DODGEVILLE
At the heart of it all!

CITY OF DODGEVILLE
SPECIAL EVENT LICENSE
FEE: $30.00

APPLICANT INFORMATION

ORGANIZATION/ENTITY NAME: Dodgeville Revitalization/Dodgeville Area Chamber of Commerce

PRIMARY EVENT CONTACT: Jenna Vondra PHONE: (608) 935-9200

EMAIL: depot@mhtc.net ALT PHONE:

ADDRESS: 338 N Iowa St CITY: Dodgeville STATE: WI ZIP: 53533

EVENT INFORMATION

NAME OF EVENT: Home For the Holiday Lights Parade

START DATE/TIME: 11/28/2026 00:00 END DATE/TIME: 11/28/2026 00:00

(Include set-up and tear-down/clean-up time. A 48-hr notice is required if event time changes or is cancelled. If notice is NOT given, costs may be assessed for loss of City Staff time)

GENERAL EVENT TYPE:

☑ Parade ☐ Block Party ☐ Expo ☐ Other (Describe):

EXEPECTED NUMBER OF ATTENDEES: 150

USE OF STREETS: Are Street Barricades Required? Yes

State or County Approval Required? Yes
(For Events involving or crossing State or County Highways)

DESCRIPTION: *Include a detailed description of all event activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, sound amplification or other equipment, and attach a detailed plan for clean-up after the event, steps to be taken to prevent vehicular traffic from going through the area (if necessary), and steps that will be done to ensure underage people in are not served alcohol (if applicable). If using public streets, a detailed map MUST be provided with this application. Include additional pages if necessary.*

Holiday Lights Parade through downtown Dodgeville starting at Fountain St and going to Diagonal St. See attached Map. Parade set up starts at 5pm, parade starts at 6pm and should be over with by 7pm.

Streets needed to be closed:
E Fountain Street to Union Street
W Fountain Street to Main St
Montgomery St. from W Walnut St. to W Division St.
Iowa Street from Fountain Street to Diagonal Street.

Parade line up will be on E and W Fountain St. and Montgomery Street
Parade will go from Fountain Street to Diagonal Street

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ADDITIONAL MATERIALS

With your application please include the following materials:

- A detailed map if street use is involved with the event.
- Certificate of Liability Insurance for general liability coverage (minimum of $300,000 for the injury or death of any one person, $50,000 for property damage, and $1,000,000 aggregate coverage for the event).
- Additional applications as needed: Alcohol Licensing, Vending Permits, Facility Use or Pavilion rental agreements

ACKNOWLEDGEMENT

☐ *If applicable, I understand that I may be required to set up barricades at the locations designated by the City and to take down the barricades after the event. Generally, barricades may be set in place no earlier than ½ hour before the start of the event and must be removed immediately following the event and returned to the location designated by the City no more than 1 hour after the conclusion of the event.*

☑ *I understand that pursuant to Chapter 12.05 of the municipal code, I may be charged for the cost of "Extraordinary Services" provided by the City that exceed $500 as a result from the Special Event.*

☑ *I certify that I have read and understand Chapter 12.05 of the municipal code, and agree to adhere to all of the rules and requirements outlined in the ordinance.*

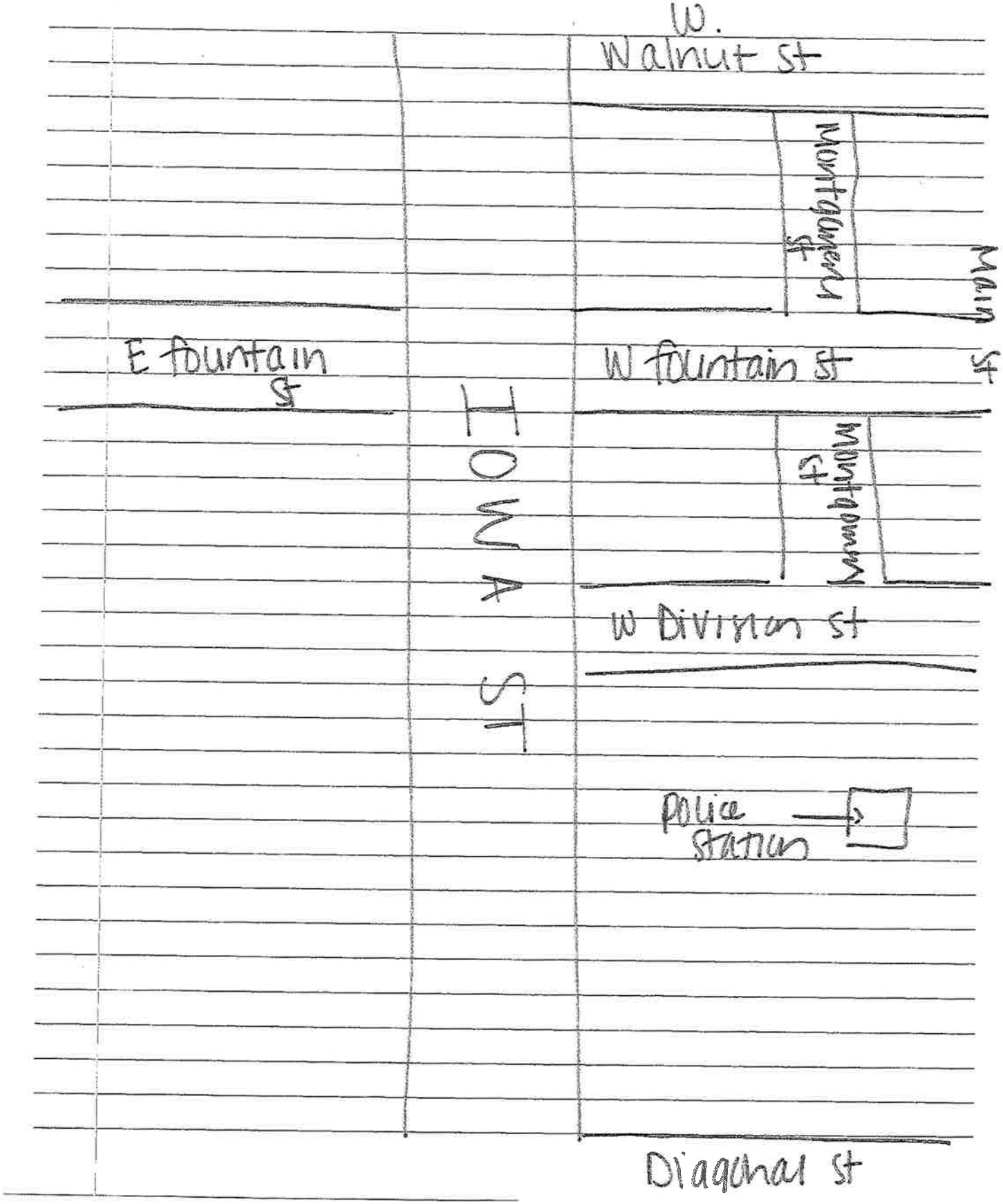
☑ *I certify that all information provided on this application is true and correct.*

☑ *I,* Jenna Vondra/Dodgeville Area Chambe *, organizer of the event:* Holiday Lights Parade
(insert name/organization) *(insert name of event)*

shall indemnify, hold harmless, and defend City of Dodgeville, its officers, agents, and employees from and against all claims, damages, losses, and expenses, including attorneys' fees, which arise from or out of the above specified event.

10/30/2026
Date

Signature of Applicant
Jenna Vondra


W.
Walnut St
Montgomery St
Main St
E fountain St
W fountain St
HOWARD ST
Montgomery St
W Division St
Police Station
Diagonal St