



PUBLIC NOTICE

Administration and Personnel Meeting

Monday, April 27, 2026 at 5:30 PM

City Hall Council Chambers, 410 E Leffler St, Dodgeville,

WI

AGENDA

I. CALL TO ORDER AND ROLL CALL

Meeting called to order at 5:37 PM; Present at the meeting was DeVoss, Reynolds-Lair, Johnson, and Sersch. Also present was Mayor Hottmann and Attorney Hagen

II. APPROVAL OF MINUTES

1. Approval of March 23, 2026 meeting minutes

Motion to approve by DeVoss. Seconded by Reynolds-Lair. Motion carried 4-0

III. OLD BUSINESS

IV. NEW BUSINESS

2. Review job description for City Administrator role provided by Public Administration Associates LLC and make a recommendation to council on the same.

Motion by Reynolds-Lair, second by DeVoss, to table action on recommendation of the City Administrator job description until related ordinance language is reviewed and considered concurrently. Voice vote. Motion carried 4-0.

3. Review ordinance for City Administrator role provided by Public Administration Associates LLC and make a recommendation to council on the same

Motion by Reynolds-Lair, second by Johnson, to recommend Common Council approval of the proposed ordinance amendments related to the City Administrator position, incorporating revisions discussed by the Committee and contingent upon final committee review of the amended ordinance draft. Voice vote. Motion carried 4-0.

Motion by Reynolds-Lair, second by DeVoss, to remove the proposed City Administrator job description from the table and recommend Common Council approval of the revised job description, contingent upon final committee review of the revised draft. Voice vote. Motion carried 4-0.

4. Discussion of employee handbook as it relates to City Administrator role.

Motion by DeVoss, second by Reynolds-Lair, to table further discussion on Personnel Handbook revisions until the next regularly scheduled Administration & Personnel Committee meeting. Motion carried by voice vote 4-0.

V. CLOSED SESSION

5. Adjourn to Closed Session - Pursuant to Wis. Stat. Sec. 19.85(1)(c) for employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
Discussion of performance and compensation for Parks Foreman and Cemetery Foreman.
Roll call vote. Motion carried 4-0.

VI. OPEN SESSION

6. Reconvene to Open Session
Motion by DeVoss, second by Johnson, to reconvene in Open Session. Motion carried.
7. Any Action Needed as a Result of Closed Session

VII. ADJOURN

8. Motion to Adjourn
Motion by Johnson, second by Reynolds-Lair, to adjourn the meeting. Motion carried. Meeting adjourned at 7:37 PM

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.