



MINUTES

Administration and Personnel Meeting

Thursday, September 03, 2026 at 6:00PM

City Hall Council Chambers, 410 E Leffler Street,
Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6pm by Chair Jerry Johnson. Members present: Jerry Johnson, Roxanne Reynolds-Lair, Shaun Sersch. Members absent: Tom DeVoss (excused)

Others present: Brandon Wilhelm (Dodgeville Police Chief), Eric Hagen (City Attorney), Barry Hottmann (Mayor)

II. APPROVAL OF MINUTES

1. Approval of the minutes from April 27, 2026
Motion by Reynolds-Lair, second by Sersch to approve minutes from April 27, 2026. Voice vote 3-0. Motion carried.

III. OLD BUSINESS

IV. NEW BUSINESS

2. Discussion of Dodgeville Police Department hiring process
This was a discussion only topic. No action was taken.
3. Discussion and possible action regarding outsourcing or contracting for Human Resources services and functions for the City of Dodgeville
Motion by Reynolds-Lair, second by Sersch to move forward with a new HR consultant (Jennifer Mead). Voice vote 3-0. Motion carried
4. Review, discussion, and possible action regarding the City of Dodgeville organizational chart, including organization structure, reporting relationships, roles, and responsibilities
This was a discussion only topic. No action was taken.
5. Review, discussion, and possible recommendation regarding employee benefit costs and employer/employee cost-sharing for the 2027 budget year
Motion by Johnson, second by Reynolds-Lair to move the review, discussion and possible recommendation regarding employee benefit costs and employer/employee cost-sharing for the 2027 budget year after the discussion of Dodgeville Police Department hiring process.
After the placement of this item had been moved, this was a discussion only topic. No action was taken.
6. Review, discussion, and possible recommendation regarding a 2027 cost-of-living adjustment (COLA) for City employees
This was a discussion only topic. No action was taken.

- #### V. CLOSED SESSION - Pursuant to Wis. Stat. Sec. 1985(1)(c) for employment, promotion, compensation, or performance evaluation data of any City employee, for the purpose of:

7. Adjourn to Closed Session – Pursuant to Wis. Stat. Sec. 19.85(1)(c) for employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of: Discussion of performance and compensation for parks and recreation director, parks and cemetery foreman, and streets foreman.

Motion by Sersch, second by Reynolds-Lair to adjourn to Closed Session. Roll call vote 3-0. Motion carried.

VI. OPEN SESSION

8. Reconvene to Open Session

The committee did not reconvene to open session, so no motion was made

9. Any Action Needed as a Result of Closed Session

The committee did not reconvene to open session, so no action was needed as a result of Closed Session

VII. ADJOURN

10. Motion to Adjourn

Motion by Sersch, second by Reynolds-Lair to adjourn. Voice vote 3-0. Motion carried.

Time: 7:30pm