

SUBMITTED BY:	Alejandro Martinez, Finance Director/City Treasurer
MANAGEMENT TEAM REVIEW:	Ana Urquijo, City Manager
FOCUS AREA:	Other / NA
ORGANIZATIONAL IMPROVEMENTS:	Compliance
SUBJECT:	CONTRACT AWARD to CLIFTON LARSON ALLEN for INDEPENDENT AUDITOR SERVICES for Fiscal Years 2026-2028.

EXECUTIVE SUMMARY:

Pursuant to Arizona Revised Statutes §9-481, the City of Douglas is required to conduct an annual financial audit by an independent certified public accountant who is not an employee of the city. To fulfill this legal obligation for the next three fiscal years, the Finance Department issued a Request for Proposals (RFP) for independent audit services.

BACKGROUND:

Four qualified firms submitted bids: The Pun Group (our current auditor), Heinfeld Meech, Clifton Larson Allen, and Advisent Assurance LLP. All bids were thoroughly evaluated by three internal evaluators based on key criteria, including pricing, experience, reputation, qualifications, and technical knowledge.

After a comprehensive review, Clifton Larson Allen received the highest overall score. Their proposal offers a total all-inclusive maximum price of \$174,585 for the three-year period, broken down as follows:

- Fiscal Year 2026: \$56,490
- Fiscal Year 2027: \$58,195
- Fiscal Year 2028: \$59,900

DISCUSSION:

Staff recommend awarding the contract to Clifton Larson Allen to ensure compliance with state requirements and to maintain the integrity of our financial reporting.

FISCAL IMPACT:

\$174,585 for three years.

Fiscal Year:

Budgeted: N/A

“...I MOVE THAT THE MAYOR AND COUNCIL APPROVE THE CONTRACT AWARD TO CLIFTON LARSON ALLEN FOR INDEPENDENT AUDITOR SERVICES FOR FISCAL YEARS 2026-2028.”