

**DOUGLAS, AZ
COUNCIL AGENDA ITEM**

Meeting Date: 05/14/2025

SUBMITTED BY: Alma Andrade, City Clerk

MANAGEMENT TEAM REVIEW: Jose Grijalva, Mayor

FOCUS AREA: Other / NA

**ORGANIZATIONAL
IMPROVEMENTS:** EnterTextHere

SUBJECT: **FIRST READING OF ORDINANCE NO. 25-1213**, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, **AMENDING CHAPTER 2.02** of the **DOUGLAS MUNICIPAL CODE** specifically as to Section **2.02.020 RULES of CONDUCT** for **COUNCIL MEETINGS**, establishing severability of components of Ordinance; and establishing an effective date thereof.

EXECUTIVE SUMMARY:

When Mayor Grijalva took office, he observed that the council chambers were most attended during the first hour of meetings. To better engage the public and ensure that residents had access to important updates about city events and council activities, he proposed a change to the order of the meeting agenda. This adjustment intended to place city reports and announcements earlier in the meeting, allowing more attendees to hear key information before leaving.

BACKGROUND:

The Rules of Conduct for Council Meetings, last updated in 2012, were reviewed and revised accordingly. These changes reflect the city's commitment to maintaining an orderly, transparent, and current meeting format, with staff ensuring the updates align with appropriate public meeting protocols.

DISCUSSION:

The Douglas Municipal Code requires updating, and staff will return at a future date with additional amendments to improve the efficiency of city operations.

Staff recommends approval.

FISCAL IMPACT:

N/A.

Fiscal Year: 2025/2026

Amount Requested:

Budgeted: Y / N

Account (s):

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE PLACEMENT OF ORDINANCE NO. 25-1213 ON ITS FIRST READING BY NUMBER AND TITLE ONLY.”

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE FIRST READING OF ORDINANCE NO. 25-1213 AND TO PLACE IT ON ITS SECOND READING BY NUMBER AND TITLE ONLY.”