

Minutes

MAYOR AND COUNCIL

The City of Douglas Mayor and Council met in a **Special Meeting on Wednesday, June 22, 2022 at 5:30 p.m.** at City Hall Council Chambers, 425 10<sup>th</sup> Street. The Honorable Mayor Donald Huish called the meeting to order.

1. **CALL TO ORDER.** 5:30 p.m.
2. **PLEDGE OF ALLEGIANCE.** By Council.
3. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES		X (excused)
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X (5:37 p.m.)	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO		X (excused)
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, NICK COOK	X	
CITY TREASURER, LUIS PEDROZA	X	
DEPUTY CITY CLERK, CYNTHIA A ROBLES	X	

4. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Robles stated no public participation forms were submitted.

5. **CERTIFICATE of RECOGNITION to ANDRES ESCOJIDO for his GALLANTRY ASSISTANCE during a structure fire in Bisbee, Arizona.**

Fire Chief Lomeli provided background of incident on April 22, 2022.

“On April 22, 2002 after completing his paramedic training in Sierra Vista and on his way back to Douglas, Firefighter Escojido noticed a fully engulfed structure fire in Bisbee just past the round-about. When Firefighter Escojido pulled over and dialed 911, he noticed there were no fire or police personnel on the scene. When Bisbee police arrived on the scene, Firefighter Escojido informed them that he was a firefighter and that there was a possibility of people inside the structure due to two cars parked out front. Over the radio, the officers were informed that two residents were trapped in the back yard. Firefighter Escojido ran to the back of the house and found two females who said the gate was locked and they couldn't jump the fence. Firefighter Escojido proceeded to break down the gate with the assistance of a police officer and assisted the occupants out of the back yard by shielding them from the smoke and heat with his body. Firefighter Escojido helped the occupants up the block and stayed with them until Bisbee paramedics arrived and treated them.”

Mayor Huish thanked Firefighter Escojido and Council Member Shelton presented the certificate of recognition to Firefighter Escojido.

6. **DISCUSSION/DECISION on APPROVALS.**

- A. **THIRD READING OF ORDINANCE NO. 22-1148**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING the LEASE AGREEMENT and MEMORANDUM OF AGREEMENT for SUN STATE TOWERS** to establish a communications facility on a portion of parcel # 409-13-19008 located at 1st Street and E Avenue, Douglas, Arizona, and authorizing the City Manager to execute all necessary documents; establishing severability of components of Ordinances; and establishing an effective date thereof.

Ana Urquijo presented information on the lease agreement which states the lease term's for 10 years with an option for 4 periods of ten years each. Ms. Urquijo added that during the initial year term Sun State Towers will pay the city \$1,250 per month, with an increase of 2% a year to the initial term and every year, including in the renewal terms. Ms. Urquijo reported the City understands that the agreement will be up to 50 years, including initial, and annual terms.

**Motion by Council Member Grijalva, second by Council Member Shelton to approve the third reading of Ordinance No. 22-1148.**

Council Member Lindemann inquired if the 2% increase would be after the first year or after 10 years.

Nick Cook answered that after year 2 and every year after there is an increase of 2%.

Council Member Lindemann inquired if it would be 2% each month after year 2.

Mr. Cook answered it would be 2% each year.

Mayor Huish commented that Council Member Acosta arrived at 5:37 p.m.

**Motion PASSED by a vote of 4-0. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Ray Shelton and Jose Grijalva. Voted against: None.**

- B. **SECOND READING OF ORDINANCE NO. 22-1150**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **REZONING ONE PARCEL of LAND within the NORTHWEST CORNER OF THE INTERSECTION OF N. WASHINGTON AVE AND E. HIGHWAY 80** located in Douglas, Arizona, from **SINGLE-FAMILY RESIDENTIAL to GENERAL COMMERCIAL** and **AMENDING the OFFICIAL ZONING DISTRICT MAP**, established by Ordinance 691 and amended by Ordinances 858 and 22-1145; establishing severability of components of Ordinance; and establishing an effective date thereof.

Ms. Urquijo provided background information of the rezoning area.

**Motion by Council Member Grijalva, second by Council Member Acosta to approve the second reading of Ordinance No. 22-1150.**

Council Member Lindemann inquired if there is a reason to the zoning around the area of SFR 6 and SFR 8, and stated it should be taken into consideration for future rezoning.

Ms. Urquijo responded it will be taken into consideration in the future.

Mayor Huish inquired if the property owner initiated the rezone.

Mr. Pedroza answered it was the property owner.

**Motion PASSED by a vote of 5-0. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton and Jose Grijalva. Voted against: None.**

- C. **RESOLUTION NO. 22-1507**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the City of Douglas to **ENTER** into the **ARIZONA MUNICIPAL RISK RETENTION POOL FOURTH** amended and restated **MEMBERSHIP AGREEMENT** and **AUTHORIZING** the City Manager to sign the Agreement and any necessary documents related thereto.

Ms. Urquijo reported staff is making a recommendation to make the change on the carrier for both workers compensation and life insurance. Ms. Urquijo reported that currently Travelers Insurance the year total is \$488,096. She added Crest Insurance Group, the City's representative/broker for workers' compensation and liability insurance received a renewal proposal from Travelers in the amount of \$175,497 for Workers Compensation and \$285,892 for liability insurance; \$461,389 total. Considering the coverages that are bought separately (bonds and cyber liability) from Travelers and the brokers fee, the total annual premium that must be paid if the City remains with Travelers will be \$484,536.

Staff also worked with Crest Insurance Group to analyze a quote received from Arizona Municipal Risk Retention Pool (AMRRP). The quote came in at \$175,000 for Workers Compensation and \$276,960 for liability insurance; \$451,960 total. The amount includes bonds for two officials and cyber liability, which are not included in the Traveler's quote and must be bought separately. Additionally, Ms. Urquijo provided background for Arizona Municipal Risk Retention Pool (AMRRP).

**Motion by Council Member Shelton, second by Council Member Acosta to approve Resolution No. 22-1507.**

Council Member Lindemann inquired if this would replace what the City currently has.

Ms. Urquijo answered other than the carrier no. Ms. Urquijo also added they are less expensive, more proactive insurance and services.

Council Member Shelton inquired how many Cities were members of the pool.

Ms. Urquijo answered that currently 76 of the 91 cities and towns in Arizona are members of the pool.

**Motion PASSED by a vote of 5-0. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton and Jose Grijalva. Voted against: None.**

- D. **RESOLUTION NO. 22-1508**, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AUTHORIZING** the **EXECUTION** of a **CONTRACT RENEWAL** between the City of Douglas and **ALMA VILDOSOLA** to provide services as the **CITY MAGISTRATE** for the City of Douglas.

Ms. Urquijo reported the City Magistrate contract expires on June 30, 2022. Ms. Urquijo added staff recommendation to approve an increase based on the market review conducted by Human Resources.

**Motion by Council Member Acosta, second by Council Member Lindemann to approve Resolution No. 22-1508.**

Council Member Lindemann commented that strong communities have magistrate salaries at \$30,000, therefore, Council Member Lindemann requests to match that.

**Motion PASSED by a vote of 5-0 on the original motion. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton and Jose Grijalva. Voted against: None.**

**Motion to amend by Council Member Lindemann, second by Council Member Shelton to increase the contract salary amount from \$25,000 to \$30,000.**

Council Member Grijalva inquired if the increase is within the budget if the amendment is approved with the \$5,000 increase.

Ms. Urquijo answered it is.

**Motion PASSED by a vote of 5-0 on the amended motion. Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton and Jose Grijalva. Voted against: None.**

**7. ADJOURNMENT.**

**Motion by Council Member Shelton, second by Council Member Acosta to adjourn the meeting at 5:57 p.m.**

Prepared by:



Cynthia Acuña Robles, Deputy City Clerk