

## **DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

Monday, January 13, 2025 at 5:00 PM

The Dodgeville Public Library Board of Trustees met on Monday, January 13, 2025 at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Kari McSherry, Carrie Portz-Library Director.

Absent: Ryne Ponsler

**Agenda and Minutes Approval:** Jody Vanderloo called the meeting to order at 5:04 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the December 9, 2024 meeting minutes were approved with no objections.

**Public Comment:** None

**Treasurer's Report:** Motion by Lisa Spady to approve the bills. Second by Deb Haag. All in favor. Motion carried.

### **Reports and Updates**

**1. Director's Report:** Carrie Portz had several meetings in December and the beginning of January. She discussed a flyer that she put together regarding the Dodgeville Public Library 2024 Year in Review. And also 2025 Preview. She will present this information at the Lions Club meeting tonight, following this board meeting. Mayor Barry Hottman will also be attending. Carrie is also working on a presentation for the Community Conversation for the Dodgeville Public Library on January 22, 2025 at 6: 30 PM. HGA will be at the meeting to share the building design and answer questions from the community, and Mayor Barry Hottman will also be there. She discussed the meetings regarding temporary site locations, moving expenses, staffing strategies and also keeping the Annex open during the construction process. Discussed the grant disbursement. Payments will come from the FFB Grant before they are disbursed from our funds. Carrie has signed some contracts regarding construction and had a budget amendment approval, and also approved the procurement for the Architect.

**2. Building Committee Update:** Contracted with Jewell for survey-it was completed last week. Discussed the main floor plan, lower level and exterior decisions. They will begin discussing interior finishes this week.

**3. Fundraising Committee Update:** Gave an overview of the process and discussed developing a list of potential donors.

### **New Business**

Consideration of giving the Building Committee authority to make decisions about library project. Motion by Mary Wepking on behalf of the Library Board of Trustees to grant the building committee the authority to make decisions about the library project. Second by Roxanne Reynolds-Lair. All in favor. Motion carried.

### **Old Business**

Consideration of a request from the Library Director to have authorization to enter into contracts or agreements related to the library project that are under \$10,000 without requiring further council approval, subject to legal review and consultation with DPW as needed. Motion by Nancy Howard to give Library Director, Carrie Portz, the authority to enter into contracts or agreements related to the library project that are under \$10,000 without requiring further council approval, subject to legal review and consultation with DPW as needed. Second by Deb Haag. All in favor. Motion carried.

### **Upcoming Meetings** February 10, 2025

**Adjourn** Motion by Nancy Howard to adjourn. Second by Lisa Spady. All in favor. Motion carried. Meeting adjourned at 6:11 PM.

Respectfully submitted by Kari McSherry