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ORDINANCE NO. 25-1213

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA,
AMENDING CHAPTER 2.02 OF THE DOUGLAS
MUNICIPAL CODE SPECIFICALLY AS TO SECTION
2.02.020 RULES OF CONDUCT FOR COUNCIL MEETINGS,
ESTABLISHING SEVERABILITY OF COMPONENTS OF
ORDINANCE; AND ESTABLISHING AN EFFECTIVE
DATE THEREOF.**

WHEREAS, pursuant to Article II, Section 16 of the City Charter, the Mayor and Council for the City of Douglas, Arizona shall determine its own rules and order of business, subject to the provisions of the City Charter.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Douglas, Arizona, as follows:

SECTION 1. Section 2.02.020 relating to the Rules of Conduct for Council Meetings of Chapter 2.02, City of Douglas Municipal Code is amended as follows:

D. AGENDA

1. Order of Business - Pursuant to Section 2.02.020, the Clerk shall prepare a written agenda for each meeting. ~~Business matters of all meetings shall be considered, as far as practicable, in the following order (except that upon motion of any Member and a majority affirmative Council vote, the agenda order may be changed):~~ Generally, the agenda should include the following items and adhere to the following order (except as may be rearranged by the mayor during any meeting):
 - a) Call to Order
 - b) Pledge of Allegiance
 - c) Invocation
 - d) Roll Call
 - e) Events Update
 - f) Mayor and Council Member Updates and/or Reports
 - g) Appointments & Resignations
 - h) Recognitions & Awards
 - i) Call to the Public
 - j) Public Hearing (If necessary)
 - k) Consent items
 - l) Action items
 - m) City Manager's Report
 - n) Future Agenda Item Requests from Mayor and Council
 - o) Adjournment

1 **F. VOTING**

- 2
- 3 6. Electronic Attendance - A Member may be considered present and participate
- 4 in a regular or special meeting of the Governing Body by electronic attendance,
- 5 subject to the following conditions:
- 6 a. Except in cases of emergency, such as illness, the Member must notify the City
- 7 Clerk and Chair not less than 48 hours prior to the meeting of the need to attend
- 8 electronically and at that time shall be issued a password by the City Clerk.
- 9 ~~b. The Member must contact the City Clerk at the scheduled start time for the~~
- 10 ~~meeting and provide the individualized password to confirm the Member's~~
- 11 ~~identity. The Member also shall advise the Clerk of the Member's location,~~
- 12 ~~phone number, and whether other persons are with the Member. If the electronic~~
- 13 ~~connection is lost during the meeting and then re-established, the Member shall~~
- 14 ~~provide the Clerk with this information again.~~
- 15 d. The Member shall vote on all matters in the same manner as those Members
- 16 physically present, so long as he or she ~~was participating~~ participates
- 17 electronically for the discussions and presentations related to the item and not
- 18 just for the vote. When a Member is participating electronically, all votes shall
- 19 continue to be counted by roll call.
- 20 i. ~~No more than one (1) Member can attend electronically at any meeting. If~~
- 21 ~~more than one Member asks to attend a meeting electronically, the first two to~~
- 22 ~~notify the Clerk shall be permitted to attend electronically.~~

23 **SECTION 2.** Severability: if any part or clause or sentence of this Ordinance is declared by

24 any Court of competent jurisdiction to be illegal or unconstitutional, then the remainder of this

25 ordinance shall not be deemed affected and shall continue in full force and effect after the

deletion of the illegal or unconstitutional provision.

SECTION 3. This Ordinance provision shall be effective thirty (30) days after final approval and

adoption by the Mayor and Council.

PASSED AND ADOPTED by the Mayor and Council of the City of Douglas, Arizona, this

28th day of May 2025.

Jose Grijalva, Mayor

Attest:

Approved as to Form:

Alma Andrade, City Clerk

Denis Fitzgibbons, City Attorney

1 Prepared by:
Alma Andrade, City Clerk

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