

# Memo

**To:** Public Works Committee  
**From:** Dylan Wadzinski  
**Date:** Thursday, January 15, 2026  
**Re:** Compliance Services Contract/ADA Accessible Entrance to City Hall

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## Compliance Services Proposal

Our annual contract with Compliance Services is up for renewal. Compliance Services is based out of Est Troy and is the company we use for our periodic drug and alcohol testing. We have been utilizing their services since 2015. They keep track of all our employees and inform me when testing needs to be done in order to stay compliant with the state. Frank with Compliance Services schedules a time with me and the necessary employees and comes down to City Hall to administer the tests. We are charged per test. Invoices from the testing get split up to the respective employee's department. This cost was considered when determining each department's budget.

## ADA Accessible Entrance to City Hall

### Issue:

ADA Accessible Entrance to the new City Hall is not ideal. Although technically ADA accessible, current users would need to travel through the library entrance or around to the south facing entrance. Multiple residents have expressed concerns.

### Solution:

Create an ADA accessible ramp to the City Hall's north entrance.

Cost estimate:

Concrete (material) - \$550

Concrete (Labor) – Done in house

Curb Cut - \$280

Money for project can be taken from SIDEWALK – MISC EXPENSE budget

Timeframe: < 1 month after council approval. Weather depending.