

DODGEVILLE LIBRARY BOARD OF TRUSTEES MEETING

Monday, December 11, 2023

The Dodgeville Public Library Board of Trustees met Monday, December 11, 2023 in person.

Present: Vanderloo, Howard, Spady, Wepking, Ponsler, Solberg, Murphy, Noel, McSherry

Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the November 13, 2023 minutes were approved with no objections.

Public Comment: None

Old Business:

- A. 2024 Budget Finalization: No need to adjust, approve as is. This included the Collection Development budget breakdown. Motion by Ponsler to approve the 2024 proposed budget. Second by Spady. All in favor. Motion passed.

New Business:

- A. 2024 Library Board Meeting Schedule: Proposed list included a change to the August 2024 meeting date due to it conflicting with election set up. Motion to approve list as presented by Ponsler. Second by Howard. All in favor. Motion passes.
- B. 2024 Library Closings for Holidays, Staff Meetings, and Staff Trainings: Motion to approve list as presented by Ponsler. Second by Howard. All in favor. Motion passes.
- C. Request to Extend 2023 Vacation Hours Into 2024: Motion to extend up to 40 hours for C. Gleichauf and up to 20 hours for C. Murphy with final totals being determined on December 31, 2023 not to exceed these amounts by Howard. Time must be used by March 31, 2024. Second by Ponsler. All in favor Motion passed.
- D. Position Description Updates: Angela presented position updates for these positions: Library Shelver, Library Clerk, Library Assistant-Circulation, Library Assistant-Local History, Associate Librarian-Circulation Services. Discussed one minor change in the wording: change "the ability to work in small spaces" to "the ability to work in close proximity." Motion by Solberg to approve the position description updates as written with minor changes. Second by McSherry. All in favor. Motion passed.
- E. 2024 Director Goals: Discussed the evaluation of Angela as library director, and also went over new goals for 2024. Also decided to do the next evaluation in July or August before the budget process begins. Jody had written goals for Angela that the board had discussed at a previous meeting, and also an evaluation letter. Motion by Wepking to approve the evaluation letter and the 2024 Director goals. Second by Ponsler. All in favor. Motion passed.

Director's Report: The collection development numbers and budget looks good, still doing some weeding. Meeting room use was up in November, reminded the board of library closures over the

holidays, the new tables arrived for the youth area and received good feedback on them. Most programs will be on pause until the beginning of February.

Friends of the Library update-there were 52 people that visited the Friend's event held at the Annex in November during Home for the Holidays. Included the open house at the Annex, the parade and then hot chocolate at the Annex after the parade. Recruiting now for the Friends.

Financial Report and Acceptance of Monthly Bills: Nancy and Mary have gone over the November 2023 bills. Motion by Ponsler to approve the bills from the treasurer's report. Second by Solberg. All in favor. Motion passed. November 2023 Financials-Discussed if there was anything left in the budget, we could purchase some furniture for the Annex. With the knowledge that whatever we purchased would be used in the new library building.

Concerns and Comments of the Board: Brief discussion regarding ordering new computers. A new laptop for patron use, and also new desktops and possibly two new laptops for the Annex. Also discussed were the collaboration of the library and school with the new Merrimac and Main Center. It will be a great space to have for various activities that the library doesn't have room for at this time. It has a kitchen for cooking classes, space for family gatherings, art exhibits and much more. There was a brief discussion about the Armory. The Dodgeville City Council will be touring the building and then deciding what the next step will be.

Next Regular Meeting: Monday, January 8, 2024 at 5:00 p.m.

Closed Session Per Wisconsin §19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility: 2024 Library Staff Compensation.

Motion by Howard to go into closed session. Second by Ponsler. Roll Call: Vanderloo, Howard, McSherry, Spady, Wepking, Ponsler, Solberg. All in favor. Motion passes.

Return to Open Session: Motion by Wepking to return to open session. Second by Solberg. All in favor. Motion passed.

Action Taken from Closed Session: Motion by Ponsler to approve the 2024 Library Staff compensation as recommended. Second by Spady. All in favor. Motion passed.

Adjourn: Motion by Solberg and second by Wepking to adjourn meeting. All in favor. Motion passed. The meeting was adjourned at 6:11 p.m.

Respectfully submitted by Kari McSherry.