

## MINUTES



### New City Hall Ad-Hoc Committee

Thursday, July 10, 2025 at 9:00AM

Administration Building, 410 E Leffler St

Dodgeville, WI

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#### I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mayor Hottmann at 9:01am. Members Present: Barry Hottmann, Tom DeVoss, Jeff "Potsie" Weber, Julie Johnson-Solberg. City Hall Staff Present: Jeremy Mulder (Maintenance), Danielle Reddell (Utility Clerk), Megan James (Rec Director), Emily Wolfe (Deputy Clerk/Treasurer), Dylan Wadzinski (Director of Public Works).

#### II. APPROVAL OF MINUTES

1. Approval of minutes from June 26, 2025.

No action was taken in approval of minutes from June 26, 2025.

#### III. NEW BUSINESS

2. Discussion on status of the building project phase I and phase II, and input on additional project items to complete.

Mayor Hottmann first gave the assignment of selecting the color of soffet and facia for the outside of the building. Committee members and others who attended this meeting agreed that the color of choice for this was black as opposed to the brown that originally chosen by the architect.

Mayor Hottmann then asked the attendees to look at and consider updating the parking lot in the back of the building. At this time, no decisions have been made on this. Mayor Hottmann noted that it would be best if the library was asked how much parking they felt they needed, and then also consider the amount of parking that City Hall would need. DeVoss suggested to pave the parking lot from a light pole in the back of the building to the fence that surrounded the property. It was also suggested to get quotes for sealing the parking lot versus tearing up and completely redoing. Johnson-Solberg suggested that fencing around property should be taken down. Mayor Hottmann indicated that he agreed the fencing should be taken down, but no decision about this had been made at this time. Mayor Hottmann asked Dylan Wadzinski (Director of Public Works) to survey CAD files of this property and provide a layout to committee members on how parking stalls layout would look.

Related to the fencing on the property, Mayor Hottmann also suggested that a gated area should be added to the property eventually, in the event that other Public Works departments (i.e Streets, Water, Sewer, etc) would ever move to the new City Hall campus.

The committee members and those participating in this meeting then moved to the side of the building, facing Hallada's. A suggestion to add parking on the side of the building, including handicapped stalls, 15-minute parking stalls, and an EV charging station were discussed. Mayor Hottmann added that he would encourage an eventual EV charging station for anyone coming into the Dodgeville area. He stated that while people were charging their vehicles at this charging station, they could sit on the picnic tables in the green space located by these charging stations to have picnics with their families, etc.

The next topic of discussion was a pass thru entrance, where the City could place a dropbox for residents to place their utility bills, etc. Mayor Hottmann stated that this would be a one-way in and one-way out pass thru. Due to a few manhole covers located in the area of discussion for this pass thru, Dylan will be researching what is covered by these manholes, to see what would be affected if the City decided to tear up the grass in front of the building to make this pass through.

Signs and the placement of the flag pole were next discussed. At this time, the suggestion is to temporarily put signage in noting the location of City Hall and the library. Permanent signage and the exact placement of the flag pole will be discussion topics for future meetings.

Landscaping and trees were the last topics discussed, prior to a tour of the inside of the building to see how progress has been made. It was decided that there are a few trees that need to be removed due to being too close to the building, and/or potentially causing issues in the future with rubbing on the new roof of the building. During this discussion, it was also decided that the five pine trees located between the new City Hall building and the Dollar Tree would need to be removed, and that a possible privacy fence could be installed in the future. Mayor Hottmann noted that if a privacy fence was installed between City Hall and the Dollar Tree, the city would need to install a camera system that could easily be viewed, in case there were ever issues of trespassing, etc.

Mayor Hottmann assigned the task of researching tree removal companies to Dylan. Dylan will be providing an update of this at the next meeting, scheduled for July 31<sup>st</sup> at 9am.

Once inside the building, the meeting attendees did a walk through of the building to see what progress had been made, and then gathered in the library conference room to discuss items that needed to be completed immediately versus items that could be done in the future. Some of the items discussed that the meeting attendees felt needed immediate attention were: parking lot decisions to be made, placement of flag pole, investigating manhole covers, gathering tree removal estimates, completing the roof, contacting the architects to state what color of soffet/facia the committee had decided upon, and coming up with a plan of fencing between City Hall and the Dollar Tree.

During this discussion, a question was posed about when the date of completion of this project would be. Mayor Hottmann noted that City Hall employees would be moving by the end of August 2025. Mayor Hottmann also noted to better communicate with residents, he suggested that messaging in water bills

going out later in the month of July would be beneficial, in which the messaging would be that City Hall staff would be moving sometime in August.

With no additional topics of discussion, a next meeting date was established for July 31<sup>st</sup> at 9am at the Administration Building.

## **VI. ADJOURN**

### **3. *Motion to Adjourn***

Motion by Weber, Second by DeVoss to adjourn the meeting. Voice Vote 3-0. Motion Carried.

Time: 10:03am