

**I. CALL TO ORDER**

1. Roll call. Present: Aulik, Hottmann, Olson, Tremelling, Reynolds-Lair
2. Confirmation of Compliance with Open Meeting Laws and Notice Requirements.
3. *Verification of mandatory training requirements.* Aulik and Reynolds-Lair completed these requirements.

**II. ELECTION OF OFFICERS**

4. *Election of Board of Review Chair.* Nomination by Aulik, second by Olson to nominate Larry Tremelling as Chair. Pass unanimous consent.
5. *Election of Board of Review Vice-Chair.* Motion by Tremelling, 2<sup>nd</sup> by Olson for Reynolds-Lair

**III. MINUTES**

6. *Approval of minutes from May 20, 2024.* Motion by Hottmann, 2<sup>nd</sup> by Reynolds-Lair. Roll call vote. Motion carried 5-0.

**IV. NEW BUSINESS**

7. *Confirmation that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)).* Aulik stated the City has the ordinance in place.
8. *Receipt of assessment roll and sworn statements from the Assessor.* Aulik received the roll from Assessor Murdock.
9. *Review assessment roll and perform statutory duties including correcting descriptions or calculations, adding omitted property or eliminating double assessed property; verify with assessor that all Open Book changes are included in the assessment roll.* Murdock stated all changes were included in the assessment roll.
10. *Discussion and possible action to Certify all corrections of error under state law (Wis. Stat. § 70.43).* Murdock stated there were no corrections.
11. *Allow taxpayers to examine assessment data.* The roll has been available online for several weeks. No members of the public were present.
12. *Assessor to present Annual Assessment Report including level of assessment.* The level of assessment is 80%.
13. *Review of new laws related to property assessment.* Some changes are being proposed to make towers and pipelines exempt.
14. *Review Notices of Intent to File Objection and Schedule of Objection Hearings.* None.
15. *Consideration of waivers of the required 48-hr notice of intent; requests for waiver of the BOR hearing allowing the property owner to appeal directly to the circuit court; requests to testify by telephone or sworn written statement; or any other legally allowed or required Board of Review matters.* N/A

Motion by Hottmann, second by Reynolds-Lair to recess until the allotted time expires or until a member of the public appears at the hearing. Voice vote. Motion carried 5-0.

Motion by Aulik by second by Reynolds-Lair to reconvene to reconvene to open session. Voice vote. Motion carried 5-0.

**V. OBJECTION HEARINGS (IF ANY)**

N/A

**VI. CONSIDER/ACT ON SCHEDULING ADDITIONAL BOARD OF REVIEW DATE(S)**

No additional meeting necessary.

**VII. ADJOURN (TO FUTURE DATE IF NECESSARY)**

17. *Motion to Adjourn.* Motion by Hottmann, Second by Reynold-Lair.

Time: 12:00 PM

DRAFT