-2022 CAPER will be available at the following locations: 1) at the scheduled public meeting listed above; 2) on the City's website at www.douglasaz.gov; and 3) at the front counter of the City of Douglas Housing Department located at City Hall, 1st Floor, 425 E. 10th Street, Douglas, AZ 85607.

Information on the CAPER may also be obtained by written request mailed to:

City of Douglas Housing Department
425 10th Street
Douglas, AZ 85607

or by written e-mail to:

Xenia.Gonzalez@douglasaz.gov

Accommodations for individuals with disabilities – Alternative format materials, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the City of Douglas Housing Department, 425 10th Street, Douglas, AZ 85607; (520) 417-7385; TDD (520) 364-1582, or fax (520) 417-7158.

Asistencia en español: Para que le interpreten este aviso en español, llame al (520) 417-7385.

For publication on: Wednesday, August 17, 2022

AFFIDAVIT OF PUBLICATION

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PUBLIC HEARING SIGN-IN SHEET

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MAYOR AND COUNCIL MEETING AGENDA FOR PUBLIC HEARING

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CAPER COVER PAGE FY2021-2022

CITY OF DOUGLAS



CDBG

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT
(CAPER)

FY 2021-22