

Minutes

MAYOR AND COUNCIL

The Mayor and Council met in a Special Meeting on Wednesday, July 14, 2021 at 5:30 p.m. in the Council Chamber of City Hall, 425 10th Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER.** 5:30 p.m.
2. **PLEDGE OF ALLEGIANCE.** By Council
3. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
INTERIM CITY MANAGER/CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

4. **THE PURPOSE of the PUBLIC HEARING is to allow PUBLIC PARTICIPATION regarding FINAL ADOPTION of the ANNUAL BUDGET for FISCAL YEAR 2021/2022.**

Public Hearing open for public participation, however, there was no participation from the public.

5. **ADJOURNMENT.**

Motion by Council Member Morales, **second** by Council Member Baldenegro to adjourn the meeting at 5:40 p.m.

Prepared by:



Alma Andrade, City Clerk

Minutes

MAYOR AND COUNCIL

The City of Douglas Mayor and Council met in a Regular Meeting on Wednesday, July 14, 2021 at 6:00 p.m., in the Council Chamber of City Hall, 425 10th Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER.** 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE.** By Council
3. **INVOCATION.** By Pastor Pete Cordova.
4. **ROLL CALL.**

	PRESENT	ABSENT
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
INTERIM CITY MANAGER/CITY TREASURER, LUIS PEDROZA	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY CLERK, ALMA ANDRADE	X	

5. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

- Dr. Kristine Gomez of 720 11th Street, commented on the Douglas Municipal Airport, to protect and add stipulation to remain an airport if sold.

6. **PRESENTATION of AWARDS to:**

- The DOUGLAS LITTLE LEAGUE ALL STARS divisions 9 & 10 and 11 & 12.

Council Member Acosta thanked everyone for attending the meeting and congratulated the All Stars, and added council was very proud of them for all the efforts and hard work. Furthermore, Council Member Acosta commented the world was huge and opportunities they were getting while playing sports were big and would teach them important lessons so hopefully some day they could be sitting on the dais.

Council Member Acosta presented awards and giveaways to All Stars as followed:

Majors Team: Joshua Arciniega, Abel Clinch, Diego Duarte, Christopher Escarcega, Julio Galindo, Cesar Gaxiola, Esequiel Gonzales, Isidro Hoyos, Rodrigo LaMadrid, Isidro Pedroza, Ian Pelayo, Trase Rodriguez, and Andres Solis. Coaches: Robert Rodriguez, Chris Escarcega and Jesus Chuy Duarte.

Minors Team: Lexi Arciniega, Dante Algara, Andre Chapman, Ivan Martinez, Dylan Valenzuela, Luis Avechuco, Carlos Hoyos, Carlos Guerrero, Martin Gomez, Dylann Estrada, Ian Cortes, Juan Gomez, and Jacob Arciniega. Coaches: Oscar Encinas, Ivan Martinez, and Carlos Quijada.

7. **DISCUSSION/DECISION on APPROVAL of CONSENT AGENDA ITEMS:**
 - A. **EXPENDITURES for the month of JUNE 2021 totaling \$2,604,854.84**
 - B. **APPROVAL of Meeting MINUTES for MAY 24, MAY 26, and JUNE 9, 2021.**
 - C. **24-Hour GASOLINE SERVICE CONTRACT AWARD.**
 - D. **APPROVAL of 3 CHANGE of OWNERSHIP Liquor License Series #010 for Speedway Store #s 2976, 2977 & 2991, located at 101 E 16th Street, 1060 18th Street and 1807 10th Street, respectively in Douglas, AZ 85607.**
 - E. **PERSONNEL APPEALS BOARD APPOINTMENT of MR. JOE MORAN, retroactive to July 1, 2021.**

Motion by Council Member Acosta, **second** by Council Member Grijalva to approve consent agenda items.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

8. **DISCUSSION/DECISION on APPROVAL of THIRD reading of Ordinance No. 21-1133, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, to UNDERTAKE A MINOR DEPARTMENTAL REORGANIZATION affecting LEISURE SERVICES and PUBLIC WORKS departments and amending the following ordinances No. 631, 673, 728, 848, 04-871, 09-954, 13-1027, 18-1086, 19-1103, and 19-1108; establishing severability of components of ordinance; and establishing an effective date thereof.**

Rocio G. Pedroza provided background information and stated the reorganization would affect Leisure Services and Public Works Departments as followed:

Reclassify the Recreation and Aquatics Supervisor position (range 20) to Recreation Coordinator (range 16). This position will focus on the recreation aspect.

Additionally, Mrs. Pedroza commented that the department was known as Leisure services and would change to Parks and Recreation, along with the Leisure Services Manager's Title to reflect Parks & Recreation Manager.

Moreover, Mrs. Pedroza added for Public Works Department, the City Engineer position had been difficult to fill and cannot compete with private industry, therefore, staff recommended to remove the city engineer component and leave as Public Works Director.

Furthermore, Mrs. Pedroza commented on Public Works to Reclassify the Maintenance Technician I position (range 14) in PW Streets to Equipment Operator II (range 15). This change will continue to provide backup to the Maintenance Tech IV while being able to operate equipment for the Streets projects. *(Position is currently vacant)*; Add 3 Equipment Operator I position (range 14) in the Streets Division. They are currently funding 4 Laborer limited status positions. This will require the incumbents to have a Commercial Driver's License, which is highly needed for the equipment operated in this division; and Eliminate 3 Equipment Operator I position in the Sanitation Division. With the change to automated pick up, the second driver for each route is no longer used. *(Positions are vacant)*.

Motion by Council Member Baldenegro, **second** by Council Member Acosta to approve Ordinance 21-1133.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

9. **DISCUSSION/DECISION on APPROVAL of THIRD reading of Ordinance No. 21-1134, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, REASSIGNING DUTIES of the DESIGN REVIEW BOARD to the BOARD OF ADJUSTMENTS and removing the DESIGN REVIEW BOARD from the Douglas Municipal Code by Amending Ordinance No. 352, 659, 702, 04-862, 14-1034, and 20-1127 as to ARTICLE 11 of the ZONING REGULATIONS, and amending Ordinance No. 703 and 04-862 as to ARTICLE 16 of the ZONING REGULATIONS; establishing severability of components of the Ordinance; and establishing an effective date thereof.**

Peter Gardner provided background information and stated the two boards would be consolidated boards to ensure compliance within the district. Additionally, Mr. Gardner stated the Board of Adjustments hear all other appeals to decisions of the Development Services staff and hear aesthetic appeals as well.

Motion by Council Member Shelton, **second** by Council Member Baldenegro to approve Ordinance 21-1134.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

10. **DISCUSSION/DECISION on APPROVAL of FIRST reading of Ordinance No. 21-1135, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the SALE of CITY OWNED REAL PROPERTY located at 357 E. 10th STREET known as the RIVERA BUILDING, as lots 31-32, Block 85 of DOUGLAS TOWNSITE as parcel #409-07-06306 to HARRELL COOLEY LLC, pursuant to terms entered into by the parties; establishing severability of components of Ordinance; and establishing an effective date thereof.**

Luis Pedroza provided background information and stated the city placed an invitation for bid (IFB) for sale of real property at 357 10th Street, known as the Rivera Building. The city received two bids for the property and recommended to sale to Harrell Cooley LLC for the purchase price of \$65,000.

Moreover, Mr. Pedroza commented the requested bids on the property included the following to develop the building.

- **Harrell Cooley LLC**
Purchase Price: \$65,000,
\$5,000 earnest money, additional earnest money of \$10,000 at close of escrow
\$50,000 owner finance for 8 years at 3% (originally), however, the city was able to counteroffer on the \$50,000 to finance to 5 years vs 8 years, and buyer agreed.
Purpose: Artist collective space and housing.
Other: Renovations and business license will be obtained within 18 months.
Buyer will commission a notable artist to paint a mural on the building within 3 months of close of escrow.
Evaluation Score: Luis Pedroza: 725, Alma Andrade: 950, and Damian Dorame: 768.75, TOTAL Score: 2,443.75
- **Arlo Max Solutions LLC**
Purchase Price: \$60,000,
\$100 earnest money applied to purchase price
Purpose: Holistic services for substance abuse and mental health services, recycling green skills training and employment and supportive workforce living housing development.
Other: *Seller shall remove all pigeons and pigeon waste from premises. Seller shall board up all broken windows and entry points for pigeons.
Evaluation Score: Luis Pedroza: 306.25, Alma Andrade: 906.25, and Damian Dorame: 590, TOTAL Score: 1,802.50

Motion by Council Member Morales, **second** by Council Member Acosta to approve the placement of Ordinance 21-1135.

Council Member Shelton inquired if the buyers mentioned anything else they would do with the building.

In response Mr. Pedroza stated not to his knowledge but only on what he commented.

Additionally, Council Member Shelton asked if the buyer had 18 months to start.

Mr. Pedroza confirmed.

Furthermore, Council Member Shelton inquired if the buyer would not meet guidelines, would the building come back to the city.

Mr. Pedroza commented the city would work with the city attorney in order to add contract stipulations.

Council Member Acosta inquired on any loan defaults.

In response, Mr. Pedroza stated it was specific if they were to default on the loan within 60 days late, the city would have the ability to take back the property.

City Attorney, Mr. Denis Fitzgibbons, added that he discussed with Mr. Pedroza on formalizing a purchase agreement and deed of trust documents that would give the city what council was discussing on.

Council Member Lindemann asked for clarification if the city was not doing the cleanup.

Mr. Pedroza confirmed.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

Motion by Council Member Acosta, **second** by Council Member Morales to approve the first reading of Ordinance 21-1135.

Council Member Shelton inquired when the art studio would be ready and if the city could ensure it would be appropriate art.

Mr. Fitzgibbons stated it would be difficult grounds dealing with First Amendment issues, and would be clearly appropriate on language used on the outdoor mural, however, indoor art, the city could see what potentially could do to regulate while carrying out the note but once they payoff, it would be uncertain how the city would regulate.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

11. **DISCUSSION/DECISION on APPROVAL of Resolution No. 21-1464, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the CITY MANAGER to EXECUTE a RENEWAL to the INTERGOVERNMENTAL AGREEMENT between the CITY OF DOUGLAS and COCHISE COLLEGE to PROVIDE RELIABLE PASSENGER TRANSPORTATION SERVICES to COLLEGE RIDERS; COMBINING RESOURCES to continue to PROMOTE EDUCATIONAL opportunities and foster ECONOMIC DEVELOPMENT in the CITY OF DOUGLAS.**

Humberto Rivera provided background information and stated it was an IGA renewal for the Douglas Rides/Cochise Connection to provide transportation to Douglas and Sierra Vista Campuses.

Additionally, Mr. Rivera stated two years ago Cochise College requested to encompass the Cochise Connection route to be included as part of the IGA to allow students, faculty and staff to get to the Sierra Vista campus. Cochise College expressed wanting to subsidize the cost of all college riders, whether they were going to Douglas or Sierra Vista campuses.

Moreover, Mr. Rivera commented the total contract price was \$24,000 and continued with the fares and passes:

College riders would pay the same fare to cover the cost to ride the bus as:
Douglas or Bisbee riders going to Douglas Campus: \$0.25 per ride
Riders going to or from Sierra Vista Campus: \$0.50 per ride
AND/OR

Douglas or Bisbee riders going to Douglas Campus Semester Pass: \$20.00
Riders going to or from Sierra Vista Campus Semester Pass: \$40.00

Lastly, Mr. Rivera stated for the 2020 calendar year, Douglas Rides transported 2,464 college riders to the Douglas Campus and Cochise Connection transported 427 riders stopping at the Sierra Vista College Campus and 278 riders at Douglas College Campus.

Motion by Council Member Shelton, **second** by Council Member Baldenegro to approve Resolution 21-1464.

Mayor Huish inquired if the CDC guideline requirements were due to Federal requirements due to Federal funding, and if they were to change, would the city.

Mr. Rivera agreed and added the only Federal requirement were masks, but not social distancing.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

12. DISCUSSION/DECISION on APPROVAL of Resolution No. 21-1465, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, ADOPTING the CITY OF DOUGLAS BUDGET for Fiscal Year 2021/2022.

Motion by Council Member Shelton, **second** by Council Member Baldenegro to **TABLED** Item 12 for a future Special Meeting.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

Mayor Huish explained there was a schedule that needed to be followed with corresponding dates for final budget adoption, therefore, a special meeting was scheduled for upcoming Friday, July 16, 2021 at 12:00 p.m. for the formal adoption of the budget.

13. DISCUSSION/DECISION on APPROVAL of Resolution No. 21-1466, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the REMOVAL of CITY of DOUGLAS PUBLIC HOUSING AUTHORITY'S (THE "PHA") ASSETS no longer in the PHA'S possession from the FIXED ASSET SCHEDULE and AUTHORIZING THE WRITE-OFF of CHECKS outstanding more than 90 days as listed.

Xenia Gonzalez provided background information and stated due to set guidelines set forth by the US Department of Housing and Urban Development (HUD), the city needed to obtain council's approval for the removal of assets having an original cost of \$1,000 or more, therefore, also required outstanding checks over 90 days be written-off by the Board and recorded in the minutes of board meetings.

Moreover, Ms. Gonzalez stated with Council's approval, the PHA would submit a list for the removal of assets no longer in the PHA's possession and a list of checks outstanding over 90 days to be written-off to the PHA's fee accountant. Furthermore, Ms. Gonzalez added that the fee accountant will ensure the removal of the assets from the fixed asset schedule in the period the exchange is completed and will write-off (and remove from the books) the designated checks outstanding over 90 days. A copy of the minutes of the meeting showing the removal of assets from the fixed asset schedule and the write-off of checks outstanding over 90 days must also be provided to the fee accountant.

Lastly, Ms. Gonzalez commented an equipment and furniture list was included as an attachment, as well as a list of outstanding checks to be written-off. Only the highlighted items on both lists are being addressed in tonight's meeting.

Douglas AZ Fee Accounting
Statement of Land, Structures, & Equipment
 As of Date: 5/31/2021

PHA	PRJ	ACCT	CD	ASSET DESCRIPTION	Check #	Purchase Dt	Original Cost	Residual Value	Accum Dep	Remaining Dep	Asset Acct Bal Activity for Month	Asset Acct Bal As Of Report Dt	Asset Acct Bal less Orig Cost for all Assets
7	01	1473.1	4	Office Furniture & Equipment									
				Item Description	Check #	Purchase Dt	Original Cost	Residual Value	Accum Dep	Remaining Dep			
				HP DesignJet 4300 Printer	04/10/2003	1,346.75	0.00	1,346.75	0.00				
				Lindsey and Co. Software	11/14/1996	4,750.00	0.00	4,750.00	0.00				
				2 Desks WithCh (currently in use by Dev. Svcs)	01/17/2012	1,094.80	0.00	1,094.80	0.00				
				4 Computers W/ AutoCAD Rehab Software	12/21/2011	10,971.93	0.00	10,971.93	0.00				
				HP Laser Jet Printer P4015DN	07/01/2012	1,923.34	0.00	1,923.34	0.00				
				ASSET ACCT TOTAL			20,086.82	0.00	20,086.82	0.00			
				GL TOTAL							0.00	20,086.82	0.00
7	01	1475.7	4	Automotive Equipment									
				Item Description	Check #	Purchase Dt	Original Cost	Residual Value	Accum Dep	Remaining Dep			
				2001 Ford Ranger Truck	12/05/2001	17,801.46	0.00	17,801.46	0.00				
				2012 Chevy Malibu LS	01/17/2012	20,716.30	0.00	20,716.30	0.00				
				ASSET ACCT TOTAL			38,517.76	0.00	38,517.76	0.00			
				GL TOTAL							0.00	38,517.76	0.00
Totals for PHA: 7 Project: 01													
				ASSET ACCT TOTAL			58,604.38	0.00	58,604.38	0.00			
				GL TOTAL							0.00	58,604.38	0.00
Totals for PHA: 7													
				ASSET ACCT TOTAL			58,604.38	0.00	58,604.38	0.00			
				GL TOTAL							0.00	58,604.38	0.00

Douglas AZ Fee Accounting
Bank Reconciliation- Account 1202

Statement Date: 5/31/2021

Bank Account: 1202

Bank Account Name:

Routing Number: 0

GL Account: 7 01 1111 0

Bank Statement Balance	\$280,531.97
Adjustments to Bank Balance	
less: outstanding checks	(\$18,924.00)
plus: outstanding deposits	\$0.00
Total Adjustments:	(\$18,924.00)
Adjusted Bank Balance	\$261,607.97
GL Balance As of Statement Date	\$261,607.97

Outstanding Check Listing

Check #	Date	Description	Amount
070455	4/1/2020	MONGE MARIA de la LUZ	(\$6.00)
070488	4/16/2020	Vilcans Diana V	(\$39.00)
070529	5/1/2020	Franklin Rebecca G	(\$11.00)
070562	04/10/2020	722 F AVENUE LLC	(\$863.00) <i>Voided ck 7/1/21</i>
070608	04/10/2020	RAFAEL V. & ELBA B LOPEZ	(\$897.00) <i>Voided ck 6/17/21</i>
071535	11/2/2020	RAFAEL V. & ELBA B LOPEZ	(\$1,627.00) <i>Voided ck 6/17/21</i>
071116	12/4/2020	RAFAEL V. & ELBA B LOPEZ	(\$899.00) <i>Voided ck 6/17/21</i>
071124	12/11/2020	HECTOR ORTIZ	(\$1,482.00) <i>Voided ck 6/17/21</i>
071183	11/4/2021	RAFAEL V. & ELBA B LOPEZ	(\$699.00) <i>Voided ck 6/17/21</i>
071159	1/4/2021	MONGE MARIA de la LUZ	(\$8.00)
071204	1/4/2021	HECTOR ORTIZ	(\$1,472.00)
071273	2/1/2021	RAFAEL V. & ELBA B LOPEZ	(\$899.00) <i>Voided ck 6/17/21</i>
071300	2/1/2021	RAFAEL V. & ELBA B LOPEZ	(\$899.00) <i>Voided ck 6/17/21</i>
071359	3/1/2021	Luz M Machiño Barba	(\$22.00)
071423	4/1/2021	RAFAEL V. & ELBA B LOPEZ	(\$899.00) <i>Voided ck 6/17/21</i>
071436	4/1/2021	HECTOR ORTIZ	(\$1,465.00)
071438	4/1/2021	IRMA E. ORTIZ	(\$444.00)
071482	5/3/2021	ANNETTE ESTORCA	(\$759.00) <i>Voided ck 6/17/21</i>
071495	5/3/2021	Jaramillo Rosa Maria	(\$33.00)
071496	5/3/2021	JOHN OR CLARA A LA FORGE	(\$2,016.00)
071498	5/3/2021	RAFAEL V. & ELBA B LOPEZ	(\$899.00) <i>Voided ck 6/17/21</i>
071500	5/3/2021	Luna Arlene O	(\$101.00)
071504	5/3/2021	MONGE MARIA de la LUZ	(\$80.00)
071508	5/3/2021	HECTOR ORTIZ	(\$1,465.00)
071510	5/3/2021	IRMA E. ORTIZ	(\$444.00)
071519	5/3/2021	Rico Villa Dora Deia	(\$142.00)
071524	5/3/2021	LUIS SOLIS	(\$380.00)
071534	5/3/2021	Zavala Cruz	(\$15.00)
Count:	28		(\$16,926.00)

Not over 90 days

Outstanding Other Bank Item Listing

Date	Description	Amount
6/30/2020	Chk 84796 - 2/1/2018	(\$36.00)
6/30/2020	Chk 84328 - 9/1/2017	(\$7.00)
6/30/2020	Chk 85068 - 5/1/2018	(\$31.00)
6/30/2020	Chk 85739 - 1/2/2019	(\$5.00)
6/30/2020	Chk 84073 - 7/1/2017	(\$70.00)
6/30/2020	Chk 85862 - 12/3/2018	(\$5.00)
6/30/2020	Chk 70231 - 1/2/2020	(\$1.00)
6/30/2020	Chk 70067 - 11/1/2019	(\$1.00)
6/30/2020	Chk 70277 - 2/3/2020	(\$4.00)
6/30/2020	Chk 70147 - 12/2/2019	(\$1.00)
6/30/2020	Chk 85819 - 2/1/2019	(\$5.00)
6/30/2020	Chk 86227 - 7/1/2019	(\$700.00)
6/30/2020	Chk 86026 - 9/1/2019	(\$7.00)
Count:	13	(\$788.00)

Motion by Council Member Baldenegro, **second** by Council Member Shelton to approve Resolution 21-1466.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

14. DISCUSSION/DECISION on APPROVAL of Resolution No. 21-1467, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, DESIGNATING the FINANCE MANAGER, MONICA MIRANDA as the CITY'S CHIEF FISCAL OFFICER for PURPOSES of OFFICIALLY submitting the FISCAL YEAR EXPENDITURE LIMITATION REPORT to the ARIZONA AUDITOR GENERAL.

Monica Miranda provided background information and stated the Arizona Auditor General required that beginning in fiscal year 2022, the city needed to designate a Chief Fiscal Officer via Mayor and Council resolution to submit the Annual Expenditure Limitation (AELR) report required to be submitted by all cities and towns.

Additionally, Ms. Miranda commented that pursuant to ARS 41-1279.07(E) the report needed to be submitted by July 31 along with the name of the Chief Fiscal Officer, its governing body to submit such Annual Expenditure Limitation Report, therefore, the City of Douglas was designating Ms. Monica Miranda-Finance Manager, as the next Chief Fiscal Officer in order to submit the Annual Expenditure Limitation Report as required by the Arizona Revised Statute.

Motion by Council Member Lindemann, **second** by Council Member Baldenegro to approve Resolution 21-1467.

Mayor Huish explained the designation was specifically for the item presented.

Ms. Miranda agreed.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

15. DISCUSSION/DECISION on APPROVAL of Resolution No. 21-1468, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the EXECUTION of a MEMORANDUM OF UNDERSTANDING RESTATED between the CITY OF DOUGLAS and the DOUGLAS REGIONAL ECONOMIC DEVELOPMENT CORPORATION (DREDC) allowing DREDC to PROVIDE and ENGAGE PROFESSIONAL CONSULTANT(S) and continue with the VARIOUS PROJECTS, INITIATIVES and STRATEGIES for the PORT OF ENTRY DEVELOPMENT PROJECT for the CITY OF DOUGLAS, ARIZONA.

Luis Pedroza provided background information and stated the city has been a participant with the MOU since 2016 which established a joint mission of economic development in Douglas, specifically including the advancement of the Port of Entry Project (POE). Additionally, Mr. Pedroza commented the MOU was a renewal from the one established January 27, 2020, which continued with similar goals, services, and funding for Ramirez Advisors Inter-National, LLC (RAI-N) contract for continuing advocacy for the POE project.

Moreover, Mr. Pedroza mentioned the renewal included same service level known as the "Modified Bi-National Approach" at a cost of \$68,400 plus associated expenses. Furthermore, Mr. Pedroza added city staff recommended funding continuation for RAI-N contract at \$48,000 and the IDA agreed to fund \$20,400, and any associated travel expenses would be covered by the city.

Mr. Pedroza stated there were advancements to date towards achieving the goal of getting ports funded, therefore the latest development was received in June which ADOT would fund a \$500K - \$800K design concept report to study the connector road at the proposed POE site at James Ranch Road.

Lastly, Mr. Pedroza commented the congressional team of Congresswoman Kirkpatrick and Senators Kelly and Sinema had pledged support for the project with Congresswoman Kirkpatrick recommending the two ports for appropriations in the upcoming Federal fiscal year 2022 budget.

Motion by Council Member Acosta, **second** by Council Member Morales to approve Resolution 21-1468.

Mayor Huish added the slight bit of information in regards to infrastructure funding was over \$400M which would have economic impact for Douglas.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. **Voted Against:** None.

16. CITY MANAGER REPORTS.

Jennifer Smith provided an update on the following:

- Thanked DUSD for their partnership in reference to hose the new summer camp at Joe Carlson Elementary for the past two months. The camp was offered to youth ages 5 through 12, Monday through Thursday from 8am to 12pm, breakfast was provided free of charge. Ms. Smith added they had 100 participants in the summer camp and that was for the months of June and July.
- Swimming Lessons were offered reducing classes to 30 minutes and having four kids per class vs six. Ms. Smith added they were at 500 capacity for the entire summer for swim lessons.
- First Art in the Park program, one of the community's favorite in hopes to bring back, which was made possible by Walmart's grant, and was hosted at Raul Castro Park with approximately 350 participants.
- Fourth of July celebration, resumed festivities on Saturday with Patriotic Parade Downtown, a Softball Tournament at Veterans Memorial Park, and a Basketball Tournament along with other family activities. Sunday was probably the favorite day, they had approximately 4,000 people that came out to the park to watch the Fourth of July spectacular show.
- Past Monday was the Walk the Line March that came to Douglas to bring awareness to Veterans that had been deported and ended with a very nice concert from McMagic which estimated about 250 to 300 participants at Castro Park.
- Next Annual community event would be trunk or treat but would like to offer other activities at parks between July and October.

Ms. Smith thanked her staff for the wonderful work they have done, especially during COVID as they were ready to jump in with many activities and refer council/viewers to check Parks & Recreation Facebook page for videos of all activities conducted during the summer.

Council Member Baldenegro inquired on the status of the 8th Street Pool.

In response, Ms. Smith stated staff was going to meet with Mr. Pedroza as the operating window probably passed for the season as it has been during the month of June and mid-July. Ms. Smith added that the Aquatic Center was open and hours would be extended.

Council Member Shelton thanked Ms. Smith for listening to parents regarding the swim program.

Luis Pedroza added that the Mexican Baseball Fiesta event would not be happening in October due to COVID preventing proper planning to be able to fill the stadium to capacity and hoped to bring for consideration next year.

Mayor Huish thanked Ms. Smith and staff for their work.

17. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.

Council Member Grijalva thanked Park and Recreation staff for the MC Magic concert planning, and also thanked Mr. Ramon Castro-Veteran that walked the Douglas-Mexico border, and stated if it wasn't for Mr. Castro, the city would not have had an event. Additionally, Council Member Grijalva stated the event was full with people from different ages, it was a fun and emotional night.

Moreover, Council Member Grijalva thanked Mayor Huish for his great speech and Council Member Acosta for her great speech.

Furthermore, Council Member Grijalva reminded everyone of commodity days at the Douglas Area Food Bank on Monday and invited citizens and teenagers to volunteer.

Lastly, Council Member Grijalva thanked the Douglas Public Library, Ms. Diana Manquero and staff for their summer reading program schedule as he liked to read to kids.

Council Member Acosta commented she received information from the Prevention Consortium II, and July was prevention month and were hosting zoom meetings starting on July 15 – Rise of Fentanyl for youth and adults, July 22-Mental Health for youth and parents on social media, July 29-Naloxone and Narcan training for adults and youth. All meetings are free of charge, and requested the link to be posted on the city's page for the community.

18. ADJOURNMENT.

Motion by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 7:09 p.m.

Prepared by:

A handwritten signature in black ink, appearing to be 'Alma Andrade', written over a horizontal line.

Alma Andrade, City Clerk