



## MEETING MINUTES

### Library Board of Trustees Meeting

Monday, December 08, 2025 at 5:00 PM

City Hall Council Chambers, 410 East Leffler Street,  
Dodgeville, WI

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## MINUTES

### I. MEETING DULY POSTED

Meeting called to order at 5:01 pm by President Vanderloo. Members present: Mary Wepking, Jody Vanderloo, Deb Haag, Lisa Spady, Nancy Howard, Roxanne Reynolds-Lair, and Brian Kulcinski. Also present: Library Director Carrie Portz ABSENT: Ryne Ponsler

1. Announcement: this meeting will contain a closed session pursuant to Wisconsin State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

### II. CLOSED SESSION

2. Motion to adjourn to closed session pursuant to Wisconsin State Statute 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Vanderloo, second by Wepking. Roll call vote. Motion carried 7-0

### III. OPEN SESSION

3. Action to reconvene in open session

Motion by Howard, second by Wepking. Motion carried 7-0

4. Possible action to approve vacation rollover

Motion by Wepking, second by Reynolds-Lair. Motion carried 7-0

5. Possible action to approve 2026 Library employees wages and benefits

Motion by Wepking, second by Reynolds-Lair. Motion carried 7-0

Vanderloo left the meeting. Wepking took over presiding.

### IV. AGENDA & MINUTES APPROVAL

6. Review and possible action to approve Minutes from November 3, 2025  
Minutes approved as presented.

## **V. PUBLIC COMMENT**

None

## **VI. FINANCIAL REPORT**

7. Review and possible action to approve the Bills from December 8, November 24, and November 10, 2025  
Motion by Wepking, second by Howard. Motion carried 7-0
8. Treasurer's Report  
Howard reported a Dodgeville Public Library Foundation fund balance of \$1,581,960.44.
9. YTD 2025 Budget Review

## **VII. REPORTS & UPDATES**

10. Director's Report  
Director Portz shared updates on meetings, staff training, and Friends of the Library projects.
11. Building Project Update  
Director Portz shared updates on the library building project which is 22% complete. The City has received \$1,394,374 million in grant fund reimbursements to date. Change orders to date total 8% of contingency budget.

## **VIII. OLD BUSINESS**

12. Discussion and possible action to approve the Memorandum of Agreement Between JobPod and Dodgeville Public Library  
Motion by Spady, second by Howard. Motion carried 7-0

## **IX. NEW BUSINESS**

13. Review and possible action to approve the 2026 Holiday Closures  
Motion by Howard, second by Haag. Motion carried 7-0
14. Review and possible action to approve the 2026 Library Budget  
Motion by Howard, second by Reynolds-Lair. Motion carried 7-0

## **X. UPCOMING MEETINGS**

Next meeting January 12, 2026

## **XI. ADJOURN**

### 15. Motion to Adjourn

Motion by Spady, second by Kulcinski. Motion carried 7-0

*Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.*