

Minutes

MAYOR AND COUNCIL

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, June 23, 2021 at 5:30 p.m., in the Council Chamber of City Hall, 425 10th Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER.** 5:30 p.m.
2. **PLEDGE OF ALLEGIANCE.** by Council.
3. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
INTERIM CITY MANAGER/CITY TREASURER, LUIS PEDROZA	X	
CITY ATTORNEY, NICK COOK	X	
CITY CLERK, ALMA ANDRADE	X	

4. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

5. **DISCUSSION/DECISION on APPROVAL of FIRE and POLICE PUBLIC SAFETY RETIREMENT BOARD APPOINTMENTS of COUNCIL MEMBERS MARGARET MORALES and MICHAEL BALDENEGRO respectively, effective July 1, 2021.**

Mayor Huish clarified in August the Council authorized the City Manager position to be appointed to the two boards. However, to be more inclusive and provide Council an opportunity to serve, Mayor Huish asked Council for approval to appoint the Council Members as chairpersons on the boards respectively.

Motion by Council Member Lindemann, **second** by Council Member Grijalva to approve the appointments of Council Members Margaret Morales and Michael Baldenegro to the Fire and Police Public Safety Retirement Boards, respectively.

City Attorney, Nick Cook advised Mayor and Council if there were enough members, to vote without Council Members Morales and Baldenegro to avoid voting for themselves to the board.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Mitch Lindemann, Danya Acosta, Ray Shelton, and Jose Grijalva. **Voted Against:** None.

Mayor Huish presented Council Members Morales and Baldenegro with certificates of appointment.

6. **DISCUSSION/DECISION on APPROVAL of SECOND reading of Ordinance No. 21-1133, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, to UNDERTAKE A MINOR DEPARTMENTAL REORGANIZATION affecting LEISURE SERVICES and PUBLIC WORKS departments and amending the following ordinances No. 631, 673, 728, 848, 04-871, 09-954, 13-1027, 18-1086, 19-1103, and 19-1108; establishing severability of components of ordinance; and establishing an effective date thereof.**

Mayor Huish requested Human Resources Manager, Rocio Garcia-Pedroza to present.

Mrs. Garcia-Pedroza stated the Recreation Aquatic Supervisor position was difficult to fill which resulted in a proposed solution to divide the position into an Aquatics Coordinator and Recreation Coordinator at a lower range. Additionally, Mrs. Garcia-Pedroza proposed a departmental name change from Leisure Services Department to Parks and Recreation Department. This would change the title of Leisure Services Manager to Parks and Recreation Manager. Furthermore, Mrs. Garcia-Pedroza stated the Public Works Director/City Engineer position was difficult to fill and proposed to remove the City Engineer requirement and instead contract the engineer out when necessary. Additionally, Maintenance Tech I position would be reclassified to an Equipment Operator II for the Streets Division. Mrs. Garcia-Pedroza stated the position would continue to aid Maintenance Tech IV and additionally allow equipment operation for street projects which would require a CDL. Mrs. Garcia-Pedroza requested to add three equipment operator positions to the Streets Division to replace three of the four labor positions. The equipment operator position would require the employees to obtain a CDL within 6 months. Lastly, Mrs. Garcia Pedroza requested to eliminate three of the vacant Equipment Operator I position in Sanitization Division due to the automation system.

Motion by Council Member Shelton, **second** by Council Member Baldenegro to approve the SECOND reading of Ordinance No. 21-1133.

Council Member Lindemann inquired where CDL classes would be held.

Mrs. Garcia-Pedroza stated classes were held in Tucson, but attempts were made to arrange for classes in Douglas at Cochise College.

Council Member Baldenegro commented there was possibly a CDL program at the DUSD.

Council Member Lindemann was unsure if the program was available but stated he would follow up.

Council Member Shelton asked if the proposed changes were included in the budget.

Mrs. Garcia-Pedroza explained nothing would cause increases to the budget.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

7. **DISCUSSION/DECISION on APPROVAL of SECOND reading of Ordinance No. 21-1134, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, REASSIGNING DUTIES of the DESIGN REVIEW BOARD to the BOARD OF ADJUSTMENTS and removing the DESIGN REVIEW BOARD from the Douglas Municipal Code by Amending Ordinance No. 352, 659, 702, 04-862, 14-1034, and 20-1127 as to ARTICLE 11 of the ZONING REGULATIONS, and amending Ordinance No. 703 and 04-862 as to ARTICLE 16 of the ZONING REGULATIONS; establishing severability of components of the Ordinance; and establishing an effective date thereof.**

Peter Gardner provided background information.

Motion by Council Member Morales, **second** by Council Member Lindemann to approve the SECOND reading of Ordinance No. 21-1134.

Council Member Lindemann commended Mr. Gardner for the thought and effort put into the change.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

8. **DISCUSSION/DECISION on APPROVAL of CONTRACT RENEWAL with EDUCATIONAL SERVICES, Inc. (ESI).**

Mrs. Garcia-Pedroza explained the ESI staffing agreement provided a retirement program where retirees can be hired back through ESI and placed into their positions within the city. Furthermore, Mrs. Garcia-Pedroza stated the benefit to the city was immediate savings due to the lower hiring salary while still utilizing the employee's expertise. Mrs. Garcia-Pedroza stated this was done for hard to fill positions and currently had one person under the program.

Motion by Council Member Shelton, **second** by Council Member Acosta to approve the contract renewal with Educational Services, Inc. (ESI).

Council Member Shelton witnessed the school systems do this to save money and noticed it was a good situation for the employee and the City of Douglas. Council Member Shelton stated it was a great retirement and the lower salary was a good deal.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

9. **DISCUSSION/DECISION on APPROVAL of WORKERS COMPENSATION and LIABILITY INSURANCE CONTRACT RENEWAL for FY 2021/2022.**

Mrs. Garcia-Pedroza provided background information and commented there was an increase in liability insurance due to natural disasters occurring around the nation.

Motion by Council Member Acosta, **second** by Council Member Baldenegro to approve the Workers Compensation and Liability Insurance Contract Renewal for FY 2021/2022.

Roll Call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro, and Jose Grijalva. **Voted Against:** None.

10. **DISCUSSION/DECISION on APPROVAL of CITY MANAGER APPOINTMENT and AUTHORIZING the EXECUTION of an EMPLOYMENT AGREEMENT with MR. JOHN CAMERON BARKLEY.**

Mayor Huish stated the item was removed due to a semi-formal withdrawal from Mr. Barkley. Mayor Huish stated the position had not been closed and Human Resources continued to receive applications from potential candidates. Mayor Huish commented Mr. Pedroza is still committed to helping on an interim basis until the City Manager position was filled. Mayor Huish thanked Mr. Pedroza.

11. **ADJOURNMENT.**

Motion by Council Member Morales, **second** by Council Member Acosta to adjourn the meeting at 5:58 p.m.

Prepared by:



Jesalen Luna, Deputy City Clerk