



CITY OF DODGEVILLE
SPECIAL EVENT LICENSE
FEE: \$30.00

APPLICANT INFORMATION

ORGANIZATION/ENTITY NAME: Farmers Appreciation Day

PRIMARY EVENT CONTACT: Kayla Sazama

PHONE: (608) 574-6462

EMAIL: kaylaanderson6462@gmail.com

ALT PHONE:

ADDRESS: PO Box 168

CITY: Dodgeville

STATE: WI

ZIP: 53533

EVENT INFORMATION

NAME OF EVENT: Farmers Appreciation Day

START DATE/TIME: 7/12/2026 10:30

END DATE/TIME: 7/12/2026 03:00

*(Include set-up and tear-down/clean-up time. A 48-hr notice is required if event time changes or is cancelled.
If notice is NOT given, costs may be assessed for loss of City Staff time)*

GENERAL EVENT TYPE:



Parade



Block Party



Expo



Other (Describe):

EXEPECTED NUMBER OF ATTENDEES: 2,000

USE OF STREETS: Are Street Barricades Required? Yes

State or County Approval Required? Yes

(For Events Involving or crossing State or County Hlghways)

DESCRIPTION: *Include a detailed description of all event activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, sound amplification or other equipment, and attach a detailed plan for clean-up after the event, steps to be taken to prevent vehicular traffic from going through the area (if necessary), and steps that will be done to ensure underage people in are not served alcohol (if applicable). If using public streets, a detailed map MUST be provided with this application. Include additional pages if necessary.*

Parade: We work closely with the police and street departments to cordinate the event. There is a meeting held in advance to prepare for this day. Attached is a map of the parade route and a list of streets that will need barricades. Typically there is only two horses in the parade and we will clean up after them if needed. The Dodgeville Lions provide sound equipment to amplify the announcer of the parade in front of the courthouse.

Block Party: Our block party is a family friendly event held in the courthouse parking lot. Again, we coordinate pre-event directly with the police and street departments. We have provided a list of barricades and streets needed for this event. Various local 4-H, FFA, and nonprofit organizations, as well as food and other vendors are invited to participate. There are horse drawn carrige rides, music, a pedal tractor pull, and more. New this year, an antique tractor display. We provide ample trash recepticles and dispose of all trash as well as arrange for tents, portapotties, and various other elements involved with the execution of the event.

DODGEVILLE

At the heart of it all!

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ADDITIONAL MATERIALS

With your application please include the following materials:

- A detailed map if street use is involved with the event.
- Certificate of Liability Insurance for general liability coverage (minimum of \$300,000 for the injury or death of any one person, \$50,000 for property damage, and \$1,000,000 aggregate coverage for the event).
- Additional applications as needed: Alcohol Licensing, Vending Permits, Facility Use or Pavilion rental agreements

ACKNOWLEDGEMENT

- If applicable, I understand that I may be required to set up barricades at the locations designated by the City and to take down the barricades after the event. Generally, barricades may be set in place no earlier than ½ hour before the start of the event and must be removed immediately following the event and returned to the location designated by the City no more than 1 hour after the conclusion of the event.*
- I understand that pursuant to Chapter 12.05 of the municipal code, I may be charged for the cost of "Extraordinary Services" provided by the City that exceed \$500 as a result from the Special Event.*
- I certify that I have read and understand Chapter 12.05 of the municipal code, and agree to adhere to all of the rules and requirements outlined in the ordinance.*
- I certify that all information provided on this application is true and correct.*
- I, Kayla Sazama, organizer of the event: Farmers Appreciation Day
(insert name/organization) (insert name of event)

shall indemnify, hold harmless, and defend City of Dodgeville, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including attorneys' fees, which arise from or out of the above specified event.

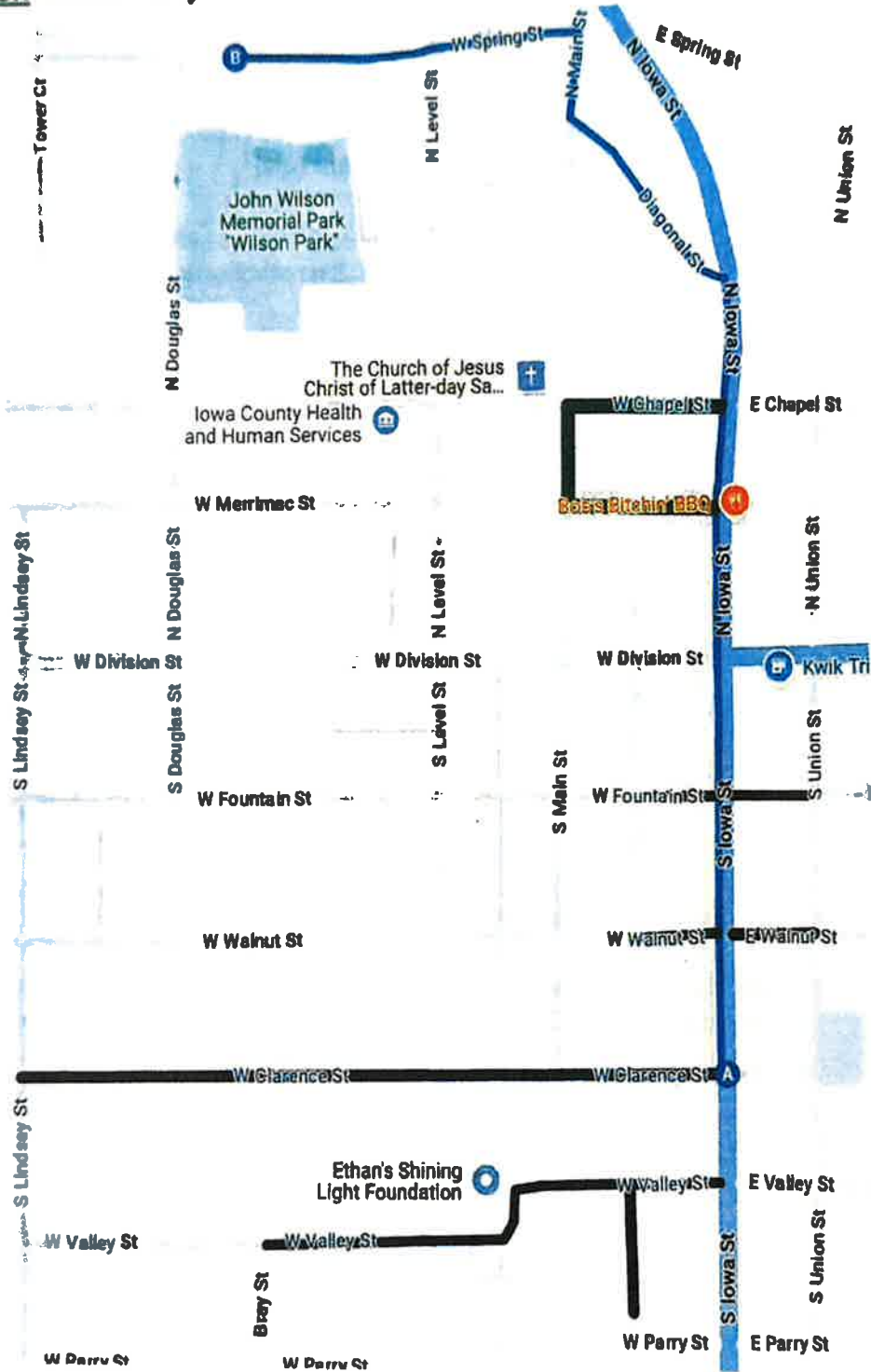

Signature of Applicant

04/22/2026
Date

Blue- Parade Route

Black- Parade line up streets

Green- Block Party



Barricades for Parade

Line Up Streets

- S. Lindsey & W. Clarence (x2?)
- S. Main & W. Clarence
- E. Walnut & S. Union (also stops traffic for parade route)
- W. Walnut & S. Main (also stops traffic for parade route)
- W. Fountain & S. Montgomery (also stops traffic for parade route)
- E. Fountain & S. Union (also stops traffic for parade route)

Parade Route Streets

- W. Valley & S. Iowa (to stop traffic on S. Iowa)
- E. Valley & S. Iowa
- E. Clarence & S. Iowa
- E. Division & S. Iowa
- W. Division & S. Iowa
- E. Merrimac & N. Iowa (not needed as long as Block Party is there)
- W. Merrimac & N. Iowa (also needed for courthouse event until 3pm)
- E. Chapel & N. Iowa
- W. Chapel & N. Iowa (also needed for courthouse event until 3pm)
- E. Monitor & N. Iowa
- N. Montgomery & Diagonal (handicap parking, not sure how we block but is a problem)
- E. Spring & N. Iowa
- W. Spring & N. Iowa (or is it N. Bequette)
- N. Main & N. Bequette
- N. Level & W. Spring (x2)
- N. Douglas & W. Spring (x2)

Courthouse Event

- N. Montgomery & W. Merrimac
- N. Main & W. Merrimac (x2 or whatever it takes to completely block BOTH intersections)
- N. Main & Diagonal (block off N. Main early?)
- N. Montgomery & Diagonal (handicap parking, not sure how we block but is a problem)
- W. Chapel & N. Main (may need two barricades to block BOTH intersections?)

No Parking Signs