

To: Council

From: Grace Gervasi, HR Specialist

Subject: Employee Assistance Program (AEP)

Date: 04/30/2024

We have researched various companies and found a company that offers EAP in our area. Our Employee Handbook states that we offer EAP to our employees, so we would like to start this program as soon as possible and the attached proposal can start May 1, 2024 if approved. This is the same company that Iowa County uses.

I have attached an agreement that describes what will be provided, and the cost.

Thank you, and let me know if you have any questions,

Grace Gervasi