

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Monday, March 10, 2025 at 5:00 PM

The Dodgeville Public Library Board of Trustees met on Monday, January 13, 2025 at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Ryne Ponsler, Carrie Portz-Library Director, Carol Murphy-Asst. Director

Agenda and Minutes Approval: Jody Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the February 10, 2025 meeting minutes were approved with no objections.

Public Comment: Director Carrie Portz announced that Kari McSherry has reluctantly submitted her resignation from the board for personal schedule reasons. The board unanimously accepted Kari McSherry's resignation from the board.

Treasurer's Report: Motion by Nancy Howard to approve the bills. Second by Mary Wepking. All in favor. Motion carried.

YTD 2025 Financial Statement: Portz reported that no percents are above expected two months into the year. Exceptions: Advertising is high because of the Community Conversation event. Periodicals are high because we order all periodicals at one time for the year.

Reports and Updates

1. Director's Report: Carrie Portz had several meetings in February and the beginning of March. An FFP update: Grant contract submitted! Open records request – as of 3/7/25 no Federal funds received by the state. Carrie completed an Introduction to Excel through Gale courses. On 2/11 there was a great staff meeting. Icebreakers allowed the staff to meet each other. Customer service points and the new library were discussed. Carol Murphy is taking two Gale courses – Nonprofit Fundraising Essentials and Using Social Media in Business. Carol Gleichauf attended a SWLS Summer Library Program planning meeting. Visibility: Carol M and Carrie attended the annual Chamber of Commerce dinner. The library will be hosting the "Commerce After 5" Chamber event. Collaborations: Carol Gleichauf is working with 4H on 3 after school programs to start next month. Collaboration with the Dodgeville School District, Iowa County Health Dept, Mark Williamson, pastor of Grace Lutheran Church to hold a community conversation on April 3rd around the book "The Anxious Generation" by Jonathan Haidt. Will be talking with Merrimac & Main and St. Joseph's school as possible host sites for storytime and Lego program. Ongoing projects: Level 2 - Website update is approximately 50% complete. Working on a Fundraising Launch. Level 3 – budget work, moving plans – meeting

with 3rd and 4th moving companies for quotes. The temp site layout is 75% complete. Our logo/branding work is temporarily on hold.

2. Building Committee Update: Final construction document set of drawings will be reviewed on 3/14/25. A final cost estimate is due next week. We are currently on track to go out for bid on 3/25, close on 5/05 with council review on 5/06.

3. Fundraising Committee Update: The Community Conversation video is on our new Dodgeville Public Library YouTube channel. Community Conversation photos are on Facebook. As well, the TikTok trailer video is on Facebook and Instagram. In the process of preparing fundraising materials: letter, pledge card, brochure, newsletter. Developing a list of potential donors to approach. The Dodgeville Public Library will be hosting the Commerce After 5 event on 3/12.

4. Friends of the Library Update: Held a recent meeting to review bylaws. Meeting again in early April to elect officers. Working on new member recruitment.

New Business

Review of draft agreement between City of Dodgeville and architect, HGA, for the Library Building Project. This is still in review with the city attorney. City Council needs to review yet as well.

Old Business

None

Upcoming Meetings: April 14th, 2025 at 5:00 pm

Adjourn Motion by Nancy Howard to adjourn. Second by Lisa Spady. All in favor. Motion carried. Meeting adjourned at 5:52 pm.

Respectfully submitted by Carol Murphy