

# DODGEVILLE POLICE DEPARTMENT

111 W. Merrimac  
Dodgeville, WI 53533

Telephone: 608-935-3238  
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Chief of Police Brandon Wilhelm

**RE:** Special Event Permit Application –“Home for the Holidays Parade”

**Event Date:** 11-29-2025 at 04:30 p.m. through 11-29-2025 at 07:00 p.m.

**Location:** Iowa St. from Walnut St. to Spring St.

**FROM:** Chief of Police Brandon E. Wilhelm

**Public Safety Impact-** The use of City property for this event, including sidewalks and streets, raises concerns for Public Safety related to traffic movement, crowd size, pedestrian, and attendee safety.

As part of the approval process, it is the recommendation of Chief of Police Brandon Wilhelm, that an Emergency Operations and Response plan be created for this event in partnership with EMS, Fire, and event staff, before the date of the event.

**Traffic Movement/State Highway Closure-** Per the proposed license, State Hwy 23 will need to be closed down for this event from Spring St. to Walnut St. Traffic will be detoured at both Spring St. and Walnut St. to Union St.

**Police Protection-** This event will require police presence. Presence will be variable based on the completion of the Emergency Operations plan. Consideration will be given to previous events to assist with the determination of expected Officer involvement. At least three additional Officers will be required.

**Crowd Control-** This function involving participants is of moderate concern, given the estimated crowd at this time. Constant evaluation throughout the event will be provided by on-scene law enforcement to determine necessary crowd control measures.

**Parking-** Parking will take place on the adjacent streets, and we do not expect any issues.

**Emergency Vehicle Access-** Emergency vehicle access may be slightly impacted by crowd size, barricades, parade floats, etc.

**Recommendation:** It is my recommendation to the Dodgeville Common Council to approve a special event license with a requirement that an emergency operations plan be created with Law Enforcement, Fire, and EMS input in conjunction with event staff, prior to the event date.

*Brandon E. Wilhelm*

Brandon Wilhelm

*“To protect and serve, in partnership with our community, through integrity and compassion.”*

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