

**MAYOR AND COUNCIL PUBLIC MEETING NOTICE
SPECIAL MEETING - DECEMBER 13, 2023 AT 4:00 PM**



MINUTES

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, December 13, 2023, at 4:00 p.m., at City Hall Council Chamber, 425 10th Street. The Honorable Mayor Huish called the meeting to order.

1. **CALL TO ORDER. 4:00 p.m.**
2. **ROLL CALL.**

	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR, DONALD C. HUISH	X	
MAYOR PRO TEMPORE, MARGARET MORALES	X	
COUNCILMEMBER, MITCH LINDEMANN	X	
COUNCILMEMBER, DANYA ACOSTA	X (4:03 p.m.)	
COUNCILMEMBER, RAY SHELTON	X	
COUNCILMEMBER, MICHAEL BALDENEGRO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, ANA URQUIJO	X	
CITY ATTORNEY, DENIS FITZGIBBONS	X	
CITY TREASURER, LUIS PEDROZA	X	
CITY CLERK, ALMA ANDRADE	X	

3. **PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Ms. Andrade stated no public participation forms were submitted.

4. **DISCUSSION/DECISION to call for and CONDUCT an EXECUTIVE SESSION:**

- A. Under the authority of **ARS 38-431.03 (A3), (4) and (7)** to consider its position, instruct its representatives and obtain legal advice regarding the **PURCHASE and SALE AGREEMENT** between the City of Douglas and **HARELL COOLEY, LLC**, and give direction how to proceed with this matter.
- B. Under the authority of **ARS 38-431.03 (A3) and (4) and (7)** to consider its position, instruct its representatives on how to proceed, and obtain legal advice regarding city owned parcel 410-16-163 for the new **WELL 18** to provide **POTABLE WATER** to the City of Douglas service area.
- C. Under the authority of **ARS 38-431.03 (A3) and (4) and (7)** to consider its position, instruct its representatives on how to proceed, and obtain legal advice regarding the **PROPERTY** located at **1701 10TH STREET**.
- D. Under the authority of **ARS 38-431.03 (A1)** to consider its position, instruct its representatives on how to proceed with the **CITY CLERK'S SALARY**.
- E. Under the authority of **ARS 38-431.03 (A1)** to conduct the **ANNUAL PERSONNEL EVALUATION** for the **CITY TREASURER**.

Motion by Council Member Morales, second by Council Member Acosta to enter into executive session at 4:03 p.m.

Roll call: Voted in Favor: Mayor Donald Huish, Council Members: Margaret Morales, Mitch Lindemann, Danya Acosta, Ray Shelton, Michael Baldenegro and Jose Grijalva. Voted Against: None.

Motion by Council Member Shelton, second by Council Member Morales to adjourn the executive session at 5:49 p.m.

Motion PASSED unanimously.

5. UPDATE/DIRECTION on EXECUTIVE SESSION items.

- A.** Regarding the **PURCHASE** and **SALE AGREEMENT** between the City of Douglas and **HARELL COOLEY, LLC**; regarding city owned parcel 410-16-163 for the new **WELL 18** to provide **POTABLE WATER** to the City of Douglas service area; and regarding the **PROPERTY** located at **1701 10TH STREET**.

Mayor Huish reported for the purchase and sell agreement that staff has been instructed to proceed as directed with the requirements of sell documents.

Mayor Huish provided an update on the Well 18 parcel, mentioning that the staff has received instructions to reach out to neighboring registered well owners. The aim is to identify potential solutions to address any conflicts and facilitate the progress of Well 18.

Additionally, Mayor Huish mentioned that for the property situated at 1701 10th Street, the staff has been directed to prepare different options. These options will be presented in an upcoming meeting, potentially as early as January.

- B.** Regarding on how to proceed with the **CITY CLERK'S SALARY**.

Mayor Huish reported the item will be discussed during the regular meeting agenda.

6. ADJOURNMENT.

Motion by Council Member Morales, second by Council Member Acosta to adjourn the meeting at 5:51 p.m.


Prepared by: Cynthia Acuña Robles, Deputy City Clerk